

Hemyock Parish Council
Monthly Meeting
held via Zoom at 7.30pm on 1st July 2020

Subject	Action
<p>1. <u>Present</u> Mr T Barton (Chair), Mr R Calcraft, Mr S Clist, Parish & District Councillor (from item 8), Miss J Fouracre, Miss P Lawrence, Mr N Moon, Mr S Ritchie, Mr A Russell, Mrs D Evans (Parish Clerk), and 3 members of the public. <u>Apologies</u> Mr L Povah and Mr P Doble (received and accepted). Mr R Radford (County Councillor).</p>	
<p>2. <u>Declarations of Interest/Dispensations</u></p> <ul style="list-style-type: none"> • Agenda item 11 - Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee. • Agenda item 11.2 - Mr Ritchie has a pecuniary interest as he is one of the tenderers and will leave the meeting whilst this item is discussed. • Agenda item 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons. • Agenda item 17 - Miss Fouracre & Mr Calcraft each have a personal interest as they are members of The Garages Committee. • Agenda item 19 - Mr Moon and Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre 	
<p>3. <u>Public Participation</u></p> <p>3.1 The road towards Culm Pyne Barton needs attention from Highways. Clerk will include in meeting scheduled with Highways this week.</p> <p>3.2 A tree on a patch of land near the kissing gate needs attention. Clerk to clarify ownership and report accordingly. A parishioner has contacted the council to ask for its permission to tend to a couple of trees that are overhanging and interfering with his property at the entrance to Longmead. PROPOSAL: The council gives permission to the parishioner to remove an alder tree and to trim a limb from an ash tree. PROPOSED: Mr Moon SECONDED: Mr Ritchie DECISION: passed (all in favour).</p> <p>3.4 Mrs Slater updated the councillors on progress at the Environmental Area at Longmead. It was agreed that the timber dismantled from the play area at Longmead will be recycled by Mrs Slater to create some raised beds.</p>	Clerk
<p>4. <u>Minutes from Previous Meeting</u> PROPOSAL: The council minutes of the 3rd June are approved. PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour).</p>	
<p>5. <u>Planning</u> The following applications were considered:-</p> <p>5.1 20/00799/HOUSE – erection of garage/workshop and retention of log store, extension and alterations. Lickham Bottom Barn, Hemyock. PROPOSAL: the parish council is not content with the application. It does not support retrospective planning applications. The extension doubles the size of the original building, the roof material is not in keeping and the original planning permission clearly stated there was to be no extension, shed or fencing this preserving and protecting the character and appearance of the building. This has clearly been ignored. It is the parish council's opinion that the garage/workshop is too large. PROPOSED: Mr Ritchie SECONDED: Miss Fouracre DECISION: passed (all in favour).</p> <p>5.2 20/00934/HOUSE – erection of single-storey front extension and formation of Juliet balcony. 5</p>	

<p>Higher Millhayes, Hemyock. PROPOSAL: the parish council is content with the application. It notes that the changes to the conservatory roof are not mentioned in the application. PROPOSED: Mr Moon SECONDED: Mr Ritchie DECISION: passed (all in favour).</p> <p>Approval noted for:-</p> <p>5.3 19/01985/FULL – erection of 2 dwellings following demolition of outbuildings and alterations to vehicular access. 50 Station Road, Hemyock.</p> <p>5.4 20/00557/HOUSE. Erection of two-storey and single-storey extensions. Westhayes Farm, Hemyock.</p>	
<p>6. <u>Matters Arising</u></p> <p>6.1 Doors & electricity, The Parish Store – to be carried forward.</p> <p>6.2 Fingerposts – to be carried forward.</p> <p>6.3 South West Water – access to community land – to be carried forward.</p> <p>6.4 Man Shed – Mr Calcraft confirmed that the Man Shed group believes the workshop building at The Garages would be ideal for its purpose. The Garages Committee is supportive of the idea. Any involvement with the Repair Café to be agreed between the Man Shed group and the Repair Café. Mr Calcraft confirmed that it was the intention of The Garages committee to build a storage area for tables and chairs at the rear of the large room. The Garages committee wondered if the pc would make a financial contribution towards this. PROPOSAL: the parish council supports the Man Shed’s use of the workshop building at The Garages, subject to approval from the Garages Committee. PROPOSED: Mr Moon SECONDED: Miss Lawrence DECISION: passed (all in favour).</p>	
<p>7. <u>County Council Report</u></p> <p>Councillor Radford circulated the following report before the meeting:- Devon certainly knows how to pull together. Throughout the coronavirus (COVID-19) pandemic local public sector organisations and partners have worked quickly to ensure the county’s residents, communities and businesses are well informed, supported, and protected. I will be pleased when COVID-19 has passed, currently it is taking up a lot of County Officer’s time, doing other than their normal jobs and filling in for affected colleagues.</p> <p>The number of people that have died in care homes across the country and across Devon due to COVID-19 has been tragic. Tragic for the individual, their families and also the health and care workforce doing the best it can in extremely challenging circumstances.</p> <p>A new report out last week analysing care home deaths highlights that the Devon County Council local authority areas experienced significantly fewer care home fatalities than would be expected given the number of infections in the wider community.</p> <p>The report suggests the factors that may have played a part include: the extent to which PPE was or was not available; the rate at which operators isolated their homes and residents, and; the sheer misfortune of having one person with COVID-19 come into the home at a time when the impact of the virus was not well-understood and awareness nationally was low.</p> <p>Infection Control Fund update</p> <p>The local £10.5M allocation of the Infection Control Fund is now making its way into care homes across Devon with over 100 care homes already in receipt of the funding having met the national requirements to provide data through the nationally mandated and extended Capacity Tracker. The Market Management Team and the Procurement Team have been working hard to support care homes through the process and to ensure that all care homes are aware and doing the things they need to do to receive the funding, this has included hosting a webinar and teleconferences. Care homes will be receiving 75% of the funding directly and over the next weeks we will be formulating a specific plan on how we invest the remaining 25% in care markets to further support infection control. As you will be aware the County Council has been given an indicative allocation of £338,000 for the first tranche of temporary measures from the Emergency Active Travel Fund. We are awaiting confirmation of the funds from the Department for Transport, having submitted forms on their deadline of 5th June.</p> <p>We have received a significant number of proposals from communities and are in the process of logging all suggestions so that we can assess their suitability for the fund, considering the level of support it has, its deliverability and the funding that may be available. We have asked that any applications for this first tranche of funding are submitted by 19 June.</p>	

