

Hemyock Parish Council
Monthly Meeting
held via Zoom at 7.30pm on 4th November 2020

Subject	Action
<p>1. <u>Present</u> Mr T Barton (Chair), Mr R Calcraft, Mr S Clist, Mr P Doble (Vice-chair), Miss P Lawrence, Mr N Moon, Mr L Povah, Mr A Russell, Mrs D Evans (Parish Clerk) and 2 members of the public. <u>Apologies</u> Miss J Fouracre and Mr S Ritchie (received and accepted)</p>	
<p>2. <u>Declarations of Interest/Dispensations</u></p> <ul style="list-style-type: none"> • Agenda item 5 – Mr Clist, District Councillor, is a member of MDDC planning committee and chooses not to vote on any planning application. • Agenda item 11 – Mr Russell has a personal interest as he is a member of Longmead Management Committee. • Agenda item 15 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons. • Agenda item 17 - Mr Calcraft has a personal interest as he is a member of The Garages Committee. • Agenda item 19 - Mr Moon and Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre. 	
<p>3. <u>Public Participation</u></p> <p>3.1 A parishioner said that the hardstanding area at the Turbary was an excellent idea and looks great.</p> <p>3.2 A parishioner reported that the path from the castle to the school is in need of attention. The clerk confirmed that Devon Highways has put the job out for tender and it is due to be completed during this financial year.</p> <p>3.3 A parishioner commented that the fingerpost at Gypsy Cross is made of flimsy material, moves in the wind and points in the wrong direction! Clerk to report to Highways.</p>	Clerk
<p>4. <u>Minutes from Previous Meeting</u> PROPOSAL: The council minutes of the 7th and 15th October are approved. PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour). The minutes of the finance committee meeting on 30th October were noted.</p>	
<p>The manager of the Blackdown Hills Healthy Living Centre, Peta Dayus-Jones, joined the meeting to update the council on several matters. The heating and PV panel work is now complete. A mistake had been made with the connection and as a result the PV panels have not been working. This has now been rectified and as a gesture of goodwill the contractor has offered a payment of £250.00. Peta is happy for the council to pay the final balance. PROPOSAL: The council pays the outstanding balance less £250.00. PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour). Fire Assessment – The pc had asked Peta to get all of the fire doors mended before going ahead with any fire risk assessment. Peta explained that she wished to arrange for the fire risk assessment to take place BEFORE the doors were repaired as this made more sense. She would then know which doors need bringing up to standard. It would not mean another assessment would be needed afterwards. PROPOSAL: The council agrees that Peta may instruct her preferred contractor to complete the fire risk assessment. PROPOSED: Mr Moon SECONDED: Mr Doble DECISION: passed (all in favour). Mr Russell will arrange for the loft insulation company to complete the insulation shortly.</p>	AR

5. Planning

The following applications were considered:-

5.1 20/01668/HOUSE. Conversion of rear building to ancillary accommodation, erection of link to dwelling and replace front window with door with porch roof above. Maranatha, High Street, Hemyock

PROPOSAL: the parish council grants permission.

PROPOSED: Mr Moon

SECONDED: Mr Russell

DECISION: passed (all in favour). Mr Clist abstained from voting.

5.2 20/01537/HOUSE. Installation of water supply and drainage for cabin used for ancillary accommodation. 19 Lower Millhayes, Hemyock

PROPOSAL: the parish council is not content with the application. The facilities are inappropriate for a garden shed, the potential usage is overdevelopment and due to its elevated position overlooks directly into the neighbouring properties, resulting in a loss of privacy. This development could become something more than ancillary accommodation i.e. a rental opportunity.

PROPOSED: Mr Doble

SECONDED: Mr Calcraft

DECISION: passed (all in favour). Mr Clist abstained from voting.

5.3 20/021698/MARM. Reserved Matters for the erection of up to 40 dwellings (including affordable housing), public open space and associated infrastructure following Outline approval 16/01772/MOUT. Land at NGR 313382 113489 Culmstock Road, Hemyock. Hal Parsons, Boyer Planning Consultant, attended the meeting to give an update and overview of the planning application. The parish council discussed and made observations on:- new sewerage pipes across community land, location of pond, number of parking spaces, use of vernacular flint, electric points, broadband connections, vehicular access to community land, rough cast render, etc.

During a conversation about the location of the attenuation pond it became apparent to Mr Moon that he was conflicted in that he owns property adjacent to the community land. He therefore chose not to participate in the discussions or vote on the matter.

PROPOSAL: the parish council makes the following observations:- It wishes to see more trees planted on the development; it would like to see more stonework on the houses using vernacular flint; fast broadband connection to each home (or at least fibre to premises enabled); electric charging points to each home (or at least enabled); vehicular access is required to the community land (not pedestrian as shown on some of the drawings); it would like to see the use of rough cast and not smooth cast on any render (more in keeping with the local vernacular); it would like to see the location of the suds pond moved so that it is as close to the hedgerow as possible in the south of the field with appropriate screening; the pc requires vehicular access to the field at the rear of the cemetery which provides for an extension to the existing cemetery; the open space green area to the west of the development should be defined as public open space with wording preventing it being used as access to the adjoining field for possible future development, as the site of the development is immediately adjacent to an open cemetery; the pc wonders if an arrangement can be made whereby noise is kept to a minimum during any interments; the pc would like to see use of PV panels on some of the homes; the pc would like to see waste collection points included on the development (somewhere to store the bins etc.)

