

Hemyock Parish Council
Monthly Meeting
held via Zoom at 7.30pm on 2nd September 2020

Subject	Action
<p>1. <u>Present</u> Mr T Barton (Chair), Mr R Calcraft, Miss P Lawrence, Mr N Moon, Mr S Ritchie, Mr A Russell, Mrs D Evans (Parish Clerk), and 2 members of the public. <u>Apologies</u> Mr L Povah, Mr P Doble, Miss J Fouracre and Mr S Clist (received and accepted).</p>	
<p>2. <u>Declarations of Interest/Dispensations</u></p> <ul style="list-style-type: none"> • Agenda item 11 – Mr Ritchie and Mr Russell each has a personal interest as they are members of Longmead Management Committee. • Agenda item 16 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons. • Agenda item 18 - Mr Calcraft has a personal interest as he is a member of The Garages Committee. • Agenda item 20 - Mr Moon has a personal interest as he is a trustee of the Healthy Living & Activity Centre. 	
<p>3. <u>Public Participation</u> 3.1 There are several graves at the cemetery that need levelling. The caretaker will liaise with the clerk.</p>	
<p>4. <u>Minutes from Previous Meeting</u> PROPOSAL: The council minutes of the 5th August are approved. PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour).</p>	
<p>5. <u>Planning</u> The following applications were considered:-</p> <p>5.1 20/01303/FULL. Conversion of an agricultural building to a dwelling. Highwood Farm, Hemyock. PROPOSAL: the parish council is content with the application PROPOSED: Mr Russell SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>5.2 20/01327/HOUSE. Erection of extensions and alterations to fenestration. Byes Farm, Hemyock. PROPOSAL: the parish council is content with the application PROPOSED: Mr Ritchie SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>5.3 20/01336/HOUSE. Erection of open-sided front porch and erection of office/storage shed. 3 St Ivel House, Station Road, Hemyock. PROPOSAL: the parish council is content with the porch but not the office/storage shed due to the site location being on higher ground than that of the dwelling and its proximity to the road both in terms of safety and aesthetics. PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>5.4 20/01337/HOUSE. Erection of open-sided front porch and erection of office/storage shed. 2 St Ivel House, Station Road, Hemyock. PROPOSAL: the parish council is content with the porch but not the office/storage shed due to the site location being on higher ground than that of the dwelling and its proximity to the road both in terms of safety and aesthetics. PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>5.5 20/01342/LBC. Listed building consent for 10 replacement window casements with double glazing and repairs to front door. Brownings Farm, Hemyock. PROPOSAL: the parish council is content with application.</p>	

<p>PROPOSED: Miss Lawrence SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>Permission granted noted for:-</p> <p>5.6 20/01028/HOUSE. Erection of porch on north elevation. Way Close, Hemyock. 5.7 20/00934/HOUSE. Erection of single-storey front extension. 5 Higher Millhayes, Hemyock.</p> <p>Refusal noted for:-</p> <p>5.8 20/00887/CLP. Certificate of lawfulness for installation of water and drainage to existing cabin in rear garden. 19 Lower Millhayes, Hemyock</p>																
<p>6. <u>Matters Arising</u></p> <p>6.1 Doors & electricity, The Parish Store – carry forward 6.2 Fingerposts – carry forward 6.3 South West Water, access to community land – carry forward 6.4 New bin – carry forward</p>																
<p>7. <u>County Council Report</u></p> <p>Councillor Radford circulated the following report before the meeting:-</p> <p>August is always a quiet month. I have met with Phil Morgan, Highways, about ‘Doing what matters’. He has now put together a plan of the three most needed roads for attention, this now will be considered by the asset management team, because there will not be enough funds available to complete all the schemes of every Parish in this next year.</p> <p>There is a Government white paper due out later this month concerning changes to the structure of local government and a move to unitary council system. County Council Network has produced a document analysing the possible savings in expenditure on a yearly basis of each county being allowed to become a unitary council on existing boundaries. The document talks about unitaries being between 300 to 600+ electorate, this will have to be taken into consideration if change is made in Devon because of Plymouth and Torbay, being relatively small unitaries. One of the criteria, is that all unitaries must have whole district areas, such as the whole of Mid Devon being part of a unitary. It would look like Devon would have two unitaries at least because of the numbers. I think the white paper is heavy on creating unitary councils as opposed to two tier councils. A number of counties have already been having early conversations with Government with a request to change to unitaries. Most counties have had counter-proposals being put forward by districts, grouping themselves into smaller units by claiming to be reflecting the needs of the residents. We will have to watch this space. I think this is what has brought the GESP being rejected by East Devon and Mid Devon.</p> <p>As the schools are now back from their lockdown and holidays, I have not heard of any issues within our area, just hope it stays that way.</p> <p>Mr Moon enquired about bridge repairs at the bottom of Ruggs Moor. Clerk to email Phil Morgan and send copy to Councillor Radford.</p>	Clerk															
<p>8. <u>District Councillor Report</u></p> <p>Councillor Clist sent his apologies.</p>																
<p>9. <u>Finance</u></p> <p>9.1 Income and expenditure and bank reconciliation.</p> <p>INCOME</p> <table border="1" data-bbox="108 1872 695 2065"> <tr> <td>1.</td> <td>1,513.55</td> <td>Interest, United Trust</td> </tr> <tr> <td>2.</td> <td>1.51</td> <td>Interest, United Trust</td> </tr> <tr> <td>3.</td> <td>0.80</td> <td>Interest, HSBC</td> </tr> <tr> <td>4.</td> <td>200.00</td> <td>AG Real & Sons</td> </tr> <tr> <td>5.</td> <td>200.00</td> <td>R Grant Memorials</td> </tr> </table>	1.	1,513.55	Interest, United Trust	2.	1.51	Interest, United Trust	3.	0.80	Interest, HSBC	4.	200.00	AG Real & Sons	5.	200.00	R Grant Memorials	
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EXPENDITURE

