

Hemyock Parish Council
Monthly Meeting
held in the Forbes Lounge at 7.30pm on 4th September 2019

Subject	Action
<p>1. <u>Present</u> Mr T Barton (Chair), Mr R Calcraft, Miss J Fouracre, Mr N Moon, Mr L Povah, Mr S Ritchie, Mr A Russell, Mrs D Evans (Parish Clerk), Councillor R Radford (County Councillor) and members of the public. <u>Apologies</u> Councillor S Clist (Parish & District Councillor), Miss P Lawrence and Mr P Doble (Vice-chair). (received and accepted)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u> Agenda item 10 - Mr Ritchie & Mr Russell each has a personal interest as they are members of Longmead Management Committee. Agenda item 14 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons. Agenda item 16 – Miss Fouracre and Mr Calcraft each has a personal interest as they are members of The Garages Committee. Agenda item 18 - Mr Moon has a personal interest as he is a trustee of the Healthy Living & Activity Centre.</p>	
<p>3. <u>Public Participation</u> The following were reported/raised:- 3.1 A green Skoda has been parked in the village car park and has not been moved for several weeks. 3.2 The top of the hedge adjacent to the cemetery needs trimming. Clerk to contact landowner. 3.3 Mrs Slater updated the councillors on progress at Longmead Environmental Area – she confirmed the Scarecrow Competition will be on Sunday 15th September at 3pm. The pc has agreed to fund the prizes. Mrs Slater hopes to plant some spring bulbs in the area and is looking for donations of bulbs. Clerk to write a letter of support to Mrs Slater.</p>	Clerk Clerk
<p>4. <u>Minutes from Previous Meetings</u> PROPOSAL: The council minutes of the 4th September are approved. PROPOSED: Mr Moon SECONDED: Miss Fouracre DECISION: passed (all in favour).</p>	
<p>5. <u>Planning</u> The following applications were considered:- 5.1 18/00423/FUL. Erection of 11 dwellings with garages. Old Station Yard Site, Hemyock. PROPOSAL: The council is content with the application. PROPOSED: Mr Moon SECONDED: Mr Calcraft DECISION: passed (all in favour). Mr Ritchie abstained from voting. 5.2 19/01370/FUL. Erection of two-storey side and single-storey rear extension. Way Close, Hemyock PROPOSAL: The council is content with the application. PROPOSED: Mr Ritchie SECONDED: Mr Russell DECISION: passed (all in favour).</p>	
<p>6. <u>Matters Arising</u> 6.1 Pump – The company that refurbished the pump believes remedial works were necessary due in part to the way in which the pump had been reassembled. Clerk to contact the installer for comment. 6.2 Doors & electricity – The Parish Store. Work is progressing with the doors. Quotes for the electricity work are being sought. 6.3 Pavement repairs – Resurfacing of the pavement at the rear of Castle Park will begin on Monday 23rd September and will take approximately 4 days. It is hoped that the small area at the front of Castle Park/Station Road will be completed at the same time (subject to necessary licence from Devon County Council). 6.4 Standing orders/financial regulations – clerk has sent these to Policy Committee for consideration.</p>	Clerk Clerk

6.5	Finger posts – Mr Povah to carry forward to next month.	LP	
6.6	Joint project with Culmstock/Clayhidon – noticeboards. Nothing to report.		
7.	<u>County Council Report</u> Councillor Ray Radford reported:- A quiet month at the county council, nothing to report until the following meetings are held:- emergency climate change, resources and corporate services and full council. Devon & Somerset Fire & Rescue Service consultation is open until 22 nd September. Councillor Radford is due to meet with Phil Morgan, Neighbourhood Highways Officer. It was reported that several drains need clearing and the clerk will send details reference water running on road at Lydensign. Mr Povah asked that Highways revisit the suggestion of a virtual footpath from floodbridge at Station Road, Councillor Radford was asked to clarify current county policy.	Clerk RR	
8.	<u>Finance</u> 8.1 Income and expenditure and bank reconciliation		
INCOME			
1.	250.00	Pring & Son - cemetery	
2.	12.77	Interest, HSBC	
EXPENDITURE			
1.	374.50	I Pike	Grass cutting and maintenance
2.	853.37	D Evans	Wages and expenses
3.	21.67	HMRC	PAYE
4.	135.00	K Amor	Cleaning, public conveniences
5.	110.00	Gareth Johns - Lockrite	Toilet door lock
6.	480.00	PKF Littlejohn LLP	External audit fee
7.	10.11	P Lawrence	Reimbursement – stationery
8.	37.20	Hemyock Parish Hall	Room hire
9.	56.84	NPower	Toilets' electricity
10.	3,783.57	Came & Company	Insurance
11.	162.00	J Stevens	Topping, Shuttleton Common
BANK RECONCILIATION			
HSBC Community a/c		19,476.41	
HSBC Deposit		75,216.08	
HSBC P3		0.04	
HSBC Longmead		1.27	
Unity Trust Bank current		82.00	
Unity Trust Bank deposit		62,733.45	
Unity Trust Bank GF		708.13	
Unity Trust Bank P3		1,681.41	
Skipton 1-year Bond		85,000.00	
United Trust Bank		77,191.78	
Total		322,090.57	
PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed. PROPOSED: Mr Moon SECONDED: Mr Calcraft DECISION: passed (all in favour).			
9.	<u>Clerk Update</u> Nothing to report.		
10.	<u>Longmead</u> 10.1 Mr Ritchie has inspected the existing bridge and proposed that it be repaired rather than replaced with a metal bridge, as had been [previously suggested. Brookridge Timber has kindly agreed to remove the existing wooden bridge and refurbish it free of charge. Mr Ritchie will liaise with Mr	SR/LP	

