

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 4th April 2018

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr T Barton, Mr R Calcraft, Mr S Clist (Vice-Chair), Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor), Mrs D Evans (Parish Clerk) and members of the public.</p> <p>PROPOSAL: The chair moved that agenda item 6 was heard after agenda item 3. PROPOSED: Mrs Stallard SECONDED: Mr Clist DECISION: passed (all in favour)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda item 5.1 & 12 - Mrs Stallard & Mr Doble both have a personal interest as they are members of Longmead Management Committee. Agenda item 5.2 – In the interests of transparency, the parish council wished to disclose that it has an interest in the application. When it sold several parcels of land included within the site of the application it ensured that there was an overage clause which would apply should residential planning permission be granted on the site. Agenda item 6 – Mr Punnett & Mr Moon both have a personal interest as they are trustees of the Healthy Living & Activity Centre. Agenda item 16 – Mr Clist has a personal interest as he is a member of Devon Countryside Access Forum and Devon Wildlife Trust. Mr Moon has a personal interest as he is a member of the Rough Shoot Syndicate. Agenda item 21 - Mrs Stallard & Mr Calcraft both have a personal interest as they are members of The Garages Committee. Agenda item 22 - Mrs Stallard, Ms Pritchard & Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:- 3.1 The shutlake outside No 29B Station Road was leaking during the recent wet weather. Clerk to report to South West Water in the first instance. 3.2 Grass Cutting by MDDC- it was suggested that MDDC is cutting the grass either when it's too wet or too short. The clerk informed the meeting that the 14th March cut was the last cut for financial year 17/18. She will be notified when MDDC cut the grass for the coming year. Clerk to ask for schedule in advance.</p>	<p>Clerk</p> <p>Clerk</p>
<p>6. <u>Blackdown Healthy Living & Activities Centre</u> Mark Couldrick, Jeremy Batchelor and Charlotte Botting attended the meeting. They gave an update on the centre, its latest financial position and plans for the future. The centre is an expensive building to heat. Improvements could be made to the building to reduce heating costs. The board of trustees have put together a schedule itemising suggested improvements, the costs of such improvements and estimated cost savings. The trustees have worked hard to reduce costs and increase income but there is still a shortfall. The trustees asked the council (as owner of the building) to consider paying for these improvements. This request will be passed to the Finance Committee to consider. The trustees will provide 3 quotations for each item on the schedule ideally by the Finance Committee meeting on 16th April.</p>	<p>BHLAC</p>
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The council minutes of the 7th March are approved. PROPOSED: Mr Barton SECONDED: Mr Calcraft DECISION: passed (all in favour)</p>	
<p>5. <u>Planning</u> Planning applications considered for:- 5.1 18/00193/FULL. Longmead Recreation Ground, Longmead, Hemyock. Replacement of existing tennis court lighting with 16 LED lights on 12 8m poles. PROPOSAL: the council supports the application and makes no further comment.</p>	

<p>PROPOSED: Miss Lawrence SECONDED: Mr Calcraft DECISION: passed (all in favour).</p> <p>5.2 18/00423/FULL. Former Station Yard, Hemyock. Erection of 6 detached dwellings with garages. PROPOSAL: the council supports the application but makes the comment that it is disappointed with the lack of smaller and affordable houses, as per the housing needs survey report. It is also disappointed by the absence of industrial units from the proposed development. PROPOSED: Mr Moon SECONDED: Mr Doble DECISION: passed (6 for, 2 against). Miss Lawrence & Mr Clist abstained. Mr Povah suggested the application should be rejected due to the absence of smaller houses and industrial units as he believed that rejecting the application would carry more weight than accepting it with comments.</p> <p>5.3 18/00383/HOUSE. Foxholes Farm, Clayhidon. Erection of a two storey side extension and first floor extension to existing dwelling. PROPOSAL: the council supports the application and makes no further comment. PROPOSED: Mr Clist SECONDED: Mr Barton DECISION: passed (all in favour).</p> <p>Permission granted noted for:-</p> <p>5.4 17/02019/FULL. Land at NGR 311709 112380 Tedburrow, Hemyock. Change of use of land to a mixed use of agriculture and equestrian use and the erection of a stable block with feed store and hay barn.</p> <p>5.5 18/00077/HOUSE. The Old Farmhouse, Hemyock. Retention of 2 car ports.</p>													
<p>7. <u>Matters Arising</u></p> <p>7.1 Tennis Club Lease – the clerk has received a response from the tennis club asking for an amendment to allow vehicular access over the boules area, if needed. This should now enable the lease to proceed.</p> <p>7.2 Development behind Conigar Close – Mr Punnett was asked to request an additional ‘no site access’ sign on the other side of the entrance to Logan Way.</p> <p>7.3 MDDC Planning, Agricultural-Tied Properties – MDDC has now sent its response which has been circulated.</p> <p>7.4 The bench at entrance to Castle Park has been repaired, many thanks to Mr Calcraft.</p> <p>7.5 Floodbridge – warning signs have been ordered.</p> <p>7.6 Open Day – nothing to report.</p>	<p>Clerk</p> <p>NP</p>												
<p>8. <u>District Council Report</u> Councillor Frank Rosamond reported:- MDDC has set up a gypsy & traveller forum. The forum will provide an opportunity to work with the gypsy and traveller community of Mid Devon, to build positive relationships and outcomes. MDDC has instructed consultants to design a Master Plan for Cullompton Town Centre to help with economic regeneration. MDDC has instructed consultants to produce a planning document ‘Design Guide’.</p>													
<p>9. <u>County Council Report</u> Councillor Radford reported that:- He has sent a full report to the clerk to be circulated. Highways will fill the verge at Ruggs Moor Road with plantings. It was suggested that unless Highways puts concrete or tarmac over the top of the plantings they will be washed away with the next heavy rain. The last round of TAP Fund (now called Communities Together) was undersubscribed. If any local club/organisation is interested in receiving funding please see the MDDC website for further information. Applications for the Communities Together Fund will open on 1st June 2018.</p>													
<p>10. <u>Finance</u> 10.1 Income and expenditure and bank reconciliation INCOME</p> <table border="1" data-bbox="98 1917 1150 2063"> <tr> <td>1.</td> <td>260.00</td> <td>Fine Memorials</td> </tr> <tr> <td>2.</td> <td>4.03</td> <td>Interest – HSBC deposit</td> </tr> <tr> <td>3.</td> <td>23.82</td> <td>Interest – Unity deposit</td> </tr> <tr> <td>4.</td> <td>0.35</td> <td>Interest – Unity g/f</td> </tr> </table>	1.	260.00	Fine Memorials	2.	4.03	Interest – HSBC deposit	3.	23.82	Interest – Unity deposit	4.	0.35	Interest – Unity g/f	
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5.	0.95	Interest – Unity p3
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EXPENDITURE

