



# Hemyock Parish Council

26<sup>th</sup> August 2021

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Parish Hall, Hemyock on **Wednesday 1<sup>st</sup> September at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

*Jenna Evans*

**Parish Clerk**

---

## AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**  
**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.
  - Agenda item 6 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
  - Agenda item 8- Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee.
  - Agenda item 18- Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.
  - Agenda item 20 - Mr Calcraft has a personal interest as he is a member of The Garages Committee.
  - Agenda item 22 - Mr Moon & Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre
3. **Public Participation** (limited to 10 minutes, 2 minutes per question)
4. **To consider** the following motions from the chair:-
  - 4.1 To suspend standing orders to consider the following motion
  - 4.2 To amend existing standing orders – to change standing order 3 (x) from ‘a council meeting shall not exceed 3 hours’ to ‘a council meeting shall not exceed 1¾ hours.
5. **To approve** the minutes of the meeting on 4<sup>th</sup> August 2021.
6. **Planning**  
**To consider the following applications:-**
  - 6.1 21/01668/HOUSE. Conversion of part of outbuilding to ancillary accommodation and installation of solar panels on south facing roof. Barnfield, Madford Farm, Hemyock.**To note permission granted for:-**
  - 6.2 21/00978/HOUSE. 11 Station Road, Hemyock. Conversion of loft to living accommodation with dormer window.
  - 6.3 21/01203/HOUSE. 18 Lower Millhayes, Hemyock. Erection of single storey rear extension.
  - 6.4 21/01270/HOUSE. Pikes Cottage, Hemyock. Erection of a garage/workshop/store.
  - 6.5 21/01140/FULL. Pring and Son Funeral Directors, Culmstock Road. Erection of replacement timber storage shed.
  - 6.6 19/00609/FULL. Conversion of 13 flat to 5 dwellings and alterations to existing vehicular access. 1-13 Old School Court, Culmbridge Road, Hemyock.
7. **Finance**
  - 7.1 **To agree** income and expenditure and bank reconciliation
8. **Longmead**
  - 8.1 Skateboard Park – discuss and agree way forward following feedback received and suggested new site.
  - 8.2 Bridge – update from Mr Povah
  - 8.3 CCTV – consider proposal

9. **Correspondence**  
**To consider**  
9.1 request from Reef & Beef to have a weekly pitch at Longmead to replace Soul Food.
10. **Community Land**  
10.1 To receive an update following site meeting.
11. **Matters Arising**  
11.1 pavement to school – update from clerk
12. **County Council Report**  
**To note** Councillor Radford’s report.
13. **District Council Report**  
**To note** Councillor Clist’s report
14. **Clerk Update**  
**To receive** update from Clerk  
14.1 Casual Vacancy  
14.2 External Audit – complete.
15. **Highways**  
**To receive** any relevant information  
15.1 Highway policy – noted.
16. **Cemetery**  
**To receive** any relevant information
17. **Footpaths**  
**To receive** any relevant information.
18. **Commons Management Group CMG**  
**To receive** any relevant information.
19. **Village Maintenance**  
**To receive** any relevant information.  
19.1 Tender – update from clerk.  
19.2 **To discuss and agree** additional tasks
20. **Garages Youth Project**  
**To receive** any relevant information
21. **Blackdown Hills Parish Network**  
**To receive** any relevant information
22. **Blackdown Healthy Living & Activities Centre**  
**To receive** any relevant information  
22.2 Crash Barrier in car park – update from Mr Povah/Mr Ritchie.
23. **Asset Management**  
**To receive** any relevant information  
23.1 Purple Peril/Basketball Hoop – update from clerk
24. **Items raised by chairman**
25. **Items raised by councillors**
26. **Public Participation**
27. **PR**
28. **Date of Next Council Meeting – Wednesday 6<sup>th</sup> October 2021 at 7.30pm, Parish Hall, Hemyock**
29. **Exclusion of public & press** – Chair moved that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the confidential /sensitive nature of the business to be transacted.
30. **Overage Clause – Old Station Yard Site**  
30.1 to discuss quotations received and agree appointment
31. **Community Land**  
31.1 Access – to receive update from Mr Barton. Agree next steps

**FINANCE SCHEDULE  
INCOME**

| No | Amount   | From                        |
|----|----------|-----------------------------|
| 1  | 0.78     | Interest, HSBC              |
| 2  | 1,133.33 | Culmstock PC, defibrillator |

**EXPENDITURE**

| No | Amount    | Payee               | Reason                               |
|----|-----------|---------------------|--------------------------------------|
| 1. | 15,840.44 | J Stevens           | Trim trail, Longmead                 |
| 2. | 2,908.01  | Came & Company      | insurance                            |
| 3. | 24.00     | Hemyock parish hall | Room hire                            |
| 4. | Tbc       | K Amor              | Toilet cleaning                      |
| 5. | tbc       | I Pike              | Village maintenance                  |
| 6. | 886.54    | D Evans             | Wages and expenses                   |
| 7. | tbc       | HMRC                | PAYE                                 |
| 8. | 44.81     | Npower              | Electricity, toilets                 |
| 9. | 106.00    | R Taylor            | Village maintenance                  |
| 10 | 480.00    | PKF Littlejohn      | External audit fee                   |
| 11 | 160.00    | Andrea Rickard      | Longmead Enviro Area, scythe tuition |
| 12 | 22.99     | FW3                 | Toilet, consumables                  |

*No1 already paid – to be ratified*

**BANK RECONCILIATION**

| Account                  | Amount     |
|--------------------------|------------|
| HSBC Community a/c       | 477.72     |
| HSBC Deposit             | 94,343.51  |
| Unity Trust Bank current | 64.00      |
| Unity Trust Bank deposit | 69,354.87  |
| Unity Trust Bank GF      | 710.97     |
| Unity Trust Bank P3      | 893.21     |
| Skipton 1-year Bond      | 86,906.18  |
| United Trust Bank        | 78,708.72  |
| Total                    | 331,459.18 |