



Hemyock Parish Council

11th April 2018

To: All Members of Hemyock Parish Council- Finance Committee (HS, TB, NP, PL & SC)

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council Finance Committee to be held in Forbes Lounge, Parish Hall, Hemyock on Monday 16th April at 2.30pm.** The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
- 3. To approve** the minutes of meeting on 5th February 2018.
- 4. Matters Arising**
 - 4.1 Longmead – update following latest meeting and consider request for part funding for 18/19 of £3,000.
 - 4.2 Cemetery Software - update from clerk
 - 4.3 Bank Mandate – update from clerk
 - 4.4 Expenses/Allowances – update from clerk
- 5. Financial Review –**
 - 5.1 Annual Return/Year End Review - update from clerk on last year's figures
 - 5.2 Review of latest position - Consider any necessary virements
 - 5.3 Bank Reconciliation verification.
- 6. Asset Management –** update from Miss Lawrence
- 7. Donations/Grants – consider** any donation requests
 - 7.1 Bowls Club application –
 - 7.2 Victim Support –
 - 7.3 BHLAC – consider request for funding for improvements to building to reduce running costs
- 8. Items raised by Chairman**
- 9. Items raised by Councillors**
- 10. Date of the Next Finance Meeting - tbc**

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.