

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 5<sup>th</sup> September 2018**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr R Calcraft, Mr S Clist, Miss P Lawrence, Mr N Moon, Mr L Povah, Ms J Pritchard, Mr N Punnett, Councillor R Radford (County Councillor) Mrs D Evans (Parish Clerk) and members of the public.  <b><u>Apologies</u></b> Mr T Barton (Vice-chair), Mr P Doble (received and approved) and Councillor F Rosamond (District Councillor)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 5.2 – Mrs Stallard, Mr Punnett &amp; Ms Pritchard all have a personal interest as they are members of the Upper Culm Community Land Trust which has a development adjacent to the proposed site. The councillors are aware that when at a council meeting they are to be objective and act as councillors and not as members of the CLT. Mr Povah &amp; Mr Clist believed that in this instance the members of the CLT should leave the room and not vote on the matter. The clerk explained that the code of conduct adopted by the parish council enabled councillors to declare a personal interest and remain in the room, participate in discussions and vote on matters.  Agenda item 11 - Mrs Stallard has a personal interest as she is a member of Longmead Management Committee.  Agenda item 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.  Agenda item 17 – Miss Lawrence, Mr Calcraft and Mrs Stallard all have a personal interest as they are members of the Parish Hall Committee.  Agenda item 19 - Mrs Stallard &amp; Mr Calcraft both have a personal interest as they are members of The Garages Committee.  Agenda item 20 - Mrs Stallard, Ms Pritchard &amp; Mr Punnett all have a personal interest as they are members of the Blackdown Hills Parish Network.  Agenda item 21 - Mr Punnett &amp; Mr Moon both have a personal interest as they are trustees of the Healthy Living &amp; Activity Centre.</p>	
<p><b>3. <u>Public Participation</u></b>  The following were reported/raised:-  3.1 A parishioner asked for clarification on the latest planning application (Agenda item 5.2) and asked whether the council were aware of it before it had been submitted. The parish council confirmed it had not been approached by anyone prior to the application being received from MDDC.  3.2 A parishioner congratulated the Blackdown Hills Business Association on its friendly marquee at the Honiton Show. Mrs Stallard will pass on these comments to the association.  3.3 A parishioner informed the meeting that the planning application at Elmdene had been approved by the planning committee. It was suggested that the council may wish to request that the tree preservation officer put a condition on the planning in order to protect the hedges.  3.4 Clerk will liaise with Mr Pike reference graves that need levelling.  3.5 The hedges around the street lights at the end of Withy Lane and Station Road by the surgery need cutting back as they are obscuring the light. Mr Stones &amp; Mr Beard were thanked for the work they have done cutting back the hedges along Withy Lane and Combe Hill.</p>	<p>HS  Clerk  Clerk</p>
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 1<sup>st</sup> August are approved.  <b>PROPOSED:</b> Mr Calcraft  <b>SECONDED:</b> Mr Povah  <b>DECISION:</b> passed (all in favour). Mr Clist abstained.</p>	
<p><b>5. <u>Planning</u></b>  Planning applications considered for:-  5.1 Certificate of lawfulness for the existing use of conservatory. Perivale, Culmstock Road, Hemyock.  <b>PROPOSAL:</b> the council is content with the application.  <b>PROPOSED:</b> Mr Moon  <b>SECONDED:</b> Mr Clist</p>	