<p>Povah with regard to the specification of the abutment work and new quotations will be sought. PROPOSAL: that the bridge is refurbished free of charge by Brookridge Timber and 3 quotations are sought for the abutment works, subject to specification being agreed by Mr Povah and Mr Ritchie. PROPOSED: Mr Barton SECONDED: Mr Moon DECISION: passed (all in favour).</p> <p>10.2 Land at Longmead – Mr Robinson has asked the council if it would be prepared to sell or lease him a small parcel of land behind the shipping containers at Longmead. A discussion ensued and whilst councillors did not wish to sell any land it was suggested that the council might be prepared to lease the land to Mr Robinson for, say 3 years, subject to a peppercorn rent and legal fees being paid by Mr Robinson. PROPOSAL: The council agrees in principle to lease the land to Mr Robinson for a fair and reasonable rent, for 3 years, with an option to renew it year-on-year, subject to legal fees being paid by Mr Robinson and subject to agreeing terms. PROPOSED: Miss Fouracre SECONDED: Mr Ritchie DECISION: passed (all in favour).</p> <p>Mr Robinson agreed to consider the offer and come back to the council with an offer of rent and terms, etc.</p>	
<p>11. <u>Highways</u> Station Road pavements – planning application has been validated by MDDC and a decision is expected by 20th September 2019.</p>	
<p>12. <u>Cemetery</u> Nothing to report.</p>	
<p>13. <u>Footpaths</u> The owners of Pitthayne Farm have applied for a formal diversion of the footpath. There is currently a backlog of applications to be considered by the county council.</p>	
<p>14. <u>Commons Management Group</u> Nothing to report.</p>	
<p>15. <u>Village Maintenance</u> Weed pulling from St Margaret’s brook by church. A group of volunteers will meet at 9.30am, Sunday 8th September to pull weeds and clear the area. The pc will provide a drink and bacon roll. PROPOSAL: The council agrees to buy the volunteers a drink and roll. PROPOSED: Mr Russell SECONDED: Mr Ritchie DECISION: passed (all in favour).</p>	
<p>16. <u>Garages Youth Project</u> Nothing to report.</p>	
<p>17. <u>Blackdown Hills Parish Network</u> The ballot paper for the representatives of the Parish Network on the AONB management board was completed.</p>	
<p>18. <u>Blackdown Healthy Living & Activities Centre</u> Work is continuing on possible options to improve the heating system at the centre. It has been discovered that parts of the loft have not been insulated. Peta, the centre manager, is investigating possible grants for this.</p>	
<p>19. <u>Asset Management</u> A meeting will be held on Monday 30th September at 7.30pm, venue to be confirmed, to discuss future projects and budget planning.</p>	Clerk
<p>20. <u>Future Meetings</u> Clerk to book Annual Parish Meeting for a Friday towards the end of March.</p>	Clerk
<p>21. <u>Items raised by Chairman</u> 21.1 The chair will attend the induction of the Rector and sends his apologies for the next parish council meeting. Mr Doble (Vice Chair) to chair the meeting.</p>	

		PD
22. <u>Items raised by Councillors</u>		
22.1	The bin outside the post office has not been replaced. Clerk to chase.	Clerk
22.2	Mr Ritchie is meeting a company that provides play area equipment on 25 th September at 11.30am at Longmead to discuss options to replace the removed equipment in the middle of the play area. Clerk to provide Mr Ritchie with any other provider information she has available.	SR Clerk
22.3	A tree on the Culmstock Road on land owned by the parish council need attention. It is encroaching across the pavement and onto the road. Clerk to obtain three quotations.	Clerk
23. <u>Correspondence</u>		
23.1	Letter from St Mary's Church inviting chairman to institution and induction of Rector noted.	
23.2	Blackdown Hills AONB Management Plan 2019-2024 noted.	
23.3	Dementia Friendly Communities letter and guide noted.	
23.4	DALC annual report noted.	
23.5	Countryside Voice summer edition noted.	
23.6	United Trust Bank – confirmation of 1-year bond noted.	
23.7	MDDC email reference Visit Mid Devon promotion noted.	
24. <u>Public Participation</u>		
	Nothing to report.	
25. <u>PR</u>		
	<ul style="list-style-type: none"> Pavement/footpath from back of Castle Park to rear of Doctors shut for week commencing 23rd September. 	
26. <u>Date of next Meeting</u>	7.30pm Wednesday 2 nd October, Forbes Lounge, Parish Hall.	

Meeting ended 9.33pm

Signed.....Dated.....