PROPOSED: Mr Doble

SECONDED: Mr Calcraft

DECISION: passed (all in favour). Mr Moon and Mr Clist abstained from voting.

Permission granted noted for:-

5.4 20/01336/HOUSE. Erection of open-sided front porch and office/storage shed. 3 St Ivel House, Station Road, Hemyock.

5.5 20/01337/HOUSE. Erection of open-sided front porch and office/storage shed. 2 St Ivel House, Station Road, Hemyock.

6. Matters Arising

6.1 Doors & electricity, The Parish Store – to be carried forward.

- 6.2 Turbary sign – After taking advice from the designer of the sign, the sign will be repainted by Mr Allard.
- 6.3 New dog bin at Byes – Mr Clist and the clerk hope that following some negotiations with MDDC a new bin will be installed.

7. County Council Report

Councillor Radford circulated the following report before the meeting:-

The revenue budget forecasts an overspend of £4.5 million and this can be accommodated by not making a contribution to reserves. This does not include the forecast overspend of £26.8 million on Education Special Needs (SEND) and this will be carried forward as a negative reserve in line with the Department of Education guidance. The capital programme for this financial year is £177.8 million and this includes carry forwards and the year-end forecast is put at £159.5 million making the slippage £18.2 million. The sale of surplus property this financial year has to-date brought in capital receipts of £5 million.

The traffic problems at Pencross Hill have been raised again. I have liaised with the DCC Highway Planner and she will investigate possible solutions and come back to me with a proposal and costs. I will keep you up to speed.

Devon was one of the first councils to put money aside to support people who unfortunately needed urgent support. We put £1million into this fund and then increased the sum with our share of the £63million Government money allocated in June. The money was shared between the 8 District Councils based on their electorates. There is still £600,000 available in this fund and we are encouraging any family needing help to apply to their District Council. North Devon has issued a press release explaining how to apply for this help. We very much welcome the extension of the furlough scheme but our economy relies massively on small and medium companies and the tourism and hospitality industries and it is vital that the Government also provides support for these sectors.

DCC has already received enquiries from members of the public about the Household Waste Recycling Centres (HWRC's), please be reassured we will **not** be closing the centres. There may be occasions where we have staff shortages and some temporary closure may be necessary but we will put out communication about any situation that arises due to staff sickness/isolation. If you need to access healthcare please do, but please consider the best way to do this as there are plenty of options such as a local pharmacy, your GP practice and the Urgent Treatment Centre at Newton Abbot. Advice is to make good use of the 111 phone line or website for advice when your need is urgent but not an emergency. By doing this you will help keep our Emergency Department for emergencies as much as possible.

8. District Councillor Report

Councillor Clist reported:-

MDDC intends to plant 500 trees this autumn. It can now recycle some small electrical items, see website for list of acceptable items. Mr Clist thanked parish councillor Nick Moon for his project management reference the new hardstanding area at the turbary and parish councillor Sean Ritchie for his project management of the new play area at Longmead.

9. Finance

9.1 Income and expenditure and bank reconciliation.

INCOME

No	Amount	From
1	41617.50	MDDC, precept
2	28.49	Insurance, refund
3	0.78	Interest

EXPENDITURE

No	Amount	Payee	Reason
1.	1204.66	D Evans	Wages and expenses
2.	149.25	HMRC	PAYE
3.	438.50	I Pike	Grass cutting and maintenance

4.	127.50	K Amor	Toilet cleaning
5.	17.71	South West Water	Cemetery, water
6.	50.00	Royal British Legion	Poppy appeal
7.	36.00	CPRE	Subscription
8.	53,054.40	Sutcliffe	Play area, longmead
9.	350.00	G Saunders	Longmead, environmental area (grant money to be paid)
10.	139.42	South West Water	Toilets, water
11.	4294.38	Nuvison	BHLAC, heating system
12.	126.00	T Brooke	Topping, Longmead
13.	98.00	R Taylor	BMX and footbridge strim
14.	126.58	Npower	Toilets, electricity
15.	1644.59	L & B Haulage	Turbary, hardstanding
16.	422.40	J Stevens	Turbary, hardstanding
17.	58.82	N Moon	Reimbursement - Turbary, hardstanding
18.	18.00	Unity	Bank charge

BANK RECONCILIATION

Account	Amount
HSBC Community a/c	477.72
HSBC Deposit	94,336.45
Unity Trust Bank current	100.00
Unity Trust Bank deposit	43,640.38
Unity Trust Bank GF	710.97
Unity Trust Bank P3	1,688.21
Skipton 1-year Bond	86,173.70
United Trust Bank	78,709.80
Total	305,837.23

PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed.

PROPOSED: Miss Lawrence

SECONDED: Mr Russell

DECISION: passed (all in favour).