1.	185.62	McVeigh Parker & Co	Turbary hard standing
2.	804.63	Weavofencing	Longmead play area fencing
3.	934.30	D Evans	Wages and expenses
4.	500.14	I Pike	Grass cutting and maintenance
5.	120.00	K Amor	Toilet cleaning
6.	480.00	PKF Littlejohn	External audit fee
7.	22.20	Spot on	Toilet consumables
8.	190.00	R Beaver	Longmead, strimming
9.	225.00	Hi Devon	EP Certificate, BHLAC
10.	29.11	Weavofencing	Longmead, play area fencing
11.	151.09	Brookridge Timber	Longmead, play area fencing
12.	2,597.07	WE Johns Ltd	Longmead, play area scalplings

1&2 have been paid and need to be ratified

BANK RECONCILIATION

HSBC Community a/c	476.45
HSBC Deposit	94,334.87
HSBC Longmead	1.27
Unity Trust Bank current	100.00
Unity Trust Bank deposit	68,506.25
Unity Trust Bank GF	710.97
Unity Trust Bank P3	1,688.21
Skipton 1-year Bond	86,173.70
United Trust Bank	78,709.80
Total	330,701.52

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Clist

DECISION: passed (all in favour).

10. Clerk Report

- 10.1 website accessibility regulations – clerk reported that she had contacted the village website coordinator for further advice.
- 10.2 Covid-19 MDDC Small Grants – following an approach from MDDC, the clerk has applied to MDDC for a grant under this scheme.
- 10.3 The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2020-21 to be implemented from 1 April 2020. The clerk's salary will increase by 41p per hour.
- 10.4 The clerk is seeking several quotations for the insurance which is due for renewal in October.
- 10.5 The clerk has been made aware of a large quantity of rubbish accumulating at Longmead. The original bin by the BMX track has been damaged and is not emptied regularly. It was agreed that Mr Pike will empty the bin weekly, clerk to purchase a new lockable bin after liaising with Mr Pike over design and location.

Clerk/
IP

11. Longmead

- 11.1 Bridge at Longmead – it was hoped that the bridge would be repaired by the end of August. Clerk is waiting for an update from contractor.
- 11.2 Play Area – Mr Ritchie updated councillors on progress. He was thanked for all his efforts so far with the new play area.
- 11.3 BMX track- carry forward

