



## Hemyock Parish Council

27<sup>th</sup> September 2019

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 2<sup>nd</sup> October 2019 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

**Parish Clerk**

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### AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Declarations of Interest/Dispensations**

**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.

  - Agenda item 11 - Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee.
  - Agenda item 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.
  - Agenda item 17 - Miss Fouracre has a personal interest as she is a member of The Garages Committee.
  - Agenda item 19 - Mr Moon has a personal interest as he is a trustee of the Healthy Living & Activity Centre
- 3. Public Participation** (limited to 20 minutes, 2 minutes per question)
- 4. To approve** the minutes of the meetings on 4<sup>th</sup>, 24<sup>th</sup>, and 30<sup>th</sup> September 2019  
**To note** minutes of Commons Management Group meeting of 26<sup>th</sup> September 2019
- 5. Planning**

**To consider planning applications for**

  - 5.1 19/01469/FULL. West of Elmdene, Hemyock. Erection of a dwelling, garage and formation of new access (Revised Scheme)
  - 5.2 19/01551/HOUSE. Conversion of existing outbuilding to form annex and ancillary accommodation (Revised Scheme). Studleys, Hemyock.

**To note approval for:-**

  - 5.3 19/01110/PNOU. Change of use of offices to 2 residential dwellings. St Ivel House, Hemyock
  - 5.4 19/01176/FULL. Change of use of offices to 1 dwelling, loft extension and associated works. St Ivel House, Hemyock
  - 5.5 19/01274/HOUSE. Erection of an agricultural storage building. Claywell's Copse, Hemyock.
  - 5.6 19/01186/FULL. Creation of a pavement and alteration to existing wall. 27 & 29 Station Road, Hemyock
- 6. Matters Arising**
  - 6.1 Parish Pump - nothing to report.
  - 6.2 Doors & electricity The Parish Store – update Miss Lawrence/Mr Povah
  - 6.3 Pavement repairs – update from Clerk
  - 6.4 Standing orders/financial regulations – carry forward
  - 6.5 Finger posts – update Mr Povah
  - 6.6 Joint Project with Culmstock/Clayhidon – noticeboards – update Mr Russell
  - 6.7 Tree work – clerk has obtained one quote but is waiting for another two.
- 7. County Council Report**

**To receive** update from County Councillor Ray Radford
- 8. District Council Report**

**To receive** update from District Councillor Simon Clist
- 9. Finance**

- 9.1 **To agree** income and expenditure and bank reconciliation
- 10. Clerk Update**  
To receive update from Clerk
- 11. Longmead**  
To receive any relevant information  
11.1 bridge – update from Mr Povah/Mr Ritchie
- 12. Highways**  
To receive any relevant information  
12.1 Station Road pavements – planning permission has been approved. **Agree** next steps.
- 13. Cemetery**  
To receive any relevant information
- 14. Footpaths**  
To receive any relevant information.
- 15. Commons Management Group CMG**  
To receive any relevant information  
To consider recommendations from the CMG  
15.1.1 to host a tree planting event at Shuttleton Common in February, where the parish council provide the stakes and guards and parishioners are able to purchase/order native hard wood trees that they can plant.  
15.1.2 The clerk, chair of council and chair of CMG to informally meet with prospective purchaser of land adjacent to cemetery to confirm the pc’s commitment to receive the community land  
15.1.3 The areas around the benches on the turbarry to be strimmed and a picnic bench installed by Mr I Pike.
- 16. Village Maintenance**  
To receive any relevant information  
16.1 **To discuss and agree** additional tasks
- 17. Garages Youth Project**  
To receive any relevant information
- 18. Blackdown Hills Parish Network**  
To receive any relevant information
- 19. Blackdown Healthy Living & Activities Centre**  
To receive any relevant information  
19.1 **To consider** quotations for loft insulation  
19.2 **To receive** testimonials and **agree** heating system for centre
- 20. Asset Management**  
To receive any relevant information
- 21. Future meeting dates – agree** date of Annual Parish Meeting.
- 22. Items raised by Chairman**
- 23. Items raised by Councillors**
- 24. Correspondence**  
To consider  
24.1 email from parishioner reference speeding vehicles.  
24.2 letter from Citizens Advice Bureau asking for a donation  
24.3 letter from dementia friendly rural communities
- 25. Public Participation**
- 26. PR**
- 27. Date of Next Council Meeting Wednesday 6<sup>th</sup> November 2019 at 7.30pm, Forbes Lounge, Parish Hall**

## FINANCE SCHEDULE

### INCOME

1.	250.00	Pring & Son - cemetery
2.	150.00	Richard Grant – cemetery
3.	50.00	A G Real – cemetery
4.	12.78	Interest HSBC deposit

### EXPENDITURE

1.	297.05	I Pike	Grass cutting and maintenance
2.	Tbc	D Evans	Wages and expenses
3.	Tbc	HMRC	PAYE
4.	120.00	K Amor	Cleaning, public conveniences

5.	120.00	A Russell	Reimbursement of volunteer costs
6.	97.44	Brookridge Timber	Materials for The Parish Store
7.	12.40	Hemyock Parish Hall	Room hire Room hire
8.	105.00	R Taylor	BMX, footbridge and hedge tidy

### **BANK RECONCILIATION**

HSBC Community a/c	19,476.41
HSBC Deposit	75,228.86
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	100.00
Unity Trust Bank deposit	62,102.56
Unity Trust Bank GF	708.13
Unity Trust Bank P3	1,681.41
Skipton 1-year Bond	85,000.00
United Trust Bank	77,191.78
<b>Total</b>	<b>321,490.46</b>