

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 3<sup>rd</sup> October 2018**

Subject	Action
<p><b>1. Present</b>  Mrs H Stallard (Chair), Mr T Barton (Vice-chair), Mr R Calcraft, Mr S Clist, Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Mrs D Evans (Parish Clerk) and members of the public.  <b>Apologies</b> Councillor R Radford (County Councillor)</p>	
<p><b>2. Declarations of Interest/Dispensations</b>  The clerk declared that:-  Agenda item 5.3 – The parish council is the applicant.  Agenda item 5.4 - Mr Punnett, Mrs Stallard, Ms Pritchard &amp; Mr Barton are members or directors of the Upper Culm Community Land Trust. This organisation has an interest in land adjoining the potential development. The monitoring officer at MDDC has confirmed the interest is personal not pecuniary.  Agenda item 11 - Mrs Stallard and Mr Doble have a personal interest as they are members of Longmead Management Committee.  Agenda item 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.  Agenda item 17 – Miss Lawrence, Mr Calcraft and Mrs Stallard have a personal interest as they are members of the Parish Hall Committee.  Agenda item 19 - Mrs Stallard &amp; Mr Calcraft have a personal interest as they are members of The Garages Committee.  Agenda item 20 - Mrs Stallard, Ms Pritchard &amp; Mr Punnett have a personal interest as they are members of the Blackdown Hills Parish Network.  Agenda item 21 - Mr Punnett &amp; Mr Moon have a personal interest as they are trustees of the Healthy Living &amp; Activity Centre.</p>	
<p><b>3. Public Participation</b>  The following were reported/raised:-  3.1 Many parishioners raised their objections to the planning application at agenda item 5.4. Comments included:- the doctors' surgery would need to run 1 – 1½ extra doctors' sessions per week; an increase in the number of patients would exacerbate the existing parking problem at the surgery; local roads are already at capacity; the make-up of vehicles using the roads has changed over the years with hgvs and home delivery vans now more prevalent; the school is already having to turn away children, they are being bused to nearby villages, the school site is unable to accommodate more children/classrooms; there are no employment opportunities in the village.  <b>PROPOSAL:</b> The chair moved that agenda item 5.4 was heard after agenda item 3.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed (all in favour).</p>	
<p>5.4 18/01249/MOUT. Outline for the erection of 30 dwellings and formation of access. Land South of Culmstock Road, Hemyock.  Mr Punnett confirmed that contrary to previous reports, 9 out of the 12 homes at Griffin Close were taken by Hemyock parishioners. Miss Lawrence reported that 35% of homes in the village have been built since 2000. The cumulative effect of development in the village has reached breaking point.  <b>PROPOSAL:</b> the council is opposed to the planning application.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour).  <b>PROPOSAL:</b> the council forms a working group and delegates responsibility to the group to compose a full response to MDDC Planning Department. The working group to consist of Mr Clist, Miss Lawrence, Mr Povah, Mrs Perrott and Mrs Redwood.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon</p>	