<p>11.4 Grass cutting – Longmead Management Group (LMG) has asked the pc to consider contributing towards the grass cutting of the pitches during the year. They have a volunteer who is willing to cut the grass as many times as necessary and is looking for a contribution towards the fuel and maintenance of their own mower. PROPOSAL: The pc contributes £2,250 per annum, payable half yearly, to the volunteer towards fuel and maintenance of his mower. PROPOSED: Mr Moon SECONDED: Mr Russell DECISION: passed (all in favour).</p>	
<p>12. Highways 12.1 Station Road pavements – this project is progressing slowly with some queries raised by the council’s legal advisers, the clerk is attempting to resolve matters.</p>	Clerk
<p>13. 106 Projects Mr Ritchie enquired as to what monies had been claimed from MDDC for 106 contributions towards open space projects. The clerk confirmed that the process requires projects to be identified and put forward to MDDC so that money may be allocated. It was agreed that a separate meeting will be arranged to discuss potential 106 projects.</p>	Clerk
<p>14. Cemetery Nothing to report.</p>	
<p>15. Footpaths Nothing to report.</p>	
<p>16. Commons Management Group 16.1 Mr Moon raised the subject of the access track to Shuttleton Common and asked for clarification on ownership and access rights. Clerk and Miss Lawrence will investigate and report back.</p>	Clerk/ PL
<p>17. Village Maintenance Mr Pike was thanked for clearing the path by Hollingarth.</p>	
<p>18. Garages Youth Project Nothing to report.</p>	
<p>19. Blackdown Hills Parish Network Nothing to report.</p>	
<p>20. Blackdown Healthy Living & Activities Centre 20.1 Loft insulation – During the energy performance evaluation a small area in the loft which needs insulating was identified. Mr Ritchie suggested the original provider should be contacted in the first instance as he believed it is the responsibility of that provider to complete the work. Mr Russell will contact original provider. 20.2 Asbestos survey – Mr Russell explained the various quotes he had received. PROPOSAL: The pc instructs AAS Ltd to carry out the asbestos survey. PROPOSED: Mr Moon SECONDED: Mr Calcraft DECISION: passed (all in favour). 20.3 Crash barrier in car park – It was agreed that the pc needs to erect something to protect the wall in the car park from further damage. A crash barrier will solve the problem and will not be seen as parked cars will obscure it from view. PROPOSAL: Mr Ritchie will obtain quotes to erect a crash barrier and report back. PROPOSED: Mr Moon SECONDED: Mr Ritchie DECISION: passed (all in favour).</p>	AR AR SR
<p>21. Asset Management Nothing to report.</p>	
<p>22. Community Land 22.1 Cavanna Homes – the clerk had circulated an email from Cavanna with regard to the play area provision. The pc felt a play area was essential and that it should be created either within the development or on the adjacent community land. PROPOSAL: the pc request that Cavanna Homes provides a fully equipped play area to be located</p>	

<p>either within the development or on the community land. The play area to be adopted by the management company responsible for the development. PROPOSED: Mr Ritchie SECONDED: Mr Calcraft DECISION: passed (all in favour).</p> <p>22.2 Access to community land. The pc discussed its options for creating an access directly from Longmead. It was suggested that a site meeting should be arranged between the pc and the parishioner who owns the land in question.</p>	<p>Clerk</p>
<p>23. <u>Correspondence</u></p> <p>23.1 Weedkiller – the pc discussed an email from a parishioner with regard to use of weedkiller and possible alternatives. The parish council has previously discussed this and considered alternatives but at present a suitable and effective alternative has yet to come to market. The pc will continue to use weedkillers, applied by a trained operative, when necessary.</p> <p>23.2 Car park – consider request from doctors’ surgery to close car park to the general public and allow patients to use it whilst attending a flu jab clinic. PROPOSAL: the pc agrees in principle to close the car park to the public for one day to allow patients to use it whilst attending a flu jab clinic. PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour).</p>	
<p>24. <u>Public Participation</u> Nothing to report.</p>	
<p>25. <u>PR</u> Nothing to report.</p>	
<p>26. <u>Items raised by councillors</u></p> <p>26.1 Mr Ritchie enquired whether a reply had been received with regard to the consequential loss incurred by the pc to resolve the remedial works to the Pump. PROPOSAL: the pc seeks legal advice on the matter. PROPOSED: Mr Ritchie SECONDED: Mr Moon DECISION: passed (all in favour). The clerk will liaise with Mr Povah about the terms and condition received from the original contractor before taking legal advice.</p>	
<p>27. <u>Date of next Meeting</u> Wednesday 7th October 2020 at 7.30pm (venue to be confirmed)</p>	

Signed.....Dated.....