

Hemyock Parish Council
Monthly Meeting
held at Healthy Living & Activities Centre, Hemyock at 7.30pm on 7th September 2022

Subject	Action
<p>1. <u>Present</u> Mr P Doble (Chair), Parish & District Councillor Mr S Clist, Miss P Lawrence, Mrs C Matthews, Mr L Povah, Mr A Russell, Donna Evans (parish clerk) and members of the public. <u>Apologies</u> County Councillor Mr R Radford, Mr R Calcraft, Mrs P Dayus-Jones, Mr T Barton and Mr N Moon.</p>	
<p>2. <u>Declarations of Interest/Dispensations</u></p> <ul style="list-style-type: none"> • Agenda item 5 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation. • Agenda item 6 - Mr Russell has a personal interest as he is a member of Longmead Management Committee. • Agenda item 10 - Mr Doble has a personal interest as he is a trustee of the Healthy Living & Activity Centre. • Agenda item 23 - Mr Russell has a personal interest as he is a member of The Garages Committee. 	
<p>3. <u>Public Participation</u></p> <p>3.1 Community Pavilion – a parishioner informed the council that she intends to form a group to put forward a proposal to the council for a pavilion on the community land, similar to that in Culmstock. Mrs Matthews offered to be the contact for liaison with the council. The clerk was asked to organise a public meeting October/November to discuss the community land.</p> <p>3.2 Skate Jam - the last skate jam was another success. The pc is liaising with Maverick with regard to planning permission and once the final design is agreed a planning application will be submitted to MDDC.</p>	Clerk
<p>4. <u>Minutes from Previous Meeting</u> PROPOSAL: The council minutes of the 22nd August are approved. PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour).</p>	
<p>5. <u>Planning</u> The following applications were considered:-</p> <p>5.1 22/01447/HOUSE. Erection of outbuilding to be used as home office and gym. Ploversfield, Culmstock Road. PROPOSAL: The council is not content with the application. It is disappointed to see that work has started before any planning permission has been granted and before the submission of a written scheme of investigation setting out a programme of archaeological work to be undertaken in mitigation for the loss of heritage assets with archaeological interest. PROPOSED: Mr Doble SECONDED: Miss Lawrence DECISION: passed (all in favour).</p> <p>5.2 22/01473/FULL. Retention of existing shepherd's hut and proposed siting of timber cabin for holiday accommodation. Seviles Croft, Hemyock. PROPOSAL: The council is not content with the application due to the increase in traffic on a narrow, no-through road. PROPOSED: Mrs Matthews SECONDED: Mr Doble DECISION: passed (3 agreed). 2 abstentions.</p> <p>5.3 22/01635/FULL. Erection of dwelling and attached garage with associated external landscaping. Bailey Lodge, Culmstock Road. PROPOSAL: The council is content with the application but would like to see a pavement running along the front of the site to provide a valuable off-road pedestrian walkway.</p>	

