

**Hemyock Parish Council**  
**Monthly Meeting**  
**held in the Forbes Lounge at 7.30pm on 6<sup>th</sup> March 2019**

Subject	Action
<p><b>1. <u>Present</u></b>  Mrs H Stallard (Chair), Mr T Barton (Vice-chair), Mr R Calcraft, Mr S Clist, Mr P Doble, Miss P Lawrence, Mr N Moon, Councillor F Rosamond (District Councillor), Councillor R Radford (County Councillor) Mrs D Evans (Parish Clerk) and members of the public.  <b><u>Apologies</u></b> Ms J Pritchard, Mr N Punnett &amp; Mr L Povah (received and approved)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b>  The clerk declared that:-  Agenda item 12 - Mrs Stallard and Mr Doble each has a personal interest as they are members of Longmead Management Committee.  Agenda item 16 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.  Agenda item 18 - Mrs Stallard &amp; Mr Calcraft each has a personal interest as they are members of The Garages Committee.  Agenda item 19 - Mrs Stallard has a personal interest as she is a member of the Blackdown Hills Parish Network.  Agenda item 20 - Mr Moon has a personal interest as he is a trustee of the Healthy Living &amp; Activity Centre.</p>	
<p><b>3. <u>Public Participation</u></b>  The following were reported/raised:-  3.1 Devon County Highways has erected ‘warning ice’ signs over the bridge at Craddock.</p>	
<p><b>4. <u>Minutes from Previous Meetings</u></b>  <b>PROPOSAL:</b> The council minutes of the 6<sup>th</sup> February are approved.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Miss Lawrence  <b>DECISION:</b> passed (all in favour).  The minutes of the finance committee meeting of 21<sup>st</sup> February were noted.</p>	
<p><b>5. <u>Planning</u></b>  The following applications were considered:-  5.1 19/00146/CLU. Certificate of lawfulness for the existing installation of 4.2kW solar panel array on roof. Orchard Lea, Culmstock Road, Hemyock.  <b>PROPOSAL:</b> the council is content with the application.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Calcraft  <b>DECISION:</b> passed (all in favour).  5.2 19/00273/FULL. Change of use of agricultural land to residential and the erection of a dwelling. North of Burrow Hill Farm, Hemyock.  <b>PROPOSAL:</b> the council is not content with the application. It is on a green field site, in a prominent position in an AONB. There is no agricultural justification for the dwelling and it is contrary to the NPPF and local plan.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Calcraft  <b>DECISION:</b> passed (6 for, 1 against).  Permission granted noted for:-  5.3 18/01729/FULL. Erection of garden office and change of use of land for the erection of a 2-bay domestic car port. Moorhayes, Hemyock.</p>	
<p><b>6. <u>Matters Arising</u></b>  6.1 Pump – the clerk has received written confirmation from the conservation officer at MDDC that remedial works may go ahead on the Pump. She will liaise with Mr Stones who originally dismantled the pump to arrange for the pieces to be dismantled and taken for repair.  6.2 Car Park – the clerk has received some advice from MDDC and DCC. It appears the costs of setting up a formal agreement may be prohibitive. The working group will meet to consider the clerk’s findings and report back. (Mr Clist, Mr Calcraft &amp; Mr Moon)</p>	<p>Clerk  RC/SC/  NM</p>

