

**Hemyock Parish Council**  
**Monthly Meeting**  
**held via Zoom at 7.30pm on 3<sup>rd</sup> February 2021**

Subject	Action
<p><b>1. <u>Present</u></b>            Mr T Barton (Chair), Mr R Calcraft, Mr S Clist, Mr P Doble (Vice Chair), Miss J Fouracre, Miss P Lawrence, Mr A Russell, Mrs D Evans (Parish Clerk) and 2 members of the public.  <b><u>Apologies</u></b> Mr L Povah, Mr Moon and Mr Ritchie (received and accepted)</p>	
<p><b>2. <u>Declarations of Interest/Dispensations</u></b></p> <ul style="list-style-type: none"> <li>• Agenda item 5 – Mr Clist, District Councillor, is a member of MDDC planning committee and chooses not to vote on any planning application.</li> <li>• Agenda item 5.1 – Mr Russell has a personal interest as he knows the applicants.</li> <li>• Agenda item 11 – Mr Russell has a personal interest as he is a member of Longmead Management Committee.</li> <li>• Agenda item 17 - Mr Calcraft has a personal interest as he is a member of The Garages Committee.</li> <li>• Agenda item 19 - Mr Doble has a personal interest as he is a trustee of the Healthy Living &amp; Activity Centre.</li> </ul>	
<p><b>3. <u>Public Participation</u></b></p> <p>3.1 Mrs Slater attended the meeting and updated councillors on the environmental area at Longmead. Current restrictions (Covid-19) are having an impact on the amount of volunteering hours that can be put to the project. This may impact on the overall grant monies received.</p> <p>3.2 The poor state of many of the roads in the parish was noted.</p>	
<p><b>4. <u>Minutes from Previous Meeting</u></b>  <b>PROPOSAL:</b> The council minutes of the 2<sup>nd</sup> December and 7<sup>th</sup> January are approved.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Russell  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>5. <u>Planning</u></b>            The following applications were considered:-</p> <p>5.1 21/00006/HOUSE. Churchills Barn, Hemyock. Erection of two-storey rear extension.  <b>PROPOSAL:</b> the parish council is content with the application.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Miss Fouracre  <b>DECISION:</b> passed (all in favour).</p> <p>5.2 20/01537/HOUSE. 19 Lower Millhayes, Hemyock. Retention of timber outbuilding to be used ancillary to the main house, retention of decking and proposed installation of water supply and drainage pipes underground.  <b>PROPOSAL:</b> the parish council is not content with the application and concurs with the issues raised in Major Jenkins' letter to MDDC dated 14<sup>th</sup> January, namely: the application contravenes policy with regard to height, location, raised platform and privacy.  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Russell  <b>DECISION:</b> passed (all in favour).</p> <p>Permission granted noted for:-</p> <p>5.3 20/02138/NMA. 24 Station Road, Hemyock. Non-material amendment to allow removal of chimneys and replace vertical tiles with render finish.</p> <p>5.4 20/02019/LBC. Woodside, Hemyock. Listed building consent for the erection of a porch.</p> <p>5.5 20/02018/HOUSE Woodside, Hemyock. Erection of a porch.</p> <p>5.6 20/02003/HOUSE. 13 Hollingarh Way, Hemyock. Erection of two-storey side extension following demolition of existing garage, erection of single-storey rear extension and front</p>	