It should be noted that the main purpose of the initial Active Travel funding is to promote cycling as a replacement for journeys previously made by public transport, whilst many of the emerging proposals from communities are more focused on creating an environment that is safe for both town centre shoppers and visitors whilst maintaining social distance.

District Councils have also been allocated government funding for “Reopening High Streets Safely”. These are times we have never seen and, by the time you read this, things will have moved on and some of it may well be out of date. The main thing is to stay safe and help others who need help.

8. District Councillor Report

See 26 below.

9. Finance

9.1 Income and expenditure and bank reconciliation.

INCOME

1.	150.00	Gun club, rent
2.	12.79	Interest, HSBC
3.	4.21	Interest, HSBC
4.	77.68	Interest, Unity Dep
5.	0.71	Interest, Unity GF
6.	1.68	Interest, Unity P3

EXPENDITURE

1.	14.06	Spot On Supplies	Toilet, consumables
2.	1,039.09	D Evans	Wages and expenses
3.	57.42	HMRC	PAYE
4.	529.04	I Pike	Grass cutting and maintenance
5.	127.50	K Amor	Toilet cleaning
6.	75.00	Hemyock Parish Hall	Trade waste contribution
7.	92.64	Safetysigns4less	Safety warning signs x 4
8.	32.82	NPower	Electric, toilets
9.	768.62	ESEDirect	8 grit bins
10.	94.00	R Taylor	BMX and flood bridge
11.	20.80	Spot on Supplies	Toilet, consumables
12.	18.00	Unity Trust	Bank charge

BANK RECONCILIATION

HSBC Community a/c	476.45
HSBC Deposit	94,333.29
HSBC Longmead	1.27
Unity Trust Bank current	82.06
Unity Trust Bank deposit	73,018.48
Unity Trust Bank GF	710.97
Unity Trust Bank P3	1,688.21
Skipton 1-year Bond	86,173.70
United Trust Bank	77,194.74
Total	333,679.17

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Miss Fouracre

DECISION: passed (all in favour).

