

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 4th July 2018

Subject	Action
<p>1. <u>Present</u> Mrs H Stallard (Chair), Mr T Barton (Vice-chair), Mr R Calcraft, , Mr P Doble, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor F Rosamond (District Councillor), Mrs D Evans (Parish Clerk) and 9 members of the public. <u>Apologies</u> Mr S Clist (received and approved) and Councillor R Radford (County Councillor)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> The clerk declared that:- Agenda items 6.1 & 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that use the commons. Agenda item 9.2 - Mr Punnett & Mr Moon both have a personal interest as they are trustees of the Healthy Living & Activity Centre. Agenda item 11 - Mrs Stallard & Mr Doble both have a personal interest as they are members of Longmead Management Committee. Agenda item 19 - Mrs Stallard & Mr Calcraft both have a personal interest as they are members of The Garages Committee. Agenda item 20 - Mrs Stallard, Ms Pritchard & Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:- 3.1 A parishioner asked that the council reviews the emails between the agent and MDDC reference agenda item 5.2.</p>	
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The council minutes of the 6th & 14th June are approved PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour) The minutes of the Commons Management Group meeting of 28th June were noted.</p>	
<p>5. <u>Planning</u> Planning applications considered for:- 5.1 18/00784/FULL. Rodleigh Farm, Hemyock. Change of use of agricultural land to domestic garden, retention of shed, erection of shed, greenhouse and installation of solar pv panels and solar hot water system on south facing roof. PROPOSAL: the council is content with the application. PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour). Mr Moon & Mr Doble abstained from voting. 5.2 18/00474/FULL. Land West of Hemyock. Erection of 2 dwellings, alterations to existing access, and associated works (additional information) PROPOSAL: the council is not content with the application. It queries the effectiveness of the sewerage treatment plant and asks that the EA is fully consulted reference size of development, site and existing water course running through the wet site. The concerns the pc previously raised have not been addressed. It supports the comments made by the AONB Planning Officer. An unacceptable number of trees would need to be felled for the development to take place which would detract from the site and surrounding area. PROPOSED: Miss Lawrence SECONDED: Mr Doble DECISION: passed (all in favour). The clerk was asked to write to MDDC and request that all planning documents are either in a Word or pdf format and not Tiff and also confirm when this application will be heard by the planning committee as a parish council representative will attend and speak against the application. 5.3 18/00888/FULL. Land at Nelson Farm, Hemyock. Change of use of agricultural land for the siting of three glamping units, combined toilet/shower cubicles and ancillary parking (Revised Scheme).</p>	Clerk