<p><b>DECISION:</b> passed (all in favour).</p> <p>5.2 18/01249/MOUT. Outline for the erection of 30 dwellings and formation of access. Land at NGR 313136 113327 South of Culmstock Road, Hemyock.</p> <p>A discussion ensued around the number of houses built in the village since 1970 and the implications for the village of further development:- traffic, school, sewerage. It was noted that this site was a green field site. It was suggested that the harm to the village outweighed any benefit. Clerk was asked to arrange a meeting to discuss this planning application and invite the Campaign for the Protection of Rural England (which has offered its support), the planning officer from BHAONB and the planning officer from MDDC.</p> <p>Permission granted noted for:-</p> <p>5.3 18/01041/FULL. Erection of machinery storage building. Culmbridge Farm, Hemyock.</p> <p>5.4 18/00356/FULL. Erection of new garage for plot 5 and relocation of store and parking space associated with plot 6 at Harts Yard.</p> <p>5.5 18/00525/FULL. Conversion of an agricultural barn into hotel/guesthouse to include relocation of hedgerow. Madford Farm, Hemyock.</p> <p>5.6 18/01033/PNOU. Madford Farm, Hemyock. Prior notification for the change of use of agricultural building to hotel. Clerk was asked to obtain a full explanation of how an application was granted for a hotel without any kitchen facilities.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>6. <u>County Council Report</u></b> Councillor Radford reported that:- Planning application 18/01249/MOUT will be referred to the planning committee if the planning officer is minded to recommend approval. Budget work at Devon County Council will commence shortly.</p>	
<p><b>7. <u>Matters Arising</u></b></p> <p>7.1 Street lighting – proposed changes to lighting on High Street on-going.</p> <p>7.2 Bridge over river – Highways is responsible for the temporary mend and the bridge engineer has confirmed that works are scheduled to commence in the next two months.</p> <p>7.3 Floodbridge automatic gates – Mr Povah has a meeting arranged on site with a contractor this month and will report back.</p> <p>7.4 Turbary – Mr Pike has collected the benches and needs to assemble them and purchase fixings to enable their installation at the Turbary.</p> <p>7.5 Re-setting floodbridge stones – Mr Povah has obtained a quote to reset the stones for £100. <b>PROPOSAL:</b> the council accepts the quote for £100 to reset the stones. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Punnett <b>DECISION:</b> passed (all in favour).</p> <p>7.6 Pump – Clerk to contact the company which powder coated the pump when it was refurbished to enquire about any warranty as some areas of paint are lifting.</p> <p>7.7 Notice board – clerk to submit joint application to MDDC with Clayhidon. In the meantime, Mr Punnett and Miss Lawrence have met with Ken White Signs to discuss the design and layout.</p>	<p>LP</p> <p>IP</p> <p>LP</p> <p>Clerk</p> <p>Clerk</p>
<p><b>8. <u>District Council Report</u></b> Councillor Frank Rosamond sent the following report:- Activity is beginning to be more evident after the summer break. The Cabinet recently considered-</p> <ul style="list-style-type: none"> <li>• Cullompton Town Centre Relief Road Options with a view to agreeing to go out for public consultation over route options for a town centre relief road. 3 route options are identified for consultation but could be subject to change. it is anticipated that the majority of the cost of the road would be funded by the Housing Delivery Fund</li> <li>• Establishing public consultation for a Review of the Blackdown Hills AONB Management Plan in association with other stakeholders/District Councils. The Plan should reflect changing needs such as the Government's 25 Year Environment Plan including the review of National Parks and AONBs.</li> <li>• Culm Garden Village - to consider Governance, decision-making and to update on progress of the project</li> <li>• Freedom of Information Policy is to be updated, having been extended by judgements in the courts and the Information Commissioner. Currently it costs MDDC in the region of £30,000 to offer the service normally free of charge to provide access to any of the recorded information held by the Council.</li> </ul>	
<p><b>9. <u>Finance</u></b> 9.1 Income and expenditure and bank reconciliation <b>INCOME</b></p>	

1.	150.00	Redwoods
2.	850.00	Crescent Funeral Services
3.	60.00	HP printer deal

**EXPENDITURE**

1.	761.79	D Evans	Clerk's wages and expenses
2.	24.80	Hemyock Parish Hall	Room hire
3.	411.20	I Pike	Village & cemetery maintenance & grass cutting.
4.	3,416.07	Came & Company	Insurance premium
5.	155.00	R Calcraft	Grass cutting (Jun – Aug)
6.	90.00	R Taylor	Footbridge & BMX maintenance
7.	7,797.60	TLS	BHLAC front doors
8.	231.000	MDDC	Planning fee – BHLAC windows and doors