<p>porch.</p> <p>5.7 20/01443/HOUSE. Sunnycroft, Hemyock. Erection of extensions and alterations to dwelling, erection of a garage following demolition of existing garage and outbuilding. Application withdrawn noted for:-</p> <p>5.8 19/00038/MOUT. Culmbridge Farm, Hemyock. Outline for a mixed use development of 40 dwellings, 600sq m of employment space, public open space, access and associated works following demolition of existing poultry sheds.</p>																																																					
<p><b>6. Matters Arising</b> Nothing to report.</p>																																																					
<p><b>7. County Council Report</b> Councillor Radford circulated the following report before the meeting:-</p> <p>DCC is putting together a budget for next year. A series of recommendations have been made to the Cabinet, which if accepted will go to the Full Council for agreement on 18<sup>th</sup> February.</p> <p>Last week 825 children were in care and the pressure on Early Help is very high. Some additional funding from COVID 19 funds is supporting this pressure. The Edge of Care Service, which is mostly support for teenagers and families, is starting to make a difference. Social work staff on the frontline are starting to be vaccinated and this will continue to be rolled out over the coming weeks.</p> <p>The draft budget complies with the targets set by Cabinet on 13th January which total £578.5M. The total includes funding for budget pressures of £47.3M that mainly relates to additional expenditure to allow for service growth to cater for demographic changes such as increased children and adult service users and unavoidable cost pressures. Savings and income initiatives of £11.6M are required to set a balanced budget.</p> <p>I am pleased to have been able to support the School, Scouts, Football Club, The Men`s Shed and many other activities within the Hemyock area.</p> <p>Mr Calcraft reported that there were still problems with water running across road at Lydensign. Clerk will liaise with Miss Lawrence and provide Councillor Radford with the details.</p>	Clerk/ PL																																																				
<p><b>8. District Councillor Report</b> Councillor Clist asked that his update be moved to the end of the meeting and members of the public be excluded due to the confidential enforcement and planning matters on which he wished to report.</p>																																																					
<p><b>9. Finance</b> 9.1 Income and expenditure and bank reconciliation.</p> <p><b>INCOME</b></p> <table border="1" data-bbox="108 1464 940 1619"> <thead> <tr> <th>No</th> <th>Amount</th> <th>From</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>200.00</td> <td>A G Real &amp; Son</td> </tr> <tr> <td>2</td> <td>30.00</td> <td>Out of date cheques</td> </tr> <tr> <td>3</td> <td>0.80</td> <td>Interest, HSBC deposit</td> </tr> </tbody> </table> <p><b>EXPENDITURE</b></p> <table border="1" data-bbox="108 1688 1283 2076"> <thead> <tr> <th>No</th> <th>Amount</th> <th>Payee</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>958.40</td> <td>D Evans</td> <td>Wages and expenses</td> </tr> <tr> <td>2.</td> <td>34.68</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>3.</td> <td>127.50</td> <td>K Amor</td> <td>Toilet cleaning</td> </tr> <tr> <td>4.</td> <td>156.99</td> <td>I Pike</td> <td>Grass cutting and maintenance</td> </tr> <tr> <td>5.</td> <td>1608.00</td> <td>Kingfisher</td> <td>Bins</td> </tr> <tr> <td>6.</td> <td>18.00</td> <td>Ashridge Nurseries</td> <td>Commons replacement trees, delivery</td> </tr> <tr> <td>7.</td> <td>1007.64</td> <td>ESE Direct</td> <td>Grit bins</td> </tr> <tr> <td>8.</td> <td>505.00</td> <td>N Page</td> <td>Footpath work</td> </tr> <tr> <td>9.</td> <td>600.00</td> <td>P J Palfrey</td> <td>Longmead Environmental Area – pond clearance</td> </tr> </tbody> </table>	No	Amount	From	1	200.00	A G Real & Son	2	30.00	Out of date cheques	3	0.80	Interest, HSBC deposit	No	Amount	Payee	Reason	1.	958.40	D Evans	Wages and expenses	2.	34.68	HMRC	PAYE	3.	127.50	K Amor	Toilet cleaning	4.	156.99	I Pike	Grass cutting and maintenance	5.	1608.00	Kingfisher	Bins	6.	18.00	Ashridge Nurseries	Commons replacement trees, delivery	7.	1007.64	ESE Direct	Grit bins	8.	505.00	N Page	Footpath work	9.	600.00	P J Palfrey	Longmead Environmental Area – pond clearance	
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10	49.92	NPower	Electricity, toilets
11	950.00	Woodquist	Website accessibility
12	191.00	Woodquist	Website hosting
13	184.53	South West Water	Water, toilets
14	1235.36	MDDC	Grass cutting

## BANK RECONCILIATION

Account	Amount
HSBC Community a/c	477.72
HSBC Deposit	94,338.83
Unity Trust Bank current	100.00
Unity Trust Bank deposit	44,128.46
Unity Trust Bank GF	710.97
Unity Trust Bank P3	1,688.21
Skipton 1-year Bond	86,173.70
United Trust Bank	78,709.80
Total	306,327.69

**PROPOSAL:** that the income is agreed and the above cheques/payments are paid/agreed.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Moon

**DECISION:** passed (all in favour).

9.2 To consider the following motions from Mr Barton

9.2.1 Proposed virements

Reduce Garages budget by £1,000 and increase IT budget by £1,000.

Reduce Turbary car park budget by £125 and increase CMG budget by £105 and Xmas Competition by £20.

**PROPOSAL:** the parish council agrees to the above virements.

**PROPOSED:** Mr Russell

**SECONDED:** Mr Calcraft

**DECISION:** passed (all in favour).

9.2.2 Monthly internet charge

Contribute £55 per month towards clerk's expenses for internet connection/home phone.

**PROPOSAL:** the parish council agrees to pay the £55\* per month internet connection.

**PROPOSED:** Mr Russell

**SECONDED:** Mr Calcraft

**DECISION:** passed (all in favour).

\* the clerk will seek a contribution from Clayhidon Parish Council and any contribution received will be deducted from this figure.

9.2.3 Donation

The pc makes a grant of £250 to Citizens Advice which has supported 22 parishioners in the last year.

**PROPOSAL:** the parish council makes a grant of £250 to the Citizens Advice.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Clist

**DECISION:** passed (all in favour).

9.2.4 Asset Review

The 'Purple Peril' and basketball hoop are listed as parish council assets. It was suggested that they are transferred to the Parish Hall committee together with £500 for future maintenance.