1.	208.80	Perrie Hale	Trees for Shuttleton
2.	27.45	Hemyock Parish Hall	Room hire
3.	20.00	J Lowe	Expenses for attending meeting
4.	837.89	D Evans	Wages and expenses
5.	17.76	HMRC	PAYE
6.	287.50	I Pike	Village maintenance
7.	48.00	DALC	Training
8.	18.00	Unity bank	Bank charge

No 1 has been paid and needs to be ratified

BANK RECONCILIATION

HSBC Community a/c	13,298.23
HSBC Deposit	75,046.18
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	1260.60
Unity Trust Bank deposit	40,108.36
Unity Trust Bank GF	705.08
Unity Trust Bank P3	1699.80
Nationwide Bond	85,491.74
United Trust Bank	75,000.00
Total	292,611.30

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Barton

DECISION: passed (all in favour).

11. Clerk Update

11.1 MDDC has provided a new bin at the Post Office.

11.2 MDDC has sent a business rate demand for the car park. The clerk applied for discretionary rate relief but this was refused as the parish council doesn't qualify. The clerk has subsequently applied for small business rate relief and awaits a decision.

11.3 An inspection of the gravestones/memorials is due. Clerk has received a quote. As cemetery representatives, Mr Clist & Mr Barton offered to conduct the inspection themselves.

11.4 Police Report – PCSO Tracey Peters sent the following report:- There were 6 crimes & 11 incident logs reported during March. Crimes - included two thefts from gardens sheds, one related to the theft of garden equipment/power tools. In the other theft, batteries were stolen from a shed and enquiries are ongoing in relation to the offending vehicle. There were also two separate incidents of common assault and a report of a shoplifting incident. Incidents - included two reports of anti-social behaviour, two relating to vehicle offences, an oil slick on the main road, a male acting suspiciously in the village, and two traffic-related incidents.

11.5 General Data Protection Regulations come into force 25th May 2018. More information to follow.

11.6 Policies – a clerk-led review of all policies has been completed.

PROPOSAL: the council accepts the review and adopts the proposed amendments to existing policies. The latest versions of all policies are on the village website.

PROPOSED: Miss Lawrence

SECONDED: Mr Punnett

DECISION: passed (all in favour).

SC/TB

12. Longmead

The Finance Committee has met with representatives from Longmead Management Group. The Finance Committee will consider proposals at its meeting later in the month and will come back to full council with