<p>PROPOSED: Mr Povah SECONDED: Mr Russell DECISION: passed (4 for, 1 against). 1 abstention.</p> <p>5.4 22/01208/FULL. Erection of a domestic 3kW vertical axis wind turbine with a 9.8m hub height and a blade diameter of 1.3m. Rodleigh Farm, Hemyock. PROPOSAL: The council is content with the application. PROPOSED: Miss Lawrence SECONDED: Mr Doble DECISION: passed (all in favour).</p> <p>5.5 22/01645/FULL. Change of use of agricultural land for the siting of a shepherd's hut for use as holiday let. Oxenpark, Hemyock. PROPOSAL: The council is content with the application. PROPOSED: Mr Russell SECONDED: Mr Doble DECISION: passed (all in favour).</p> <p>Permission granted noted for:-</p> <p>5.6 22/00710/HOUSE. Construction of a rear dormer loft conversion (Revised Scheme). 4 Longmead, Hemyock.</p> <p>5.7 22/00810/HOUSE. Erection of two-storey side extension and front porch. 12 Pencross View, Hemyock.</p> <p>5.8 22/00425/HOUSE. Erection of garage and formation of vehicular access. Studleys, Hemyock.</p> <p>Refusal noted for:-</p> <p>5.9 22/00687/HOUSE. Retention of building for use as additional living accommodation. Old Parsonage Cottage, High Street, Hemyock.</p> <p>5.10 22/01203/TPO. Application to fell 1 Ash protected by Tree Preservation Order 91/00001/TPO. 2 Castle Barton, Culmstock Road, Hemyock.</p>	
<p>6. <u>Longmead</u></p> <p>6.1 Oil tank - Mr Russell talked through the various quotations he had obtained for the repositioning of the oil tank. PROPOSAL: In anticipation of skatepark being installed, the council moves the oil tank to the hedge adjacent to the boules pitch and instructs South West Oil Tanks to do the job, subject to necessary consent being received. Clerk to check with EA/MDDC. PROPOSED: Mr Russell SECONDED: Mr Doble DECISION: passed (all in favour).</p> <p>6.2 New water supply in tennis area - No further action necessary. Access to kitchen will be available as the existing tenant intends to vacate the premises shortly.</p> <p>6.3 Longmead – a handover meeting took place between old and new committee members. The new committee is gathering information.</p> <p>6.4 Floodlights – Not all of the existing lights at the MUGA are working. Mr Russell recommends that new LED lighting is installed and, using the existing poles, includes lights for the skatepark. Mr Russell will obtain quotations for this work.</p> <p>6.5 Flooding – Mr Russell reported that during the latest downpour, water ran under the front door. Clerk to provide Mr Russell with contact details for the drainage contractor who jetted the drains. Mr Russell will establish what the problems are and obtain 3 quotations to get it remedied. Clerk was asked to look through old paperwork for any useful plans of Longmead.</p>	<p>Clerk</p> <p>AR</p> <p>AR Clerk</p>
<p>7. <u>Finance</u></p> <p>7.1 Income and expenditure INCOME</p>	

No	Amount	From
1.	200.00	Fine Memorials
2.	4.65	Interest, HSBC
3.	20.00	Exe Valley Pizza, donation
4.	20.00	Exe Valley Pizza, donation
5.	838.59	Interest, United Trust
6.	12.02	Interest, HSBC

EXPENDITURE

No	Amount	Payee	Reason
1.	1,550.00	Hemyock football club	Grant
2.	336.50	R Tomlinson	Reimbursement – skate jam
3.	500.00	Hemyock scouts	Grant
4.	8.00	HSBC	Bank charge
5.	1111.84	D Evans	Clerk's wages and expenses
6.	45.04	HMRC	PAYE
7.	354.00	I Pike	Village maintenance
8.	127.50	K Amor	Toilet cleaning
9.	125.00	R Taylor	Village maintenance
10.	16.00	BHLAC	Room hire
11.	112.00	AJGIBL	Insurance, skate jam
12.	480.00	PKF Littlejohn	External audit
13.	10.32	South West Water	Cemetery water
14.	200.00	ELL Watt	Skate jam first aid course
15.	26.00	EDF	Toilets
16.	33.02	EDF	Toilets
17.	23.19	EDF	Toilets
18.	350.00	R Tomlinson	Skate jam bands
19.	282.00	Wave Games	Skate jam
20.	200.00	R Beaver	Longmead, maintenance
21.	30.00	D Miller	Skate jam
22.	338.40	J Stevens	CMG topping
23.	3,360.00	J Stevens	Longmead pavement
24.	6,356.00	J Stevens	Longmead, pavement
25.	1,508.40	Foot Anstey	Legal fees, community land (Cavanna)
26.	368.35	Glasdon	Village maintenance
27.	1,115.11	D Evans	Clerk's wages and expenses
28.	46.47	HMRC	PAYE
29.	262.50	I Pike	Village maintenance
30.	105.00	K Amor	Toilet cleaning
31.	30.00	R Thomson	Toilet cleaning
32.	2,432.40	Foot Anstey	Community Land, access
33.	1,221.60	Ashfords	Legal advice, CMG
34.	80.47	Spot on	Toilet, consumables

BANK RECONCILIATION

Account	Amount
HSBC Community a/c	413.72
HSBC Deposit	94,380.33
Unity Trust Bank current	100.00
Unity Trust Bank deposit	59,219.65
Unity Trust Bank GF	712.01
Unity Trust Bank P3	2,362.88
Skipton 1-year Bond	87,210.35
United Trust Bank	80,452.46