<p><b>DECISION:</b> passed (all in favour).</p>	
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 5<sup>th</sup> September are approved.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Mr Punnett  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>5. <u>Planning</u></b>  Planning applications considered for:-</p> <p>5.1 18/01439/HOUSE. Erection of single storey rear extension and demolition of existing store. Cygnet Cottage, 3 Broadway, Fore Street, Hemyock.  <b>PROPOSAL:</b> The parish council is content with the application.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour).</p> <p>5.2 18/01377/HOUSE. Erection of an extension. Whitehall View, Hemyock.  <b>PROPOSAL:</b> The parish council is content with the application but agrees with the comments made by the neighbours that there could be issues with regard to the upstairs balcony overlooking the neighbouring property. Also, it agrees that now would seem an appropriate time to resolve the soakaway so that it disperses onto the applicant's own land.  <b>PROPOSED:</b> Mr Moon  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour).</p> <p>5.3 18/01461/FULL. Replacement of existing wooden double-glazed windows and doors with uPVC windows and doors. The Blackdown Healthy Living Centre, Riverside, Hemyock.  <b>PROPOSAL:</b> The parish council is content with the application.  <b>PROPOSED:</b> Ms Pritchard  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour). Mr Moon, Mr Punnett, Mr Clist &amp; Mr Calcraft abstained from voting.</p> <p>Permission granted noted for:-</p> <p>5.5 18/01073/LBC. Listed building consent for remodelling of 2 bedrooms into 1 bedroom on first floor, installation of new staircase and repositioning of water cistern. Culmbridge Mill, Hemyock.</p> <p>5.6 18/00474/FULL. Erection of 2 dwellings, alterations to existing access and associated works. Elmdene, Hemyock.</p> <p>5.7 18/01084/FULL. Conversion of barn to holiday let. Oxenpark, Castle Hill, Hemyock.</p>	
<p><b>6. <u>Matters Arising</u></b></p> <p>6.1 Street lighting – nothing to report.</p> <p>6.2 Floodbridge automatic gates – Mr Povah is obtaining quotations and will report back next month.</p> <p>6.3 Benches, Hemyock Turbary – Mr Pike has installed one new bench and the other two will be fitted next week.</p> <p>6.4 Re-setting of old floodbridge stones – The contractor will commence work shortly on resetting the stones.</p> <p>6.5 Pump – clerk has spoken to ICS, the company responsible for the powder coating of the pump. ICS will inspect this month and report back.</p> <p>6.6 Noticeboard – clerk has submitted a bid to MDDC. A decision will be made on 12<sup>th</sup> November.</p> <p>6.7 MDDC planning – clerk had written to MDDC about the change of use from barn to hotel. Councillor Rosamond was asked to follow up and seek a more comprehensive answer.</p> <p>6.8 Hedges have been cut by Devon Highways around street light opposite Withy Lane.</p>	<p>LP IP</p> <p>FR</p>
<p><b>7. <u>County Council Report</u></b>  Nothing to report. Clerk asked to inform Councillor Radford that road at Ruggs Moor has at last been repaired BUT on the wrong side of the road!</p>	
<p><b>8. <u>District Council Report</u></b>  Councillor Frank Rosamond reported:-  The Cabinet had discussed the possibility of an AONB in the Exe Valley. This has been postponed until after a government review on National Parks. Various policies have been updated/reviewed including:- building services recharges, gas safety policy, neighbourhood management, historic local improvements scheme and</p>	

channel access strategy. More budget cuts continue to come from government. The development of the multi-storey car park/Premier Inn is underway. Crediton Town Council is unhappy with MDDC's decision to sell the council offices to a third party. Under the latest NPPF the viability tests submitted by developers (to show how many open market houses v affordable house are needed to make a potential site viable) will be made public.

## 9. Finance

21.1 Reference replacement window and doors at the BHLAC, Anglian Windows has requested a 20% of gross price deposit before planning permission has been granted.

Anglian has assured the pc that it will refund the full amount if planning permission is not granted.

**PROPOSAL:** The parish council pays the 20% deposit of £6,397.00

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Barton

**DECISION:** passed (all in favour).

### 9.1 Income and expenditure and bank reconciliation

#### INCOME

1.	114.00	MDDC credit ref planning fee
2.	4.46	Interest
3.	1,583.89	Insurance contribution BHLAC
4.	10.35	Interest

#### EXPENDITURE

1.	903.12	D Evans	Clerk's wages and expenses
2.	21.85	HMRC	PAYE
3.	12.40	Hemyock Parish Hall	Room hire
4.	344.90	I Pike	Village & cemetery maintenance & grass cutting.
5.	56.16	S Machin	Fee for producing planning application maps
6.	360.00	PKF Littlejohn LLP	External audit fee
7.	6,397.00	Anglian Windows	Deposit for windows BHLAC
8.	7.00	J Pritchard	Reimbursement of stationery costs
9.	19.60	R Calcraft	Reimbursement of cost of wood to make shelves at The Store
10.	380.00	R Beaver	Longmead maintenance (June, August & September)

#### BANK RECONCILIATION

HSBC Community a/c	18,976.41
HSBC Deposit	75,078.55
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	118.00
Unity Trust Bank deposit	40,896.37
Unity Trust Bank GF	705.43
Unity Trust Bank P3	2,174.86
Nationwide Bond	85,491.74
United Trust Bank	75,900.00
<b>Total</b>	<b>299,342.67</b>