<p>its own proposals reference future finance of and responsibilities for Longmead. An open event is planned for later in the year. Date to follow. The bridge at the north side of the football pitches has been temporarily mended but is in need of further repair. Mr McCulloch (chair of Longmead) has asked that Mr Povah contacts him as a matter of urgency to arrange a meeting to discuss and decide the necessary works. Mrs Stallard commented that the scrub areas are looking better.</p>	LP
<p>13. Highways</p> <p>13.1 Pencross Hill - Mr & Mrs Robey of 1 Ellises Farm have offered to have their boundary wall moved back by approximately 6ft thus effectively widening the road by the same amount. Following a recent meeting on site with Highways, it was agreed that the Neighbourhood Officer would clarify whether Highways would adopt any alterations to the road and also send a more detailed map. Clerk will chase. Following a full discussion of objectives and possible actions, Mr Doble suggested that the parish council should move the wall back without involving Highways and assess what impact this has on visibility.</p> <p>PROPOSAL: the council accepts the offer from Mr & Mrs Robey and moves the wall back 6ft. PROPOSED: Mr Doble SECONDED: not seconded DECISION: failed</p> <p>The council will take no further action until Highways confirms whether or not it will adopt any alterations to the road.</p> <p>13.2 Vehicle-activated sign – since its installation over 110,000 vehicles have been logged travelling at more than 20mph. The need to recharge the battery is becoming a nuisance. Clerk to investigate a solar-powered version. The sign is portable and can be moved to face the opposite way.</p>	Clerk Clerk
<p>14. Cemetery Clerk has a meeting booked to trial cemetery management software. She will report back.</p>	Clerk
<p>15. Footpaths Due to a recent change in legislation, DCC and MDDC are unclear who should be responsible for the footpath diversion at Pithayne Farm. Councillor Rosamond was asked to investigate. HPC believe it should be dealt with by DCC in the normal way, with full consultation.</p>	FR
<p>16. Commons Management Group (CMG) Thanks to all who helped plant trees at Shuttleton Common, especially Mr Moon who sourced the trees and had them ready for planting. Mr Moon would like to donate a rare Plymouth Pear tree to the council to be planted in the proposed development adjacent to the cemetery. The small whips from the Woodland Trust have been planted in pots and will be brought on for the next 1-2 years until they are big enough to be planted on the common.</p>	
<p>17. Village Maintenance Mr Povah & Mr I Pike inspected the bridge over the river by the flood bridge and reported that it has limited rot, but no further action is needed at this time.</p>	
<p>18. Public Conveniences The ladies' toilet has a water leak and the water has been switched off. The external doors are swollen and cannot be closed. Clerk to report to MDDC.</p>	Clerk
<p>19. Car Park Nothing to report.</p>	
<p>20. Parish Plan/Hemyock Tomorrow PROPOSAL: the council to print 120 copies at a cost of £251. PROPOSED: Miss Lawrence SECONDED: Mrs Stallard DECISION: passed (all in favour).</p>	
<p>21. Garages Youth Project The external oak doors should be fitted shortly. Mr Calcraft will establish what oil might be required to help maintain the doors.</p>	RC
<p>22. Blackdown Hills Parish Network AGM will be held in June.</p>	
<p>23. Annual Parish Meeting Friday 27th April at 7pm Speakers are:- James Maben, Culm Community Crayfish Project; Patrick Redwood, Chair of Governors at</p>	

<p>Hemyock Primary School; Blackdown Healthy Living & Activities Centre; Tiverton & District Community Transport Association; Blackdown Support Group and the Repair Café. Mrs Stallard will organise cheese & wine. Clerk to contact clubs for up-to-date news for information pack. Mrs Stallard, Miss Lawrence & Ms Pritchard will organise a display showing achievements of the council over recent years.</p>	
<p>24. <u>Correspondence</u> 24.1 Thank you letter from Repair Café noted. 24.2 Business rates for cemetery noted. 24.3 Open Spaces spring edition noted. 24.4 CPRE spring newsletter noted. 24.5 Grant application from Hemyock Bowling Club referred to Finance Committee.</p>	<p>Finance committee</p>
<p>25. <u>Items raised by Chairman</u> Mrs Stallard asked that the Finance Committee consider whether the parish council might pay for the Parish Hall room hire (3 hours) for the village working group looking at commemorating the Calf Club centenary.</p>	<p>Finance committee</p>
<p>26. <u>Items raised by Councillors</u> 26.1 Miss Lawrence suggested that the old flood bridge stones will need repainting in the summer. 26.2 Mr Barton noted the large number of people who attended the recent Repair Café. 26.3 Caravan has been left in the turning circle adjacent to Blackdown Healthy Living Centre. Clerk has reported it. 26.4 Car Park – Another manhole has been discovered under the shrubs in the car park and will need to be lowered at additional cost. 26.5 Mr Povah reported that he had spoken to a member of MDDC staff to ask why one of the bins in the village wasn't being emptied. MDDC advised that the bin wasn't on the list of those to be emptied – despite Miss Lawrence previously providing MDDC with a photographic record of all village bins. 26.6 Mr Clist reported that the following shows were coming up:- North Somerset Show, 7th May and Devon County Show, 17th - 19th May. 26.7 Mrs Stallard reported that the Skills from the Hills event will be held on 7th April. 26.8 Mr Punnett reported that Westward Housing will call him in the next week to discuss their intentions with regard to Old School Court. 26.9 An oil slick has been seen in the river recently. Miss Lawrence confirmed that an oil tank had leaked and has been reported to the relevant authority. 26.10 Mr Punnett reminded everyone that the next newsletter is due in May. Suggestions for articles to Mr Punnett. 26.11 Ms Pritchard reported that she had seen a parishioner ignoring the 'keep dogs off pitches' signs and challenged him about it.</p>	
<p>27. <u>PR</u> Nothing to report.</p>	
<p>28. <u>Date of next Meeting</u> Annual Parish Meeting, 27th April at 7pm and full council meeting, 2nd May 7.30pm, Forbes Lounge, Parish Hall</p>	

Meeting closed at 10.13pm

Signed Dated