<p>5.4</p>	<p>PROPOSAL: the council is content with the application. PROPOSED: Mr Moon SECONDED: Mr Punnett DECISION: passed (all in favour). 18/00641/FULL. Beamley Bungalow Hemyock. Erection of a replacement dwelling with new access track. PROPOSAL: the council is not content with the application. The proposed dwelling is too prominent for the site. The proposed dwelling is beyond the existing domestic curtilage. The proposed access track encroaches on agricultural land and a public footpath would have to share this vehicular access. It is not understood why the existing access/drive cannot be used. It is not understood why the proposed dwelling is not being built on the existing footprint. PROPOSED: Mr Povah SECONDED: Mr Moon DECISION: passed (all in favour). Mrs Stallard abstained from voting. Permission granted noted for:- 5.5 18/00581/HOUSE. 25 Castle Park, Hemyock. Erection of single storey extension. 5.6 18/00383/HOUSE. Foxholes Farm, Clayhidon. Erection of a two storey side extension and first floor extension to existing dwelling Application withdrawn noted for:- 5.7 18/00652/HOUSE. 33 Longmead, Hemyock. Conversion of existing Garage to ancillary accommodation.</p>	
<p>6. 6.1 6.2 6.3 6.4</p>	<p><u>Matters Arising</u> Gun Club - following a letter of complaint from a parishioner about the conduct of the gun club, four councillors visited the turbarry while a clay shoot was underway. Following that visit the councillors confirmed they are content with the existing arrangements. The clerk confirmed that the firearms officer is content with the existing shooting positions and the gun club has agreed to ensure it only shoots from right to left on stand 4. The clerk reported that she had received a further email from the parishioner at 4pm today and this will be added to the agenda for the next meeting and not discussed at this meeting. Mr Punnett reported that he had read through the existing agreement and thought that a slight amendment to it would be prudent so as to provide clarity. PROPOSAL: the clerk amends the existing gun club agreement under the second schedule, 2.1 to read ‘<i>At the discretion of the licensor the licence shall end on the earliest of:</i>’ and arranges for it to be signed by the council and the gun club. PROPOSED: Mr Punnett SECONDED: Miss Lawrence DECISION: passed (all in favour). The clerk reported that Summerfield (the developer looking at a potential site(s) at Culmbridge Farm) has contacted her to ask for a meeting with the council/parish. She has asked Summerfield to suggest some dates and times. Floodbridge – Mr Povah has inspected the bridge over the river adjoining the raised walkway/floodbridge. Approximately 50% of the decking needs replacing. Mr Povah will look at alternative options and obtain the necessary quotations. Mr Povah has spoken to Rob at Fensec about the pedestrian gates on the raised walkway and will obtain a quote to design a solution to automatically close the pedestrian gates when the field gate opens, thus preventing a potential hazard to pedestrians.</p>	<p>Clerk LP LP</p>
<p>7.</p>	<p><u>District Council Report</u> Councillor Frank Rosamond reported:- MDDC have put ‘beware hedgehogs’ on all of its lawn cutting equipment. MDDC is considering increasing the dog litter fine from £80 to £150. As part of this year’s National Democracy Week, MDDC will start sending emails to residents on their 18th birthday congratulating them on their eligibility to vote. Wyndham Singers are performing at St Mary’s Church on Saturday 21st July.</p>	
<p>8.</p>	<p><u>County Council Report</u> Councillor Radford sent the following report:- The road at Ruggs Moor will be resolved with a haunch and backfill soon. Just to remind everyone that I have the locality budget available for small request for local clubs/organisations, etc. Applications to be made to me. This year I have an additional budget from the Invest in Devon Fund, the last revenues from the sale of Exeter Airport.</p>	

9. Finance

9.1 Income and expenditure and bank reconciliation

INCOME

1.	2,080.73	VAT reclaim
2.	150.00	Gun club
3.	35.72	Interest –dep
4.	.35	Interest – gf
5.	.98	Interest – p3

EXPENDITURE

1.	842.35	D Evans	Clerk's wages and expenses
2.	34.77	HMRC	PAYE
3.	7.00	St Mary's PCC Hemyock	Fete stall
4.	50.00	Devon Communities Together	Membership
5.	24.80	Hemyock Parish Hall	Room hire
6.	488.76	I Pike	Maintenance, grass cutting & materials
7.	31.10	N Thompson	Volunteer expenses (fuel and strim wire)
8.	18.00	Unity Trust Bank	Bank charge
9.	33.80	H Stallard	Reimbursement of signage

BANK RECONCILIATION

HSBC Community a/c	18,976.41
HSBC Deposit	75,054.96
HSBC Griffith/Flay	0
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	18.00
Unity Trust Bank deposit	62,691.41
Unity Trust Bank GF	705.43
Unity Trust Bank P3	2200.78
Nationwide Bond	85,491.74
United Trust Bank	75,000.00
Total	320,140.04

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Barton

DECISION: passed (all in favour).

9.2 The Blackdown Healthy Living & Activity Centre (BHLAC) is owned by the parish council. Mr Punnet updated the council on the latest quotations for new windows. Additional information is still needed and this will be carried forward until the next meeting.