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Barton

**DECISION:** passed (all in favour).

## 10. Clerk Update

The clerk reported that:-

10.1 Hemyock Lights Brigade – has requested a donation of £500. To be referred to Finance Committee.

10.2 A new litter bin has been installed near the bridge.

Finance committee

10.3 The vehicle-activated sign has been fitted with a solar panel. To assist with the parish council's comments in 5.4 above, Mr Clist was asked to reset the counter so that the pc may determine numbers of vehicle movements within the village. This data will be used in conjunction with other traffic surveys that have been conducted in the village over recent years.	SC
<p><b>11. <u>Longmead</u></b> The clerk and Mr Povah have a meeting arranged with Brookridge Timber to discuss the removal of the bridge whilst repairs are carried out. They will report back at next meeting. Mr Doble reported that the trim trail track needs reinstating. Mrs Stallard and Mr Doble were advised that Longmead Management Group need to manage this project, obtain quotations and refer back to the council to approve the financial expenditure. They will refer this back to Longmead Management Committee.</p>	Clerk/LP HS/PD
<p><b>12. <u>Highways</u></b> 12.1 Road Warden/Chapter 8 – clerk is waiting for Hemyock Lights Brigade to suggest a volunteer. 12.2 Letter from solicitor ref 27 Station Road was considered. The clerk updated the council following her meeting with Mr Smith. The clerk has informed Mr Smith that the pc needs a minimum of 1 metre from the edge of the kerb to install a pavement. Although this is more than Mr Smith was initially prepared to give, he is considering his options. The pc awaits Mr Smith's decision. The pc requires a minimum of 1 metre before granting an easement at the rear.</p>	
<p><b>13. <u>Cemetery</u></b> 13.1 Commonwealth War Graves Commission (CWGC) sign. The pc considered Miss Lawrence's proposal to apply for (free of charge) CWGC sign for the cemetery. <b>PROPOSAL:</b> the pc applies for a CWGC sign. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Barton <b>DECISION:</b> passed (all in favour). 13.2 Safety Audit – has been completed. Two memorials need further attention and the clerk is waiting for quotations from two stonemasons. 13.3 The family of a recently deceased parishioner has requested permission from the pc for a tree to be planted. Clerk was instructed to inform the family that a donation could be made to replace the copper beech tree.</p>	PL Clerk Clerk
<p><b>14. <u>Footpaths</u></b> It was reported that the landowners at Higher Lease Farm have erected a sign preventing walkers from entering the footpath at the main entrance to the farm. It is understood that this may be for biosecurity reasons. Miss Lawrence will investigate and report back. They may need to apply to DCC for a footpath diversion.</p>	PL
<p><b>15. <u>Commons Management Group (CMG)</u></b> The following proposals from the Commons Management Group were considered:-</p> <p>15.1 Shuttleton Common <b>PROPOSAL:</b> a contractor is appointed to mulch top Shuttleton Common twice a year on a recurring basis at an agreed hourly rate up to a maximum of £200 per top. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Barton <b>DECISION:</b> passed (all in favour).</p> <p>15.2 Shuttleton Common <b>PROPOSAL:</b> 20 stakes and guards are purchased and new trees planted at Shuttleton to replace those that have died. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Barton <b>DECISION:</b> passed (all in favour).</p> <p>15.3 Newsletter <b>PROPOSAL:</b> next newsletter to include a feature on the commons in the parish. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Barton <b>DECISION:</b> passed (all in favour).</p> <p>15.4 Culm Vale Gun Club – Hemyock Turbary</p>	