9.2 Recommendations from Finance Committee

9.2.1 approve the following virements:- Village maintenance £1000 to £1700, BHLAC £16650 to £18650, Cemetery £3000 to £0, Turbary £4000 to £2300, Play area £25000 to £27,000

PROPOSAL: the parish council approves the virements detailed above.

PROPOSED: Mr Barton

SECONDED: Mr Moon

DECISION: passed (all in favour).

9.2.2 Set the precept for next year unchanged at £97.31 per annum for band D properties

PROPOSAL: The pc sets the precept unchanged at £97.31 per annum for Band D properties.

PROPOSED: Mr Barton

SECONDED: Mr Russell

DECISION: passed (7 for, 1 against). Mr Clist was against this motion, he believed the precept should be increased every year by a small percentage.

10. Clerk Report

10.1 Assets of Community Value – the clerk confirmed that MDDC will contact the pc 6 months before any existing listings are due to expire.

10.2 Certificate of Lawfulness – the clerk confirmed MDDC had clarified that planning permission and buildings regulations are entirely separate and there is no direct link between the two.

<p>11. Longmead</p> <p>11.1 Bridge – nothing to report</p> <p>11.2 Play Area – the new play area has been well received.</p> <p>11.3 BMX track- carry forward</p> <p>11.4 Replacement bins – as agreed previously, the clerk will order the necessary bins. It was agreed that Mr Ritchie will install the bins for a sum of less than £100, significantly cheaper than ordering fixing kits from the bin provider.</p> <p>11.5 SWW – work continues at Longmead. The council’s agent will ensure the area is reinstated to its original condition and deal with any claim once the work has been completed.</p> <p>11.6 Overflow car park – It was acknowledged that improvements need to be made to the overflow car park. Mr Povah suggested reinstating a fence to prevent cars from being able to drive over all areas. Mr Clist suggested putting this on hold until a decision is made on any extension to the MUGA. It was agreed to put this on hold at the present time.</p> <p>11.7 Environmental area – Mrs Slater has obtained a grant for works to this area. She has asked the pc to fund the works until she is able to claim the grant monies at the end of the project.</p> <p>11.8 Drain clearance – PROPOSAL: the parish council instructs MJ Drains to clear the drains in the car park and service road to containers. PROPOSED: Mr Doble SECONDED: Miss Lawrence DECISION: passed (all in favour).</p> <p>11.9 Dog fouling – the pc will wait until MDDC issues the PSPOs which are expected shortly. It will wait for the football club to report back with regard to fencing/advertising hoardings.</p>	
<p>12. Highways</p> <p>12.1 Station Road pavements – nothing to report.</p> <p>12.2 Pencross Hill – Devon Highways is looking at possible options to resolve passing problems on the hill.</p> <p>12.3 Snow Wardens – the snow wardens need to complete a snow plan detailing which roads they will endeavour to clear.</p>	SC/AR
<p>13. Cemetery Nothing to report.</p>	
<p>14. Footpaths Nothing to report.</p>	
<p>15. Commons Management Group A discussion was held about access to Shuttleton Common commenced. Mr Clist declared a personal interest and asked to be removed from the meeting. Mr Moon and Mr Doble both declared a personal interest as they are neighbouring land owners and it was felt that in the interests of transparency and impartiality they would both leave the meeting when this item was discussed. It was agreed that this item would be dealt with at the end of the meeting.</p>	
<p>16. Village Maintenance Mr Povah will obtain prices to replace the rotten wood on the floodbridge. Mr Pike will inspect and confirm whether he is able to complete the job.</p>	LP/IP
<p>17. Garages Youth Project Nothing to report.</p>	
<p>18. Blackdown Hills Parish Network Nothing to report.</p>	
<p>19. Blackdown Healthy Living & Activities Centre</p> <p>19.1 Crash Barrier in car park – Mr Povah will design and cost a scheme and circulate.</p> <p>19.2 Tree work – at BHLAC and floodbridge. PROPOSAL: the parish council instructs Ashculme Tree Surgeons to complete the tree work. PROPOSED: Mr Russell SECONDED: Miss Lawrence DECISION: passed (all in favour).</p>	
<p>20. Asset Management</p>	

Nothing to report.	
21. <u>Community Land</u> Nothing to report.	
22. <u>Correspondence</u> 22.1 Open Spaces – autumn edition. Noted. 22.2 Hemyock Lights Brigade – PROPOSAL: the pc makes a grant of £500 to the Lights Brigade PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour). Mr Calcraft abstained from voting.	
23. <u>Public Participation</u> Nothing to report.	
24. <u>PR</u> 24.1 Walkers and cyclist please wear Hi-Viz. 24.2 Christmas Decorations Competition. 24.3 Thanks to local heroes for their work during lockdown.	
25. <u>Date of next Meeting</u> Wednesday 2 nd December 2020 at 7.30pm (via Zoom)	
26. <u>Commons Management Group</u> <i>Mr Clist, Mr Moon and Mr Doble all left the meeting.</i> PROPOSAL: the pc accepts the legal advice received to take no further action at this time. PROPOSED: Mr Barton SECONDED: Mr Calcraft DECISION: passed (all in favour).	

Signed.....Dated.....