9.3 Mr Povah raised the issue of the front entrance doors. He suggested that the council may wish to reconsider its decision about having two different sized doors at the front of the building. He suggested two doors of the same size both electronically opening would be more aesthetically pleasing and more useable for wheelchair users and people who are assisted into the building.

PROPOSAL: the council instructs TLS to install 2 same-sized electronic doors for an additional £1,500 (£6,500 plus VAT in total)

PROPOSED: Miss Lawrence

SECONDED: Mr Barton

DECISION: passed (all in favour).

9.4 Mr Povah suggested the council should consider screening off the underneath of the building to improve the insulation. He will draft a specification and obtain quotations.

LP

10. Clerk Update

10.1 Sir John Cave, the Vice Lord-Lieutenant of Devon, died on June 14. Clerk will send a letter of condolence.

Clerk

10.2	The clerk will work with Clayhidon Parish Council to form a joint Communities Together application reference village noticeboard.	
10.3	Tennis Club lease has now been signed and issued. This should enable the club to apply to Viridor for a grant for new lighting.	
10.4	The clerk reported that the printer/scanner bought in 2012 needs replacing. PROPOSAL: clerk purchases a replacement printer/scanner up to £250. Clerk to investigate the advantages/disadvantages of laser printers and monthly ink deals. PROPOSED: Mrs Stallard SECONDED: Mr Punnett DECISION: passed (all in favour).	Clerk
11.	<u>Longmead</u> Longmead Management Group has approved the new list of roles and financial responsibilities. See attached schedule. Clerk should now pay the agreed £1,000.00 interim payment. Mr Pike will erect the 'slow down, children playing' signs at Longmead in consultation with the neighbourhood representative, Mr Thompson.	Clerk IP
12.	<u>Highways</u> Mr Clist has confirmed he no longer wishes to be the highway representative, chapter 8 and road warden. Free chapter 8 training for volunteer road wardens is still available from DCC. The parish council needs to recruit a volunteer. Mr Calcraft to approach Mr Hawkes.	RC
13.	<u>Cemetery</u> Cemetery Representative – Mr Barton is happy to be the only representative. He will complete the risk assessment of the cemetery/memorials.	TB
14.	<u>Footpaths</u> Nothing to report.	
15.	<u>Commons Management Group (CMG)</u> The following recommendations from the Commons Management Group were considered:-	
15.1	PROPOSAL: 3 benches from parish council stock to be erected at Hemyock Turbary. Location to be agreed with gun club. Mr Pike to collect from Mr Clist and install on site. PROPOSED: Mr Doble SECONDED: Mrs Stallard DECISION: passed (all in favour).	IP
15.2	PROPOSAL: A payment of £100 to be paid to the gun club at the end of each season towards the costs of maintaining the turbary. PROPOSED: Mr Doble SECONDED: Mr Barton DECISION: passed (all in favour).	
15.3	Shuttleton Common – it was noted that quotes will be sought to top the common twice this year.	
15.4	PROPOSAL: A letter to be sent to the developer of the land adjacent to the cemetery for update on the current position, copy of letter to be sent to MDDC. PROPOSED: Mr Doble SECONDED: Mrs Stallard DECISION: passed (all in favour).	Clerk
15.5	PROPOSAL: The village information noticeboard to include all of the commons of the parish on the map with footpaths shown and a short description of each common/turbary. Mr Povah will provide Mr Punnett with a sentence for each common. PROPOSED: Mr Doble SECONDED: Mr Povah DECISION: passed (all in favour).	LP/NP
15.6	PROPOSAL: Mr Barton & Mr Calcraft are appointed to the group. PROPOSED: Mr Doble SECONDED: Mrs Stallard DECISION: passed (all in favour).	
15.7	Owleycombe Common – Mr Povah intends to visit the site and investigate the possibility of improving access.	LP
16.	<u>Village Maintenance</u> Mr Pike was asked to keep an eye on vegetation encroaching onto pavements (Eastlands) and fingerposts.	IP

