



Hemyock Parish Council

10th May 2019

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend the Annual Meeting of **Hemyock Parish Council** to be held in the Forbes Lounge, Parish Hall, Hemyock on **Wednesday 15th May 2019 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Parish Clerk

AGENDA

1. **To elect Chairman** and receive declaration of acceptance of office
2. **To elect Vice-Chairman** and receive declaration of acceptance of office
3. **Welcome by Chairman, apologies for absence and introductions**
4. **Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
5. **Public Participation** (limited to 20 minutes, 2 minutes per question)
6. **To approve** the minutes of the meeting on 1st May 2019
7. **To appoint** councillors to existing standing committees, determine number and time of ordinary meetings and elect chairman.
 - Finance Committee
 - Commons Management Group (CMG)
 - Policy Committee
 - Emergency Plan Group
8. **To appoint councillors to working groups**
9. **To appoint councillors as representatives**
 - Cemetery Representatives
 - Footpaths
 - Road Warden/Highways/Snow Warden
10. **To appoint** any new committees, working groups etc.
11. **To review** representation with external bodies and arrangements for reporting back
 - Blackdown Hills Parish Network (BHPN)
 - Longmead
 - Parish Hall
 - The Garages
 - Peter Holway/Second Poor Charity
 - Mary Waldron Trust
 - Primary School
 - Blackdown Healthy Living & Activity Centre
12. **To review** any delegation arrangements to committees
13. **To review** any terms of reference for committees
14. **To agree** dates, times and place of ordinary meetings of full council for the year ahead.
15. **To review and adopt** standing orders and financial regulations
16. **To adopt** MDDCs Code of Conduct
17. **Planning**
To consider the following applications:-
17.1 19/00678/HOUSE. Erection of first floor extension. Bracken, Hemyock.
To note permission granted for:-

- 17.2 19/00536/HOUSE. Erection of single-storey extension with balcony and stairs and new render finish to house. Lower Mackham Farm, Hemyock.
- 17.3 19/00345/HOUSE. Erection of single-storey side extension and erection of 1.8m high fence. 40 Castle Park, Hemyock

18. Finance

- 18.1 **To agree** income and expenditure and bank reconciliation

19. Training

To agree any training requirements

20. Matters Arising

To receive an update on any matters arising

- 20.1 **To discuss and agree** meeting with applicant reference erection of pavement Old School Court

- 20.2 **Longmead Play Area** – update from clerk and discuss and agree way forward

21. Correspondence

To note

- 21.1 Skipton Building Society acknowledgement of 1-year investment.

- 21.2 DCC confirmation of P3 footpath grant £500.00

22. Items raised by Clerk

23. Items raised by Chairman

24. Items raised by Councillors

25. Date of the Next Council Meeting Wednesday 6th June 2019 at 7.30pm, Forbes Lounge, Parish Hall

FINANCE SCHEDULE

INCOME

| | | |
|----|-----------|----------------|
| 1. | 10,550.04 | VAT reclaim |
| 2. | 12.77 | Interest, HSBC |

EXPENDITURE

| | | | |
|----|--------|----------------------------|------------------------------------|
| 1. | 135.50 | Portal Plan Quest | Planning fee – BHLAC change of use |
| 2. | 50.00 | Devon Communities Together | membership |
| 3. | 340.00 | Roger Beaver | Longmead gardening maintenance |

No1 already paid needs to be ratified

BANK RECONCILIATION

| | |
|--------------------------|-------------------|
| HSBC Community a/c | 19,476.41 |
| HSBC Deposit | 75,165.82 |
| HSBC Griffith/Flay | 0 |
| HSBC P3 | 0.04 |
| HSBC Longmead | 1.27 |
| Unity Trust Bank current | 83.59 |
| Unity Trust Bank deposit | 79,469.86 |
| Unity Trust Bank GF | 707.42 |
| Unity Trust Bank P3 | 1,679.73 |
| Skipton Building Society | 85,000 |
| United Trust Bank | 75,900 |
| | |
| Total | 337,874.14 |

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman in attendance so that all those present may be made aware that is happening. Members of the public may also use other forms of social media to report on proceedings at this meeting.