



Hemyock Parish Council

28th September 2018

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 3rd October 2018 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Declarations of Interest/Dispensations**
 - To receive** any declarations of interest relating to business to be conducted at this meeting and
 - To consider** any dispensation requests and confirm any relevant dispensations.
- 3. Public Participation** (limited to 20 minutes, 2 minutes per question)
- 4. To approve** the minutes of the meetings on 5th September 2018
 - To note** minutes of Commons Management Group meeting on 27th September
- 5. Planning**
 - To consider the following applications:-**
 - 5.1 18/01439/HOUSE. Erection of single storey rear extension and demolition of existing store. Cygnet Cottage, 3 Broadway, Fore Street, Hemyock.
 - 5.2 18/01377/HOUSE. Erection of an extension. Whitehall View, Hemyock.
 - 5.3 18/01461/FULL. Replacement of existing wooden double glazed windows and doors with uPVC windows and doors. The Blackdown Healthy Living Centre, Riverside, Hemyock.
 - 5.4 18/01249/MOUT. Outline for the erection of 30 dwellings and formation of access. Land South of Culmstock Road, Hemyock.
 - To note permission granted for:-**
 - 5.5 18/01073/LBC. Listed building consent for remodelling of 2 bedrooms into 1 bedroom on first floor, installation of new staircase and repositioning of water cistern. Culmbridge Mill, Hemyock.
 - 5.6 18/00474/FULL. Erection of 2 dwellings, alterations to existing access and associated works. Elmdene, Hemyock.
 - 5.7 18/01084/FULL. Conversion of barn to holiday let. Oxenpark, Castel Hill, Hemyock.
- 6. Matters Arising**
 - 6.1 Street lighting - ongoing
 - 6.2 Floodbridge automatic gates – update Mr Povah
 - 6.3 Benches Hemyock Turbary – update Mr Pike
 - 6.4 Re-setting of old floodbridge stones – update Mr Povah
 - 6.5 Pump – update from clerk
 - 6.6 Noticeboard – update from clerk
 - 6.7 MDDC planning – update from clerk
 - 6.8 to note hedges have been cut around street light opposite Wither Lane.
- 7. District Council Report**
 - To receive** update from Councillor Frank Rosamond
- 8. County Council Report**
 - To receive** update from Councillor Ray Radford
- 9. Finance**
 - 9.1 **To agree** income and expenditure and bank reconciliation
- 10. Clerk Update**
 - To receive** update from Clerk

- 11. Longmead**
To receive any relevant information
 11.1 bridge – update from clerk
 11.2 roles and responsibilities – update from clerk
- 12. Highways**
To receive any relevant information
 12.1 Road Warden/Chapter 8 – update from clerk
 12.2 **Consider** letter from solicitor ref 27 Station Road with update from clerk
- 13. Cemetery**
To receive any relevant information
 13.1 **Consider** erecting a Commonwealth War Graves Commission Sign.
 13.2 Safety Audit – update from clerk
 13.3 **Consider** request to plant tree in cemetery.
- 14. Footpaths**
To receive any relevant information.
- 15. Commons Management Group CMG**
To receive any relevant information
Consider recommendations from CMG:-
 15.1 Contractor to be appointed to mulch top Shuttleton Common at an hourly rate.
 15.2 20 stakes and guards to be purchased and new trees to be planted at Shuttleton to replace the dead ones.
 15.3 next newsletter to include a feature on the commons in the parish.
- 16. Village Maintenance**
To receive any relevant information
 16.1 **To discuss and agree** additional tasks
- 17. Public Conveniences**
To receive any relevant information.
 17.1 update from HS/RC/TB reference appointment of a cleaner.
 17.2 to consider letter from Ashfords.
 17.3 to note parking lines have been reinstated
- 18. Car Park**
To receive any relevant information
- 19. Garages Youth Project**
To receive any relevant information
- 20. Blackdown Hills Parish Network**
To receive any relevant information
- 21. Blackdown Healthy Living & Activities Centre**
To receive any relevant information
 21.1 **Consider** Anglian Windows request for 20% of gross price as a deposit, before planning permission is granted.
 21.2 Update from Mr Povah reference fire regulations.
 21.3 Update from Mr Povah reference wind barriers.
- 22. Happening Hemyock 3rd November 2018**
To receive any relevant information.
- 23. Asset Management –**
To receive any relevant information
- 24. Correspondence**
To consider
 24.1 email requesting information about trees planted as part of QDJ at Longmead
 24.2 letter from Blackdown Support Group asking for financial assistance.
- 25. Items raised by Chairman**
- 26. Items raised by Councillors**
- 27. Public Participation**
- 28. PR**
- 29. Date of the Next Council Meeting Wednesday 7th November 2018 at 7.30pm, Forbes Lounge, Parish Hall**

FINANCE SCHEDULE

INCOME

1.	114.00	MDDC credit ref planning fee
2.	4.46	Interest
3.	1,583.89	Insurance contribution BHLAC
4.	10.35	Interest

EXPENDITURE

1.	903.12	D Evans	Clerk's wages and expenses
2.	21.85	HMRC	PAYE
3.	12.40	Hemyock Parish Hall	Room hire
4.	344.90	I Pike	Village & cemetery maintenance & grass cutting.
5.	56.16	S Machin	Fee for producing planning application maps
6.	360.00	PKF Littlejohn LLP	External audit fee
7.	6,397	Anglian Windows	Deposit for windows BHLAC*
8.	7.00	J Pritchard	Reimbursement of stationery cost
9.	19.60	R Calcraft	Reimbursement of cost of wood to make shelves at The Store

BANK RECONCILIATION

HSBC Community a/c	18,976.41
HSBC Deposit	75,078.55
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	118.00
Unity Trust Bank deposit	40896.37
Unity Trust Bank GF	705.43
Unity Trust Bank P3	2174.86
Nationwide Bond	85,491.74
United Trust Bank	75,900.00
Total	299,342.67