



## Hemyock Parish Council

28<sup>th</sup> May 2020

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held remotely via Zoom on **Wednesday 3<sup>rd</sup> June 2020 at 7.30pm**. The meeting is open to the press and the public - if you would like to join the meeting please email the clerk ([hemyockpc@gmail.com](mailto:hemyockpc@gmail.com)) for the meeting code.

Yours sincerely

**Parish Clerk**

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### AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**  
**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.
  - Agenda item 11- Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee.
  - Agenda item 16- Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.
  - Agenda item 18 - Miss Fouracre & Mr Calcraft each have a personal interest as they are members of The Garages Committee.
  - Agenda item 20 - Mr Moon and Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre
3. **Public Participation** (limited to 10 minutes, 2 minutes per question)
4. **To approve** the minutes of the meetings on 6<sup>th</sup> & 21<sup>st</sup> May 2020.
5. **Planning**  
**To consider the following applications:-**
  - 5.1 20/00557/HOUSE. Erection of two storey and single storey extensions. Westhayes Farm, Hemyock.**To note approval for:-**
  - 5.2 20/00455/HOUSE. Erection of a rear single storey extension. 1 Hartley Drive, Hemyock.
  - 5.3 20/00539/FULL. Repositioning of existing container housing biomass boiler (Container A) and retention container housing biomass boiler (Container B). Brookridge Timber Ltd, Hemyock.
  - 5.4 20/00513/FULL. Creation of hardstanding area to improve access. Hemyock Common.
6. **Matters Arising**
  - 6.1 Doors & electricity The Parish Store – carry forward
  - 6.2 Finger posts – carry forward
  - 6.3 Dog poo bags dispensers x 2 – have been purchased and will be fitted shortly.
  - 6.4 South West Water – access to community land – carry forward
  - 6.5 Man Shed – update from Mr Calcraft
  - 6.6 Grit bins – update from Mr Doble. Consider purchasing 6 -8 bins to be located around village during winter. (£90 each)
  - 6.7 car park – abandoned car, carry forward
7. **County Council Report**  
**To note** Councillor Radford's report.
8. **District Council Report**  
**Update** from Councillor Clist
9. **Finance**
  - 9.1 **To agree** income and expenditure and bank reconciliation

- 10. Annual Return**
  - 10.1 **To consider and approve** the Statement of Internal Control
  - 10.2 **To note the findings and approve** implementation of any recommendations from the Internal Audit Report
  - 10.3 **To consider and adopt** the Annual Governance Statement for year ending 31<sup>st</sup> March 2020.
  - 10.4 **To consider and adopt** the Accounting Statements for year ending 31<sup>st</sup> March 2020.
- 11. Clerk Update**  
To receive update from Clerk
- 12. Longmead**  
To receive any relevant information
  - 12.1 bridge – update from Mr Povah
  - 12.2 Play Area – update from clerk. Consider quotations (if received in time for meeting)
  - 12.3 BMX track- carry forward
  - 12.4 consider request from Longmead Management group for expenditure for tree works – update from Mr Povah.
  - 12.5 drains – update from clerk.
  - 12.6 topping grass – update from Mr Doble.
- 13. Highways**  
To receive any relevant information
  - 13.1 Station Road - pavement – update Mr Povah
  - 13.2 To note highways meeting ‘Doing What Matters’
- 14. Cemetery**  
To receive any relevant information
- 15. Footpaths**  
To receive any relevant information.
- 16. Commons Management Group CMG**  
To receive any relevant information
  - 16.1 **To note** planning permission approved for hard standing area at Hemyock Turbary. Update from clerk.
- 17. Village Maintenance**  
To receive any relevant information
  - 17.1 **To discuss and agree** additional tasks
- 18. Garages Youth Project**  
To receive any relevant information
- 19. Blackdown Hills Parish Network**  
To receive any relevant information
- 20. Blackdown Healthy Living & Activities Centre**  
To receive any relevant information
- 21. Asset Management**  
To receive any relevant information  
To note report from surveyor
- 22. Community Land**
  - 22.1 consider email from Cavanna Hones with regard to confirmation of location of play area and agreement to provide portacabin for onward use.
- 23. Correspondence**  
To note
  - 23.1 CPRE annual report
  - 23.2 Countryside voices spring edition
  - 23.3 car park – MDDC rates – to note small business relief applied.
- 24. Public Participation**
- 25. PR**
- 26. Date of Next Council Meeting – Wednesday July 2020 at 7.30pm. (Venue to be confirmed)**

**FINANCE SCHEDULE  
INCOME**

|    |          |                   |
|----|----------|-------------------|
| 1. | 1,173.70 | Interest, Skipton |
| 2. | 500.00   | DCC P3 grant      |

**EXPENDITURE**

|     |          |                            |                               |
|-----|----------|----------------------------|-------------------------------|
| 1.  | 340.32   | Monument Fuels             | BHLAC                         |
| 2.  | 161.00   | SLCC                       | Subscription                  |
| 3.  | 50.00    | Devon Communities Together | Subscription                  |
| 4.  | 2,738.36 | BK Construction            | Wind Barrier, BHLAC           |
| 5.  | 279.66   | Glasdon                    | Dog bag dispensers            |
| 6.  | 80.27    | Spot On Supplies           | Toilet, consumables           |
| 7.  | Tbc      | D Evans                    | Wages and expenses            |
| 8.  | Tbc      | HMRC                       | PAYE                          |
| 9.  | 391.50   | I pike                     | Grass cutting and maintenance |
| 10. | 120.00   | K Amor                     | Toilet cleaning               |
| 11. | 1,000.00 | BSG                        | Grant                         |
| 12. | 200.00   | St Marys PCC Hemyock       | Grant                         |

**BANK RECONCILIATION**

|                          |            |
|--------------------------|------------|
| HSBC Community a/c       | 476.45     |
| HSBC Deposit             | 94,303.91  |
| HSBC Longmead            | 1.27       |
| Unity Trust Bank current | 100.00     |
| Unity Trust Bank deposit | 75915.21   |
| Unity Trust Bank GF      | 710.26     |
| Unity Trust Bank P3      | 1686.53    |
| Skipton 1-year Bond      | 86,173.70  |
| United Trust Bank        | 77,194.74  |
| Total                    | 336,562.07 |