6.3	Wire cages – The Store. Mr Calcraft, Mr Povah & Miss Lawrence will liaise over design and location of wire cages for The Store.	LP/RC/PL																																												
6.4	Footbridge over River Culm (Millhayes) – clerk to chase DCC to establish when this bridge will be repaired.	Clerk																																												
6.5	Play Area, Hollingarh – potential asset transfer from MDDC – nothing to report.																																													
6.6	Emergency plumber – clerk to make contact with several local plumbers to establish if they are willing to deal with any potential emergencies that may arise at the public toilets.	Clerk																																												
6.7	Salt bins – salt bins that need filling may be reported to Devon Highways in the same way as pot holes are reported.	SC/LP																																												
6.8	Pavement repairs (Castle Park) – Mr Povah has completed the work specification and will obtain quotations. Mr Clist will provide clerk with contact details of a company that may wish to quote.																																													
6.9	Fingerpost repairs – many thanks to Mr Calcraft for repairing the fingerpost sign at Leigh Cross.																																													
<b>7.</b>	<b><u>District Council Report</u></b> Councillor Frank Rosamond reported:- The Brexit State of the District Debate was well attended. A scrutiny meeting with Connecting Devon & Somerset has been postponed. District & Parish Councillor nomination packs are now available. There was poor attendance at the prospective district councillor events held in Tiverton, Cullompton and Crediton. MDDC is looking at the viability of installing more electric car charging points. The local plan hearings have concluded. The chief executive will speak at a CPRE seminar on 21 <sup>st</sup> March.  Comments made to Councillor Rosamond were:- may the parish request cleaning support from the new Street Scene service? Are the housing figures quoted in the GESp in addition to those given in the local plan? It was reported that some buildings have been erected in Leigh Woods, possibly without planning permission. Clerk to report to enforcement and send copy to Councillor Rosamond. Rubbish and other buildings were also reported north of the turbarry for investigation by enforcement.	FR  Clerk																																												
<b>8.</b>	<b><u>County Council Report</u></b> Councillor Ray Radford gave a brief summary and sent a report to be circulated after the meeting. Devon County Council has agreed an increase in council tax of 1.99%, plus an additional 2% for Adult Care. The budget has been reviewed and will stand at £493.85 million. Recycling rates are 54%. DCC has just opened the Brynsworthy Plant and thus black bags will no longer go to landfill. Scomis, under the governance of Devon County, has distinguished itself nationally by winning commercial excellence and innovation awards while supporting 740 schools across 27 local authorities and at the same time creating revenue for DCC. The apprenticeship scheme for the County Council is progressing well. 126 apprentices are currently employed, 50 are existing staff undertaking apprenticeship qualifications. The Government has given DCC an extra £18.74m towards highways, bridges and infrastructure. This funding will be allocated later in the month.																																													
<b>9.</b>	<b><u>Finance</u></b> 9.1 Income and expenditure and bank reconciliation																																													
	<b>INCOME</b>																																													
	<table border="1"> <tr> <td>1.</td> <td>650.00</td> <td>Redwood &amp; Son</td> </tr> </table>	1.	650.00	Redwood & Son																																										
1.	650.00	Redwood & Son																																												
	<b>EXPENDITURE</b>																																													
	<table border="1"> <tr> <td>1.</td> <td>165.66</td> <td>Came &amp; Company</td> <td>Insurance, additional premium</td> </tr> <tr> <td>2.</td> <td>124.00</td> <td>N Punnett</td> <td>Reimbursement of newsletter costs</td> </tr> <tr> <td>3.</td> <td>120.00</td> <td>K Amor</td> <td>Cleaning, public conveniences</td> </tr> <tr> <td>4.</td> <td>16.81</td> <td>R Calcraft</td> <td>Reimbursement of finger post repair costs</td> </tr> <tr> <td>5.</td> <td>451.80</td> <td>Argos Fire Protection Ltd</td> <td>Connection of fire shutter, BHLAC</td> </tr> <tr> <td>6.</td> <td>6.20</td> <td>Hemyock Parish Hall</td> <td>Room hire</td> </tr> <tr> <td>7.</td> <td>802.24</td> <td>D Evans</td> <td>Wages and expenses</td> </tr> <tr> <td>8.</td> <td>211.90</td> <td>Mr I Pike</td> <td>Village maintenance &amp; cemetery maintenance</td> </tr> <tr> <td>9.</td> <td>23,170.80</td> <td>Chiltern Sports Contractors</td> <td>Tennis court resurface (106 money grant claimed)</td> </tr> <tr> <td>10.</td> <td>36.50</td> <td>Hemyock Parish Hall</td> <td>Room hire</td> </tr> <tr> <td>11.</td> <td>720.00</td> <td>Fine Memorials</td> <td>Health &amp; Safety works at cemetery</td> </tr> </table>	1.	165.66	Came & Company	Insurance, additional premium	2.	124.00	N Punnett	Reimbursement of newsletter costs	3.	120.00	K Amor	Cleaning, public conveniences	4.	16.81	R Calcraft	Reimbursement of finger post repair costs	5.	451.80	Argos Fire Protection Ltd	Connection of fire shutter, BHLAC	6.	6.20	Hemyock Parish Hall	Room hire	7.	802.24	D Evans	Wages and expenses	8.	211.90	Mr I Pike	Village maintenance & cemetery maintenance	9.	23,170.80	Chiltern Sports Contractors	Tennis court resurface (106 money grant claimed)	10.	36.50	Hemyock Parish Hall	Room hire	11.	720.00	Fine Memorials	Health & Safety works at cemetery	
1.	165.66	Came & Company	Insurance, additional premium																																											
2.	124.00	N Punnett	Reimbursement of newsletter costs																																											
3.	120.00	K Amor	Cleaning, public conveniences																																											
4.	16.81	R Calcraft	Reimbursement of finger post repair costs																																											
5.	451.80	Argos Fire Protection Ltd	Connection of fire shutter, BHLAC																																											
6.	6.20	Hemyock Parish Hall	Room hire																																											
7.	802.24	D Evans	Wages and expenses																																											
8.	211.90	Mr I Pike	Village maintenance & cemetery maintenance																																											
9.	23,170.80	Chiltern Sports Contractors	Tennis court resurface (106 money grant claimed)																																											
10.	36.50	Hemyock Parish Hall	Room hire																																											
11.	720.00	Fine Memorials	Health & Safety works at cemetery																																											
	<b>BANK RECONCILIATION</b>																																													