Total	325,051.40	
<p>PROPOSAL: that the income is agreed and the above cheques/payments are paid/agreed. PROPOSED: Miss Lawrence SECONDED: Mr Russell DECISION: passed (all in favour).</p>		
<p>7.1 Recommendations from the finance committee:- 7.1.1 The pc makes the following adjustments/virements to the budgets:- Increase CMG budget by £1,000, reduce maintenance person by same. Increase donation 'other' to £3,000 from £1,451. 7.2.2 United Trust maturity. The pc reinvests in a 2-year bond. 7.2.3 Christmas Club - The pc makes a donation of £250.00 towards the insurance for this event. However, it suggests that next year the group fundraises to cover the insurance. 7.2.4 Citizens Advice - The pc makes a donation of £500.00. 7.2.5 Bowling Club - The pc makes a donation of £80.00. PROPOSAL: that the above proposals are agreed. The clerk was asked to explain to Citizens Advice that this amount is a one-off and also request that they visit the village to provide a regular outreach service. PROPOSED: Miss Lawrence SECONDED: Mr Clist DECISION: passed (all in favour).</p>		
<p>8. <u>Clerk Update</u> 8.1 The legal paperwork for Station Road pavements has been sent to the homeowners' solicitors for signature. It was noted that one of the properties is on the market. The pc will review the situation next month when it is hoped that the paperwork will have been signed.</p>		
<p>9. <u>Cemetery</u> Nothing to report.</p>		
<p>10. <u>Blackdown Healthy Living & Activities Centre</u> 10.1 Mr Povah confirmed that more damage had been suffered to the wall at the centre. This additional damage will cost a further £1,887.00 to repair. PROPOSAL: that pc agrees to this additional work. PROPOSED: Mr Povah SECONDED: Miss Lawrence DECISION: passed (all in favour).</p>		
<p>11. <u>Correspondence</u> 11.1 Toilet Cleaner – the existing cleaner has handed in her notice. The vacancy will be advertised on noticeboards. Clerk 11.2 Hartley Drive – one-way system noted. 11.3 Community Shed – request for funds towards running costs. PROPOSAL: the pc agrees to make a donation of £600 as a one-off payment but requests more information on the finances of the club and The Garages. PROPOSED: Mr Doble SECONDED: Mr Russell DECISION: passed (all in favour). 11.4 MDDC PSPO Dog Orders noted.</p>		
<p>12. <u>Community Land</u> 12.1 Several members of the public approached the parish council to suggest having an area of land at the community land for a community pavilion, allotments and a dog-friendly area. Mr Clist was asked to arrange a meeting October/November. Mrs Matthews offered to join the working group. SC/CM 12.2 The pc's legal advisers have advised that they have incurred fees over their original estimate and this is due to Cavanna's legal advisers not providing the necessary paperwork. The clerk has asked for a response from Cavanna.</p>		