10. Clerk Report

10.1 Defibrillators – the ambulance service has asked if the pc is likely to renew its 4-year lease in June next year.

10.2	<p>PROPOSAL: The pc renews its 4-year lease agreement. PROPOSED: Mr Moon SECONDED: Mr Calcraft DECISION: passed (all in favour).</p> <p>Longmead – there is a problem with cars parking at the end of the road at the back of Station Road, blocking the turning area. PROPOSAL: Maintenance person will paint keep clear marks on road surface. Clerk will contact residents to remind area must be kept clear. PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour).</p>	Clerk	
10.3	<p>Public Space Protection Order – the clerk explained that the draft paper from MDDC, once approved, will be valid for three years. This is an opportunity for the pc to review all open space areas and decide if dogs should be allowed, kept on leads or banned. The clerk will ask MDDC for an extension to enable the pc to consult more widely.</p>	Clerk	
11.	<p><u>Longmead</u></p> <p>11.1 Bridge at Longmead – it is hoped that it will be repaired by the end of August. 11.2 Play Area – groundworks - will be dealt with at the end of the meeting. 11.3 BMX track – to be carried forward.</p>		
12.	<p><u>Highways</u></p> <p>12.1 Station Road pavements – professional project management PROPOSAL: The pc instructs Inspired Partnership to take on the project management tasks which Mr Povah is no longer able to undertake, at an additional cost of £1,150. PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour).</p> <p>12.2 ‘Doing What Matters’ Highways meeting – Mr Russell, Mr Clist and the clerk will attend this meeting on behalf of the pc.</p>		
13.	<p><u>Cemetery</u> Nothing to report.</p>		
14.	<p><u>Footpaths</u> Nothing to report.</p>		
15.	<p><u>Commons Management Group</u></p> <p>15.1 Mr Moon will arrange for the Turbary to be topped. 15.2 Mr Moon will compile estimates for the hard standing area and circulate before the next meeting.</p>		NM
16.	<p><u>Village Maintenance</u> Nothing to report.</p>		
17.	<p><u>Garages Youth Project</u> Nothing to report.</p>		
18.	<p><u>Blackdown Hills Parish Network</u> Nothing to report.</p>		
19.	<p><u>Blackdown Healthy Living & Activities Centre</u> Nothing to report.</p>		
20.	<p><u>Asset Management</u> Mr Barton is pulling together a summary and action plan following the surveyor’s reports.</p>	TB	
21.	<p><u>Community Land</u></p> <p>21.1 Cavanna Homes – Councillor Clist is liaising with MDDC with regard to the location of the play area and associated comments/suggestions made on social media.</p>	SC	
22.	<p><u>Correspondence</u></p> <p>22.1 Open Spaces AGM.</p>		
23.	<p><u>Public Participation</u></p> <p>23.1 The road at Ashculme is in need of urgent attention. 23.2 The noticeboard on the right hand side at the entrance to Longmead has been taken down. Mr Russell</p>		AR

<p>will repair it and re-erect.</p>	
<p>24. PR Nothing to report.</p>	
<p>25. <u>Date of next Meetings</u> Wednesday 5th August 2020 at 7.30pm (venue to be confirmed)</p>	
<p>26. <u>Exclude Press & Public</u> PROPOSAL: The Council resolves that publicity would be prejudicial to the public interest by reason of the commercially sensitive nature of the business to be transacted and therefore excludes public and press for the whole of the meeting. PROPOSED: Mr Barton SECONDED: Mr Clist DECISION: passed (all in favour)</p> <p><i>Mr Ritchie left the meeting as he has a pecuniary interest.</i></p> <p>Before discussing the groundworks quotations for Longmead play area, Mr Clist updated councillors on the latest information on Greater Exeter Strategic Plan (GESP) as follows:-</p> <p>East Devon, Exeter, Mid Devon and Teignbridge Councils are working in partnership with Devon County Council on the production of a Greater Exeter Strategic Plan (GESP) – a new statutory planning document setting out the framework for large scale strategic development in Exeter and the surrounding Districts over the next 20 years. The GESP, which looks to 2040, will tackle the big planning issues affecting the Greater Exeter area. These include climate change, meeting the need for new homes, jobs and infrastructure, transport and wildlife protection. The GESP will also identify possible development sites across the area, including large regeneration sites in Exeter.</p> <p>GESP is currently in the process of taking reports to the four Local Authority committees to consider holding a consultation for the GESP ‘draft policies and site options’ document, which presents a series of draft policies and a number of different possible options for large scale development to meet housing and economic development needs across the period to 2040.</p> <p>The meetings will ask Councillors to agree the document and a public consultation to begin in September. Exeter City Council will be first to consider the issue at their Executive meeting on 7th July, followed by Teignbridge on 21st July, East Devon on 23rd July, and Mid Devon on 6th August.</p> <p>Subject to agreement at each of the committees, you will be able to comment on the material from September by following the prompts on our website, https://www.gesp.org.uk/. We appreciate that the proposed material may raise a number of issues and concerns for many communities, but we ask that you refrain from submitting representations to us until the consultation papers go through the committee process. From September we intend to directly engage on the key issues raised with communities and are producing an engagement strategy which will set out how best to achieve this.</p> <p>Please be aware that we are still in the early stages of plan production and not all site options presented in the document will ultimately be considered suitable for development.</p> <p>Further information about Greater Exeter Strategic Plan and copies of the draft document are available on the GESP website which is https://www.gesp.org.uk/</p> <p><i>Mr Clist then left the meeting as he declared a pecuniary interest with one of the contractors who has submitted a tender for Longmead play area groundworks.</i></p>	
<p>11.2 Longmead Play Area – groundworks Quotations for the groundworks were considered. PROPOSAL: the pc instructs SIR Construction to complete the groundworks. PROPOSED: Mr Moon SECONDED: Miss Fouracre DECISION: passed (all in favour)</p>	

Signed.....Dated.....