<p>17. <u>Public Conveniences</u> 17.1 PROPOSAL: The council uses Ashfords to complete the public conveniences transfer at a cost of £1,000 plus VAT. Clerk to clarify potential problem with Land Registry map before any transfer occurs. PROPOSED: Miss Lawrence SECONDED: Mr Povah DECISION: passed (all in favour).</p>	Clerk
<p>18. <u>Car Park</u> Nothing to report.</p>	
<p>19. <u>Garages Youth Project</u> Thanks to Mr Pike for mending the plinth and slab. Clerk to ask Mr Brooke to mend the guttering.</p>	Clerk
<p>20. <u>Blackdown Hills Parish Network</u> AGM to be held 6th July at 7.30pm Throgmorton Hall, Dunkeswell.</p>	
<p>21. <u>Old School Court</u> The parish council understands that there are two parties interested in purchasing the building and hopes that either of the two parties is successful and that the building will continue to provide homes for persons over the age of 55.</p>	
<p>22. <u>Asset Management</u> Mr Povah & Miss Lawrence will meet next month to discuss surveying the assets/Schemes of Work.</p>	
<p>23. <u>Correspondence</u> 23.1 Open Spaces – Summer edition noted. 23.2 CPRE Annual Report noted. 23.3 Email from parishioner requesting street lights on High Street are switched off overnight. The clerk informed the meeting of the procedure including consultation with emergency services and immediate neighbours. Clerk to ask parishioner to obtain the support/signature of the immediate neighbours. Clerk to mention in PR. 23.4 Email from parishioner reference potential Father Christmas visit to Hemyock. PROPOSAL: The council has no objection to this proposal. PROPOSED: Mr Moon SECONDED: Mr Povah DECISION: passed (all in favour).</p>	Clerk
<p>24 <u>Items raised by Chairman</u> 24.1 Old School Court – is being advertised on the open market. Mr Povah suggested the parish council should consider attempting to list the building to prevent it being bulldozed. Mrs Stallard suggested this was not a good idea as a new owner may need to make changes to the building.</p>	
<p>25 <u>Items raised by Councillors</u> 25.1 Miss Lawrence reported that the AONB has been successful in its bid for funds from Historic England for linear boundaries to protect Devon hedge banks. 25.2 Miss Lawrence reported that the Calf Club Centenary Group has received various pieces of information and leads and the Primary School wishes to be involved in the project. 25.3 Miss Lawrence is concerned about the deterioration of the refurbished Parish Pump. Mr Pike was asked to clean it. It is understood Mr Clist was monitoring the situation. Clerk will ask Mr Clist for an update. Mrs Stallard will contact Mr Beard if necessary. 25.4 Mr Calcraft asked when the trim trail at Longmead will be resurfaced. Mr Doble & Mrs Stallard will take this to Longmead Management Group for consideration. 25.5 Mr Doble suggested the council could consider having a free survey of its buildings (Longmead, BHLAC) to gain advice on how to be more energy efficient. Mr Doble to ask company to email clerk with more information. 25.6 St Mary's Fete – available councillors to arrive at 11.30am to set up for church fete. 25.7 Mr Povah reported the stones at the old floodbridge need repainting and re-setting. Mr Povah will obtain a quote to re-set the fallen ones and then a volunteer group will paint them. 25.8 It was reported that litter left by the river has increased in recent months. Clerk to mention in PR.</p>	Clerk/HS PD/HS PD LP Clerk
<p>26 <u>Public Participation</u> The following were reported/raised:- 26.1 How will the parish find out if the council is to meet with a potential developer? Any meeting will be</p>	

an open meeting and be advertised on the Facebook page, village website and noticeboards.	
27 PR <ul style="list-style-type: none">• Please would children who are playing in or near the river remove their rubbish when they leave?• Street lights on the High Street to be switched off at night.	
28. <u>Date of next Meeting</u> 7.30pm Wednesday 1 st August 2018, Forbes Lounge, Parish Hall.	

Meeting closed at 10.35pm

Signed Dated