<p>12.3 Surveyor's report – the clerk has chased Cavanna for a copy of their report. This is expected next week.</p> <p>12.3 Social Media – there have been many suggestions on social media for possible uses for the land. The pc looks forward to hearing from any group that wishes to put forward proposals to the council.</p>	
<p>13. <u>Matters Arising</u></p> <p>13.1 Peter Holway Trust – to be carried forward.</p> <p>13.2 Benches – to be carried forward.</p>	
<p>14. <u>County Council Report</u></p> <p>Councillor Radford sent the following report:-</p> <p>Our financial position is fragile and immediate action must be taken to safeguard the financial sustainability of the authority. Work has already commenced to identify services and projects in both revenue and capital that can be transformed, modernised, remodelled, funded differently, ceased, or postponed. The Dedicated Schools Grant projected deficit, relating to Special Educational Needs and Disabilities (SEND), is forecast to be £32.1 million. Discussions with the Department for Education as part of the Safety Valve Intervention continue.</p> <p>Corporate debt stood at £2.9 million, being just under 0.9% of the annual value of invoices, against the annual target of 1.9%. The balance of debt owed will continue to be pursued with the use of legal action where appropriate to do so.</p> <p>The funding for the budget currently comes from several sources including council tax, business rates and government grants, fees and charges. The Budget for 2022/23 is one of the most challenging the authority has faced. The pandemic has placed immense strain on the health and social care system over the last two years; demand for services, significant cost increases and increasing intensity of care required is causing huge pressure on the authority's budget. This coupled with the need to invest in and improve our services to children has meant investment of almost £80 million is needed in these services next year – this level of investment is unprecedented.</p> <p>The Cabinet is the part of the Council responsible for most day-to-day decisions. It is made up of a Leader and no more than nine other members (Cabinet Members), all appointed by the County Council from amongst its membership. When major decisions are to be discussed or made, these are published in the Cabinet's Forward Plan in so far as they can be foreseen. The County Council's Cabinet has responsibility for the delivery of the council functions in its statutory role as:</p> <ul style="list-style-type: none"> · Education Authority · Social Services Authority · Highway Authority · County Planning Authority · Waste Disposal Authority · Public Transport Authority · and Traffic Authority. <p>This week, Phil Norrey said farewell to everyone at Devon County Council and welcomed Jan Spicer (née Shadbolt) who takes up the post as Interim Chief Executive. Jan may be known to many people at Devon County Council as the previous County Solicitor and Chief Officer for Legal, Communications and Human Resources. She was also the MDDC solicitor for many years before joining DCC.</p> <p>As always, I am here if you want me, if any local issues arise, please don't hesitate to let me know, I might be able to help. Because of the financial position, our locality budgets have been put on hold, this will save nearly £500m per year, any that are already in the pipeline will be honoured.</p>	
<p>15. <u>District Council Report</u></p> <p>Nothing to report.</p>	
<p>16. <u>Highways</u></p>	

<p>Councillor Clist is liaising with Councillor Radford and Highways about the possibility of a gateway traffic calming measure on Culmstock Road. Watch this space.</p>	
<p>17. <u>Footpaths</u> 17.1 The pc notes the proposed diversion.</p>	
<p>18. <u>Commons Management Group</u> Nothing to report.</p>	
<p>19. <u>Village Maintenance</u> 19.1 Clerk was asked to chase owner of The Garages and request gutters are cleared. 19.2 Clerk to ask maintenance person to mend the broken post and rail at entrance to Eastlands. 19.3 Floodbridge needs some sections replaced. Clerk to ask if maintenance person if they are able to do this.</p>	<p>Clerk Clerk Clerk</p>
<p>20. <u>The Garages</u> Nothing to report.</p>	
<p>21. <u>Blackdown Hills Parish Network</u> Nothing to report.</p>	
<p>22. <u>Asset Management</u> Nothing to report.</p>	
<p>23. <u>Items raised by chairman</u> 23.1 Mr Doble wondered if DCC is going to consider saving energy by turning lights off sooner, etc. Clerk will ask Councillor Radford.</p>	<p>Clerk</p>
<p>24. <u>Items raised by councillors</u> 24.1 Mr Povah confirmed that work will take place shortly on St Margaret's Brook following permission from DCC. 24.2 Miss Lawrence had spoken with Rev Becky, the BHLAC and others with regard to providing a 'warm room'. She will attend a meeting next week and will report back. She believes that the Church Rooms might be an ideal venue and that the various charities and pc need to work together on this.</p>	
<p>25. <u>Public Participation</u> 25.1 A member of the public asked for an update on the small parcel of land to the right of the cemetery. The owner of the land, Waddeton Park, is going to attend next month's council meeting to discuss its plans for the land.</p>	
<p>26. <u>Date of next Meeting</u> Wednesday 5th October 2022 at 7.30pm, Healthy Living & Activities Centre, Riverside, Hemyock.</p>	
<p>27. <u>Exclusion of public & press</u> Chair moved that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the confidential /sensitive nature of the business to be transacted.</p>	
<p>28. <u>Commons Management Group</u> 28.1 The pc notes the latest letter from its legal adviser. The clerk has asked if this is covered under the council's insurance policy and will advise when she hears.</p>	<p>Clerk</p>

Signed.....Dated.....