

Hemyock Parish Council
Finance Committee Meeting
held via Zoom at 11am on 19th January 2021

Subject	Action
<p>1. <u>Present</u> Mr T Barton, Miss P Lawrence and Mrs D Evans (Parish Clerk). <u>Apologies</u> Miss J Fouracre and Mr N Moon (received and accepted)</p> <p><i>Due to only two members being present the meeting was inquorate. The following minutes are for information purposes only. The proposals are invalid.</i></p>	
<p>2. <u>Declarations of Interest/Dispensations</u> None declared.</p>	
<p>3. <u>Minutes from previous meeting</u> PROPOSAL: The Finance Committee minutes of the 30th October 2020 are approved. PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour)</p>	
<p>4. <u>Public Participation</u> Nothing to report.</p>	
<p>5. <u>Matters Arising</u> Nothing to report.</p>	
<p>6. <u>Financial Review</u> The clerk noted that:- Income: she has chased MDDC for the 106 withdrawal. Expenditure: some budgeted figures need to be adjusted. Clerk recommended increasing IT budget from £1,000 to £2,000 following consultation with IT company; increase budget for CMG by £90 due to legal fees incurred in obtaining advice about commons; increase budget for Xmas competition by £20. She also requests that the pc pays for a new internet connection at £55 per month to enable the clerk to provide the necessary IT support for Zoom meetings etc. (her current broadband is insufficient for the pc's needs). Her home phone number will be retained. Miss Lawrence suggested that Clayhidon Parish Council (CPC) might contribute to this. Clerk will approach CPC.</p> <p>VIREMENTS Reduce Garages budget by £1,000 and increase IT budget by £1,000. Reduce turbary car park budget by £110 and increase CMG budget by £90 and Xmas Competition by £20. PROPOSAL: The Finance Committee recommends to full council the above virements and monthly charge of £55 for appropriate internet connection. PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour)</p>	<p>Clerk</p> <p>Full council</p>
<p>7. <u>Donations/Grants</u> Citizens Advice – has requested financial support. Last year they assisted 22 parishioners with enquiries. PROPOSAL: The Finance Committee recommends to full council a grant of £250 is made to the Citizens Advice. PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour)</p>	<p>Full council</p>
<p>8. <u>Asset Management</u> 8.1 Miss Lawrence confirmed that she continues to work on pulling together an asset register including historical information. Whilst undertaking this work she has identified an anomaly in that assets owned by the pc are located on land owned by another organisation. This creates unnecessary complications. She therefore suggested that the pc should transfer the 'Purple Peril' and basketball hoop to the Parish Hall Management Committee, together with £500 for future maintenance and management. PROPOSAL: The Finance Committee recommends to full council that the 'Purple Peril' and basketball hoop are transferred to the Parish Hall committee together with £500 for</p>	<p>Full council</p>

future maintenance. PROPOSED: Miss Lawrence SECONDED: Mr Barton DECISION: passed (all in favour)	
9. <u>Items raised by clerk</u> Nothing to report.	
10. <u>Items raised by chair</u> Nothing to report.	
11. <u>Items raised by councillors</u> Nothing to report.	
12. <u>Date of next meeting</u> Tuesday 13 th April at 11am.	

Signed.....*Date*.....