**PROPOSAL:** the parish council transfers the assets to the Parish Hall together with a one-off £500.00 to cover future maintenance.

**PROPOSED:** Miss Lawrence

**SECONDED:** Mr Russell

**DECISION:** passed (all in favour).

<p><b>10. Clerk Report</b></p> <p>10.1 Pump refurb – the clerk has received information from both the company that completed the refurbishment and the contractor that assembled it, both blaming each other. The clerk will contact NALC for further advice on reclaiming the consequential losses.</p> <p>10.2 Station Road Pavement – Clerk will update councillors with some commercially sensitive information at the end of the meeting when the public are excluded. See 28 below.</p> <p>10.3 Business Rates – The pc will need to start paying business rates on the car park from the beginning of the new financial year. It is hoped that public toilets will be made from business rates but the government has yet to make a decision on this.</p> <p>10.4 Website Accessibility  <b>PROPOSAL:</b> the parish council agrees with the accessibility statement contained on the parish council web page.  <b>PROPOSED:</b> Miss Lawrence  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour).</p>	<p>Clerk</p>
<p><b>11. Longmead</b></p> <p>11.1 Bridge – Brookridge Timber and BK Construction are liaising over a date to start work and will confirm to the clerk shortly.</p> <p>11.2 Bins – to be carried forward.</p> <p>11.3 Drainage – the clerk has chased a quote for the remedial works identified.</p>	
<p><b>12. Highways</b>  Nothing to report.</p>	
<p><b>13. Cemetery</b>  Nothing to report.</p>	
<p><b>14. Footpaths</b>  Mr Povah is about to commence the footpaths surveys. Mr Russell and Mr Barton offered to assist Mr Povah with this, should he need them.</p>	
<p><b>15. Commons Management Group</b>  The Gun Club has provided the clerk with the shoot dates for this year and new posters have been produced by Natural England confirming these dates.</p>	
<p><b>16. Village Maintenance</b>  Mr Pike was asked to remove all posts and old noticeboard from the car park.</p>	
<p><b>17. Garages Youth Project</b>  Nothing to report.</p>	
<p><b>18. Blackdown Hills Parish Network</b>  Nothing to report.</p>	
<p><b>19. Blackdown Healthy Living &amp; Activities Centre</b></p> <p>19.1 Crash Barrier in car park – Mr Russell talked through the quotations and advice received with regard to the crash barrier. It was agreed that the crash barrier option was not necessarily going to be as cost effective as originally thought. It was agreed that the best option would be to postpone the matter until the pc can meet on-site and fully explore all options.</p>	
<p><b>20. Asset Management</b>  Nothing to report.</p>	
<p><b>21. Community Land</b></p> <p>21.1 Legal Adviser – Cavanna Homes has asked the council for details of its legal adviser in order to commence the transfer of the community land. The pc’s usual adviser is unable to act as it already acts for Cavanna Homes. The clerk has obtained two quotations from alternative advisers. Mr Clist was unwilling to select either of these firms without at first liaising with MDDC for its opinion.  <b>PROPOSAL:</b> the parish council selects Tozers, one of the two alternative advisers, to act on its behalf, subject to Mr Clist liaising with MDDC and failing to receive any other recommendations or any conflicting advice.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Mr Calcraft</p>	<p>SC/  Clerk</p>

<p><b>DECISION:</b> passed (4 for, 1 against). Miss Lawrence abstained from voting. Mr Clist was against the proposal.</p> <p>It was agreed that a separate meeting needs to be held to discuss the community land. Clerk to arrange a meeting for Tuesday 16<sup>th</sup> February at 7.30pm.</p>	Clerk
<p><b>22. <u>Correspondence</u></b>                  22.1 Letter requesting financial support from Mid Devon Mobility.  <b>PROPOSAL:</b> the parish council makes a donation of £100 to Mid Devon Mobility.  <b>PROPOSED:</b> Mr Barton  <b>SECONDED:</b> Mr Clist  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>23. <u>Public Participation</u></b>                  23.1 Clerk was asked to remind Cavanna Homes to trim the hedge bordering the cemetery.</p>	Clerk
<p><b>24. <u>PR</u></b>                  Nothing to report.</p>	
<p><b>25. <u>Date of next Meeting</u></b> Wednesday 3<sup>rd</sup> March 2021 at 7.30pm (via Zoom)</p>	
<p><b>26. <u>District Councillor Report</u></b>  <b><u>Exclude Press &amp; Public</u></b>  <b>PROPOSAL:</b> The council resolves that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and therefore excludes public and press for the next part of the meeting.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Barton  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>27.</b> MDDC - Councillor Clist reported on a planning matter that MDDC is dealing with in the parish.</p>	
<p><b>28.</b> Station Road Pavements – the clerk updated councillors on some issues with regard to the legal paperwork and mapping for the easement at Longmead.</p>	

Signed.....Dated.....