<p><b>PROPOSAL:</b> the pc makes a grant of £100 to the gun club towards maintenance of Hemyock Turbary.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>16. <u>Village Maintenance</u></b>  Has the sand bag in the ditch by Byes been removed? Miss Lawrence to investigate.</p>	PL
<p><b>17. <u>Public Conveniences</u></b>  17.1 Appointment of a cleaner. Interviews will take place this week and the panel will report back next month.  17.2 Letter from Ashfords reference transfer of public toilets to the parish council. Mrs Stallard advised she had some issues/queries she would like raised with the council's legal adviser. She will pass the queries to the clerk.  17.3 It was noted that parking lines have been reinstated. However, Mrs Stallard advised that they haven't been repainted exactly as before and it appears that one parking space has been lost. It may be that the lines are to new regulations? Clerk to report to MDDC.</p>	HS/ Clerk  Clerk
<p><b>18. <u>Car Park</u></b>  During the works to the car park a water main was damaged. The contractor mended the leak but the result has been an above average water bill for the Baptist Church. The contractor was not told about the main and may not, therefore, be liable. However, the main itself was not deep enough in the ground (according to regulations) and so the fault may lie with the Baptist Church. The Baptist Church might argue that if the pc had not carried out the works then the damage would not have occurred. Mrs Kingston (contractor's wife) will enquire as to the insurance position. Mr Povah will liaise with the Baptist Church.</p>	
<p><b>19. <u>Garages Youth Project</u></b>  Nothing to report.</p>	
<p><b>20. <u>Blackdown Hills Parish Network</u></b>  There will be a meeting with the local MP on 15<sup>th</sup> October to continue work on introducing positive signage throughout the Blackdown Hills for HGVs. Somerset County Council is proposing it will no longer grit roads to settlements which 500 feet or more above sea level. Clerk to complete on-line petition opposing this decision.</p>	Clerk
<p><b>21. <u>Blackdown Healthy Living &amp; Activities Centre</u></b>  21.2 Fire regulations. Mr Povah confirmed the shutter from the kitchen needs to be fireproof and linked to the fire system. He will conduct further investigation into the regulations concerning the doors and report back.  21.3 Wind barriers. Mr Povah has obtained two quotations and is awaiting a third. He will refer to Finance Committee when he has received the third quotation.  21.4 The BHLAC is one of the charities that may be supported this month at Waitrose Wellington.</p>	LP  LP
<p><b>22. <u>Happening Hemyock</u></b>  On 3<sup>rd</sup> November between 2-5pm an event will be held to promote clubs in the village. Planning for the event is underway and many clubs have signed up to the event.</p>	
<p><b>23. <u>Asset Management</u></b>  Mr Povah &amp; Miss Lawrence have continued work on surveying the assets.  Mr Povah will provide clerk with necessary information to add the parish store to the insurance.</p>	
<p><b>24. <u>Correspondence</u></b>  24.1 QDJ – the clerk has received an enquiry asking whether or not there is a map of the trees planted at Longmead for the Queens Diamond Jubilee celebrations. Clerk was asked to contact Sue Scantlebury.  24.2 Letter from Blackdown Support Group asking for financial support will be passed to Finance Committee for consideration.</p>	Clerk Finance Committee
<p><b>25. <u>Items raised by Chairman</u></b>  Nothing to report.</p>	
<p><b>26. <u>Items raised by Councillors</u></b>  26.1 Miss Lawrence thanked Mr Calcraft &amp; Mr Hawkes for installing the new racking at The Store.</p>	

26.2	Mr Povah mentioned that a bush by bridge at the back of Castle Park needs replacing. Mrs Stallard will visit the site and report back.	HS
26.3	Mr Moon asked whether the 106 agreement with Waddeton Park had been agreed. Clerk to ask for an update.	Clerk
26.4	Mr Clist asked that Lesley Smith, County Secretary, Devon Association of Local Councils, was wished a happy retirement after 33 years with DALC.	
26.5	Mr Clist mentioned the MDDC Electric Nights in December and ploughing competitions.	
<b>27.</b>	<b><u>Public Participation</u></b>	
The following were reported/raised:-		
27.1	Mrs Redwood will produce a leaflet to let people know about the planning application referred to in 5.4 above.	
27.2	A member of the public commented that he had not seen many individual objections from councillors on the MDDC website reference the planning application at referred to in 5.4 above.	
<b>28.</b>	<b><u>Date of next Meeting</u></b> 7.30pm Wednesday 7 <sup>th</sup> November 2018, Forbes Lounge, Parish Hall.	

Meeting closed at 10.05pm

Signed ..... Dated .....