HSBC Community a/c	18,976.41
HSBC Deposit	75,141.52
HSBC P3	0.04
HSBC Longmead	1.27
Unity Trust Bank current	100.00
Unity Trust Bank deposit	21,808.32
Unity Trust Bank GF	706.72
Unity Trust Bank P3	1677.84
Nationwide Bond	85,491.74
United Trust Bank	75,900.00
<b>Total</b>	<b>279,803.86</b>

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Barton

**DECISION:** passed (all in favour).

## 9.2 Finance committee recommendations

- 9.2.1 the pc makes a claim from the 106 general fund for £905 to cover benches, small tools and bulb planting at Longmead Environmental Area.
- 9.2.2 a donation of £100 is made to Devon Mobility.
- 9.2.3 the pc reinvests the proceeds of a 1-year bond with Nationwide in a 1-year bond with Skipton Building Society.
- 9.2.4 the clerk's salary increases in line with new National Joint Council for Local Government Services pay scales from 1<sup>st</sup> April 2019.

**PROPOSAL:** the above 4 proposals are agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Calcraft

**DECISION:** passed (all in favour).

## 10. Clerk Update

The clerk reported that:-

- 10.1 Community Speed Watch is being relaunched by the police. More information to follow.
- 10.2 The chapter 8-trained lengthsman in Clayhidon is available for work if required.

## 11. Annual Parish Meeting

Friday 29<sup>th</sup> March at 7.30pm.

The following suggestions were made:-

The usual format to be adopted: speakers, club representatives and information pack, cheese and wine. Possible speakers suggested :- Trish Slater, Longmead Environmental Area; Hemyock Tennis Club; Tim Youngs, AONB; Steven Wolford, Chief Executive, MDDC; Culm Valley YFC. Clerk to write to clubs for up-to-date information.

Clerk

## 12. Longmead

- 12.1 Mr Povah has received 2 quotations for the bridge abutment works at Longmead. However, a problem has arisen with chemicals used to treat the timber intended to be used to repair the bridge. It has not been approved under new legislation concerning the use of treated timber near water courses. Clerk to liaise with Mr Povah to discuss the best way forward.
- 12.2 Trim Trail – Longmead Management Committee is obtaining quotations from various companies for different surfaces and finishes to replace the existing trim trail. Mr Clist to liaise with Phil Morgan, Devon County Highways neighbourhood officer, for advice.
- 12.3 Overflow car park – the committee is also looking at resurfacing the grass area adjacent to the MUGA as it is well-used and becoming very muddy.
- 12.4 Longmead Management Group has recommended that the pc continues to use the existing garden services contractor to maintain the shrub beds.

