



# Hemyock Parish Council

26<sup>th</sup> November 2021

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held in the Parish Hall, Hemyock on **Wednesday 1<sup>st</sup> December at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

*Jama Evans*

**Parish Clerk**

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## AGENDA

**1. Welcome by Chairman, apologies for absence and introductions**

**2. Declarations of Interest/Dispensations**

**To receive** any declarations of interest relating to business to be conducted at this meeting and

**To consider** any dispensation requests and confirm any relevant dispensations.

- Agenda item 5 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
- Agenda item 8- Mr Ritchie & Mr Russell each have a personal interest as they are members of Longmead Management Committee.
- Agenda item 17- Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons.
- Agenda item 19 - Mr Calcraft has a personal interest as he is a member of The Garages Committee.
- Agenda item 21 - Mr Moon & Mr Doble each have a personal interest as they are trustees of the Healthy Living & Activity Centre

**3. Public Participation** (limited to 10 minutes, 2 minutes per question)

**4. To approve** the minutes of the meeting on 3<sup>rd</sup> November 2021.

**To note** the minutes of the finance committee meeting of 25<sup>th</sup> November 2021.

**5. Planning**

**To consider the following applications:-**

5.1 21/02249/FULL. Erection of an agricultural storage barn. Rodleigh Farm, Hemyock.

5.2 21/02160/HOUSE. Erection of a conservatory to rear. 7 Higher Millhayes, Hemyock.

**To note permission granted for:-**

5.3 21/01731/HOUSE. Erection of a detached granny annexe. Parkview, Withy Lane, Hemyock.

5.4 21/01708/HOUSE. Erection of single storey extensions and porch. Scotland Farm, Hemyock.

5.5 21/00464/FULL. Change of use of land from agriculture to camping site (4 Pitches). North of Lickham Bottom, Hemyock.

5.6 21/01914/HOUSE. Variation of Condition 2 of Planning Permission 18/01377/HOUSE to allow the substitution of previously approved plans - Erection of an extension. Whitehall View, Hemyock.

**To note refusal for:-**

5.7 21/01316/FULL. Erection of an agricultural building, greenhouse, irrigation pond, ground mounted solar PV panels and associated works. Castle Hill, Hemyock.

**6. Finance**

6.1 **To agree** income and expenditure and bank reconciliation

6.2 **To consider** recommendations from the finance committee

6.2.1 vire £50 from 'other grant budget' to poppy appeal budget

6.2.2 Set the precept for 2022 at £87,037 keeping the band property annual rate at £97.31.

6.3.3 make a donation of £100 to Mid Devon Mobility

6.3.4 the pc discusses and agrees the ownership and reporting structure of the skatepark.

## **7. Longmead**

- 7.1 Skateboard Park – to consider letter from Tennis club.
- 7.2 Overflow car park area – consider proposal from Mr Russell to resurface the area.

## **8. Correspondence**

### **To consider**

- 8.1 Email about state of roads and volume of traffic on roads.
- 8.2 Email about state of road near Buncombe Cottage.

### **To note**

- 8.3 war memorial – to note reported damage and advice from MDDC conservation officer.
- 8.4 Letter reference secretary of state permission for planning applications on common land.
- 8.5 CPRE winter newsletter

## **9. Community Land**

**To receive** any relevant information

## **10. Matters Arising**

- 10.1. Noticeboards – update from Mrs Dayus-Jones and Mr Calcraft
- 10.2 Parish Hall – to note reply reference Purple Peril and basketball hoop

## **11. County Council Report**

**To note** Councillor Radford's report.

## **12. District Council Report**

**To note** Councillor Clist's report

## **13. Clerk Update**

**To receive** update from Clerk

- 13.1 GDPR – agree to a GDPR audit and advisory service £150.00.

## **14. Highways**

**To receive** any relevant information

## **15. Cemetery**

**To receive** any relevant information

- 15.1 parking for cemetery users only sign has been purchased and will be erected shortly. To note a dogs on leads sign is to be erected by MDDC at the cemetery. The builders are no longer parking outside of the gates.

## **16. Footpaths**

**To receive** any relevant information.

## **17. Commons Management Group CMG**

**To receive** any relevant information.

- 17.1 Ditch clearance – consider proposal from Mr Moon to clear ditch to prevent flooding of areas of the turbarry and create circular walkway.
- 17.2 horse riding – over winter months. Discuss and agree action.

## **18. Village Maintenance**

**To receive** any relevant information.

- 18.1 **To discuss and agree** additional tasks

## **19. Garages Youth Project**

**To receive** any relevant information

## **20. Blackdown Hills Parish Network**

**To receive** any relevant information

## **21. Blackdown Healthy Living & Activities Centre**

**To receive** any relevant information

- 21.1 Crash Barrier in car park – update from Mr Povah/Mr Ritchie.
- 21.2 Tree Works – consider quotations and agree tree works.

## **22. Asset Management**

**To receive** any relevant information

- 22.1 Floodbridge – update Mr Povah

## **23. Items raised by chairman**

- 23.1 to consider adopting a new working practice to include sending an update report to accompany the agenda.
- 23.2 to consider not meeting in August (unless there are planning applications)
- 23.2 to consider changing the venue of council meetings to the BHLAC.

## **24. Items raised by councillors**

## **25. Public Participation**

## **26. PR**

27. **Date of Next Council Meeting – Wednesday 2<sup>nd</sup> February 2022 at 7.30pm, Parish Hall, Hemyock**
28. **Exclusion of public & press – Chair to move** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the confidential /sensitive nature of the business to be transacted.
29. Maintenance Person tenders – **discuss and award** tender contract.
30. Overage – **agree** on what basis to appoint the valuer.
31. Shuttleton Common – **discuss and agree** latest legal advice.

## FINANCE SCHEDULE INCOME

No	Amount	From
1	.78	Interest, HSBC
2	923.11	BHLAC insurance contribution
3	850.00	DCC grant (Skatepark)
4	500.00	Pallex grant (skatepark)
5	20.00	Exe valley pizza donation, Longmead

## EXPENDITURE

No	Amount	Payee	Reason
1.	226.00	<i>Event insurance</i>	<i>Grant to Hemyock's big visit</i>
2.	127.50	K Amor	Toilet cleaning
3.	258.34	I Pike	Village maintenance
4.	1,031.55	D Evans	Wages and expenses
5.	55.42	HMRC	PAYE
6.	46.22	Npower	Electricity, toilets
7.	44.70	Hemyock Parish Hall	Room hire
8.	47.17	Signomatic	Cemetery sign
9.	36.00	DALC	Training
10	45.00	Open Spaces	Subscription
11	1,187.15	R & W Brooke	Insurance, the garages
12	263.09	Glasdon	Village maintenance
13	209.70	D Evans	Reimbursement, traffic cones

*No 1 already paid – to be ratified*

## BANK RECONCILIATION

Account	Amount
HSBC Community a/c	477.72
HSBC Deposit	94,345.89
Unity Trust Bank current	100.00
Unity Trust Bank deposit	74,265.35
Unity Trust Bank GF	710.97
Unity Trust Bank P3	2,224.21
Skipton 1-year Bond	86,906.18
United Trust Bank	79,613.87
Total	338,644.19