**BANK RECONCILIATION**

HSBC Community a/c	18,976.41
HSBC Deposit	75,063.74
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	18.00
Unity Trust Bank deposit	47,420.51
Unity Trust Bank GF	705.43
Unity Trust Bank P3	2,174.86
Nationwide Bond	85,491.74
United Trust Bank	75,900.00
<b>Total</b>	<b>305,752.00</b>

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Moon

**DECISION:** passed (all in favour). Mr Clist abstained.

**10. Clerk Update**

The clerk reported that:-

- 10.1 Westward Housing was contacted about the state of Old School Court and it has visited the site several times since being contacted.
- 10.2 Both street lights in the car park are now working.
- 10.3 Clerk to arrange a meeting on 28<sup>th</sup> September at 9.30am with the parish council, BHLAC and NuVision Energy to discuss potential energy saving ideas.
- 10.4 A public meeting has been arranged with Summerfield on Wednesday 12<sup>th</sup> September in Forbes Lounge at 7.30pm to discuss the potential development of Culmbridge Farm.

Clerk

**11. Longmead**

Clerk asked to chase Mr Brooke to obtain a likely date for when the bridge at top end of football pitches will be mended.

It was reported to Ms Pritchard (as secretary of Longmead Management Group) that there are many brambles that need attention in the environmental area, cars are speeding (ignoring the 'children beware' signs) while football training is underway, and weeds are growing out of the block paving around the pavilion.

Ms Pritchard informed the council that she had an invoice for maintenance works at Longmead. It became apparent that Longmead Management Group's understanding of the new agreement between the council and Longmead was different to that of the council's. Whilst the parish council is financially responsible for items on list B, it expects Longmead Management Group to refer any expenditure for approval before it is incurred. Clerk will liaise with Ms Pritchard to resolve.

Clerk

JP

Clerk

**12. Highways**

HPC is still in need of a volunteer Road Warden. Clerk to approach Tim Martin, Hemyock Lights Brigade,

Clerk

for a volunteer as this group will need a trained chapter 8 person for its parade.	
<b>13. <u>Cemetery</u></b> Clerk to meet with Mr Pike to discuss memorials that need attention from stonemason.	Clerk
<b>14. <u>Footpaths</u></b> Nothing to report.	
<b>15. <u>Commons Management Group (CMG)</u></b> The clerk was thanked for her support in dealing with latest correspondence. The gun club thanked the council for its continued support.	
<b>16. <u>Village Maintenance</u></b> Nothing to report.	
<b>17. <u>Public Conveniences</u></b> Cleaner for toilets. <b>PROPOSAL:</b> Mrs Stallard, Mr Barton & Mr Calcraft will form an interview panel and will contact the applicants and arrange interviews and recruit a cleaner. They will also arrange for the necessary supplies and equipment to be purchased. <b>PROPOSED:</b> Miss Lawrence <b>SECONDED:</b> Mr Punnett <b>DECISION:</b> passed (all in favour).  Clerk to remind MDDC to repaint the lines urgently (to the exact pattern as previously – including hatched area in front of defibrillator)	HS/RC/TB          Clerk
<b>18. <u>Car Park</u></b> Mr Punnett to provide clerk with copy of emails detailing the water leak that occurred in the car park when the new pavement was installed.	NP
<b>19. <u>Garages Youth Project</u></b> Clerk to ask Mr Brooke when he plans to mend the guttering.	Clerk
<b>20. <u>Blackdown Hills Parish Network</u></b> Nothing to report.	
<b>21. <u>Blackdown Healthy Living &amp; Activities Centre</u></b> The council had previously approved expenditure of £26,961.60 for replacement windows & doors. However, this figure had been calculated incorrectly. After an adjustment for some unwanted doors the new figure is £26,654 plus a planning fee of £231 giving a new total expenditure, net of VAT of £26,885.00. <b>PROPOSAL:</b> the new figure of £26,885 is accepted. <b>PROPOSED:</b> Mr Povah <b>SECONDED:</b> Ms Pritchard <b>DECISION:</b> passed (all in favour). Mr Povah asked that it was minuted that he did not approve of the Anglian quotation but did accept that the new figures were correct. Mr Povah will review the fire regulations reference fire exits for consulting rooms. Mr Povah will attempt to get three quotations to install wind barriers underneath the BHLAC.	LP LP
<b>22. <u>Asset Management</u></b> Mr Povah & Miss Lawrence have commenced surveying the assets. Mr Povah will provide clerk with necessary information to add the parish store to the insurance. <i>Mr Clist left the meeting</i>	LP/PL LP
<b>23. <u>Correspondence</u></b> 23.1 Email from Crediton Town council reference MDDC's potential sale of Crediton Council office building. <b>PROPOSAL:</b> the parish council supports Crediton Town Councils bid to purchase the council office building in order to maintain the community services it provides from the building. <b>PROPOSED:</b> Mrs Stallard <b>SECONDED:</b> Miss Lawrence <b>DECISION:</b> passed (all in favour). 23.2 Email from parishioner reference newsletter and missing part of parish from map in Hemyock	