Clerk

SC

**PROPOSAL:** the existing garden services contractor is used to maintain the shrub beds as recommended by LMG.

**PROPOSED:** Mr Clist

<p><b>SECONDED:</b> Mr Calcraft <b>DECISION:</b> passed (all in favour)</p>	
<p><b>13. <u>Highways</u></b> 13.1 Station Road pavements – a site survey will take place before plans are drawn up. The relevant homeowners are being kept informed of the progress. 13.2 Road Warden – Mr Clist has offered to be the parish council road warden.</p>	
<p><b>14. <u>Cemetery</u></b> Nothing to report.</p>	
<p><b>15. <u>Footpaths</u></b> Mrs Stallard will purchase 3 shrubs to plant in the grass area next to the bridge opposite the castle.</p>	
<p><b>16. <u>Commons Management Group</u></b> Nothing to report.</p>	
<p><b>17. <u>Village Maintenance</u></b> Ash trees in brook need cutting back.</p>	
<p><b>18. <u>Public Conveniences</u></b> Clerk to contact Graham Webb (plumber) to enquire about setting up a contingency plan for emergencies and also to look at reviewing the existing stopcock arrangements.</p>	
<p><b>18. <u>Garages Youth Project</u></b> New members have signed up to the committee to enable the youth club to continue.</p>	
<p><b>19. <u>Blackdown Hills Parish Network</u></b> Will appoint representatives to the AONB after the elections.</p>	
<p><b>20. <u>Blackdown Healthy Living &amp; Activities Centre</u></b> Miss Lawrence, Mr Povah, Mr Doble and Mr Moon will represent the pc on a working group to review the heating system at BHLAC.</p>	
<p><b>21. <u>Asset Management</u></b> Public Toilets – Mr Barton and Mr Calcraft will consider if rehangng the door to the cupboard in the toilets will create sufficient space for cleaning equipment and supplies.</p>	TB/RC
<p><b>22. <u>Correspondence</u></b> 22.1 Parking, Church Rooms/Castle Hill - the council considered a response from parishioners reference parking, hedges and road markings on Castle Hill. The pc understands their concern and is considering looking at other possible measures. In the meantime it hopes the hedge is trimmed back as much as possible. Mr Clist will liaise with the Devon County Highways neighbourhood officer about possible options. 22.2 Church Rooms email reference planning permission for additional parking. <b>PROPOSAL:</b> The pc does not wish to get involved in any planning application for the Church Rooms. <b>PROPOSED:</b> Mr Doble <b>SECONDED:</b> Mr Barton <b>DECISION:</b> passed (all in favour) 22.3 Thank you letter noted from Healthy Living &amp; Activities Centre.</p>	SC
<p><b>23. <u>Items raised by Chairman</u></b> 23.1 Parish Store – the chair suggested that electricity be installed at the Parish Store. Miss Lawrence and Mr Calcraft will liaise with electrician Chris Hearn to establish what is required.</p>	PL/RC
<p><b>24. <u>Items raised by Councillors</u></b> 24.1 Shutlake – Station Road is flooding. Clerk to contact at SW Water. 24.2 Thanks to be sent to Mr Punnett &amp; Ms Prichard for their excellent work on the parish council. Miss Lawrence to create certificates. 24.3 Shuttleton – road is flooding. Mr Clist to liaise with Highways neighbourhood officer.</p>	Clerk PL SC
<p><b>25. <u>Public Participation</u></b> Nothing to report.</p>	
<p><b>26. <u>PR</u></b></p>	

<ul style="list-style-type: none"><li>• Inconsiderate parking around the village is preventing emergency and other larger vehicles from being able to pass – especially by Church Rooms, Castle Hill, High Street</li><li>• Annual Parish Meeting Friday 29<sup>th</sup> March at 7.30pm</li></ul>	
<p><b>27. <u>Date of next Meeting</u></b> Annual Parish Meeting 7.30pm Friday 29<sup>th</sup> March and monthly council meeting 7.30pm Wednesday 3<sup>rd</sup> April 2019, Forbes Lounge, Parish Hall.</p>	

Meeting closed at 9.52pm

Signed ..... Dated .....