<p>Tomorrow. The council noted the parishioner's comments. The map included in Hemyock Tomorrow was an indication not a full parish map. The parishioner was thanked for offering to deliver the newsletters to her immediate neighbours.</p>	
<p><b>24. <u>Items raised by Chairman</u></b>                  24.1 A wall in Longmead has been damaged. Clerk to report to Falcon Rural Housing Association.                  24.2 Chair has been approached by a resident who would be interesting in purchasing a small parcel of land from the parish council at Longmead in order to extend their garden. Mrs Stallard and Mr Calcraft will survey the site to establish what land is required.                  24.3 The chair has noticed that 27 Station Road is for sale, including vehicle access at the rear across council-owned land. The owners of this property previously declined to enter into a proposed agreement with the council to obtain rear access in exchange for a small parcel of land at the front for a pavement. The paperwork was never completed. The chair suggested that the original solicitors acting on behalf of the council should be instructed to send a letter to the homeowners with a copy sent to Haarts Estate Agent. Rather than incur solicitors fees Mr Moon suggested the estate agent be contacted directly. Mrs Stallard will establish the facts, review the relevant paperwork and contact Haarts directly.</p>	<p>Clerk HS/RC</p>
<p><b>25. <u>Items raised by Councillors</u></b>                  25.1 Miss Lawrence to ask if the school wishes to be more actively involved in Remembrance day this year. Miss Lawrence to contact Patrick Redwood.                  25.2 Bus timetable could be moved nearer to the bus shelter.                  25.3 Blackdown Healthy Living Centre will be having a coffee morning on Monday 10<sup>th</sup> September.                  25.4 Mr Calcraft requested help to erect the new racking at the parish store.                  25.5 Happening Hemyock – Saturday 3<sup>rd</sup> November at 2pm – 5pm Parish Hall. A chance for all clubs, groups and organisations in Hemyock to promote themselves. Clerk to mention on Facebook page.</p>	<p>PL          Clerk</p>
<p><b>26. <u>Public Participation</u></b>                  The following were reported/raised:-                  26.1 A parishioner has started a petition about the state of Castle Park. Parishioner will send letter and petition to Neil Parish MP and Devon Highways. Clerk to write a letter in support of the petition.</p>	<p>Clerk</p>
<p><b>27. <u>PR</u></b>                  • Parishioners politely reminded to cut back hedge growth.</p>	
<p><b>27. <u>Date of next Meeting</u> 7.30pm Wednesday 3<sup>rd</sup> October 2018, Forbes Lounge, Parish Hall.</b></p>	

Meeting closed at 10.45pm

Signed ..... Dated .....