



Hemyock Parish Council

2nd September 2022

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend the annual meeting of **Hemyock Parish Council** to be held at The Healthy Living & Activities Centre, Riverside, Hemyock on **Wednesday 7th September at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Declarations of Interest/Dispensations**

To receive any declarations of interest relating to business to be conducted at this meeting and **To consider** any dispensation requests and confirm any relevant dispensations.

- Agenda item 5 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
- Agenda item 6 - Mrs Dayus-Jones & Mr Russell each has a personal interest as they are members of Longmead Management Committee.
- Agenda item 10 - Mr Moon & Mr Doble each has a personal interest as they are trustees of the Healthy Living & Activity Centre
- Agenda item 10 – Mrs Dayus-Jones has a personal interest as she is an employee of the Healthy Living & Activity Centre
- Agenda item 21 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the common
- Agenda item 23 - Mr Calcraft, Mr Russell and Mrs Dayus-Jones each has a personal interest as they are members of The Garages Committee.

- 3. Public Participation** (limited to 10 minutes, 2 minutes per question)

- 4. To approve** the minutes of the meeting on 6th July 2022.

To note the minutes of the finance committee meeting of 22nd August.

- 5. Planning**

To consider the following applications:-

- 5.1 22/01447/HOUSE. Erection of outbuilding to be used as home office and gym. Ploversfield, Culmstock Road.
- 5.2 22/01473/FULL. Retention of existing shepherds hut and proposed siting of timber cabin for holiday accommodation. Sevilles Croft, Hemyock.
- 5.3 22/01635/FULL. Erection of dwelling and attached garage with associated external landscaping. Bailey Lodge, Culmstock Road.
- 5.4 22/01208/FULL. Erection of a domestic 3kW vertical axis wind turbine with a 9.8m hub height and a blade diameter of 1.3m. Rodleigh Farm, Hemyock
- 5.5 22/01645/FULL. Change of use of agricultural land for the siting of a shepherds hut for use as holiday let. Oxenpark, Hemyock.

To note permission granted for:-

- 5.6 22/00710/HOUSE. Construction of a rear dormer loft conversion (Revised Scheme). 4 Longmead, Hemyock.
- 5.7 22/00810/HOUSE. Erection of two storey side extension and front porch. 12 Pencross View, Hemyock.

- 5.8 22/00425/HOUSE. Erection of garage and formation of vehicular access. Studleys, Hemyock.
- To note refusal for:-**
- 5.9 22/00687/HOUSE. Retention of building for use as additional living accommodation. Old Parsonage Cottage, High Street, Hemyock.
- 5.10 22/01203/TPO. Application to fell 1 Ash protected by Tree Preservation Order 91/00001/TPO. 2 Castle Barton, Culmstock Road, Hemyock
- 6. Longmead**
To receive any relevant information.
- 6.1 Oil tank - to receive update and consider options and costs of moving tank. Mr Russell.
- 6.2 New water supply – update from Mr Russell/Mrs Dayus-Jones following the tennis club's request.
- 6.3 Longmead meeting – update.
- 6.4 Flood lights MUGA – consider improvements Mr Russell
- 7. Finance**
- 7.1 **To agree** income, expenditure and bank reconciliation.
- 7.2 **To consider** recommendations from the finance committee:-
- 7.2.1 The pc makes the following adjustments/virements to the budgets:- increase CMG budget by £1,000, reduce maintenance person by same. Increase donation 'other' to £3,000 from £1,451.
- 7.2.2 United Trust maturity. The pc reinvests in a 2-year bond.
- 7.2.3 Christmas Club - The pc makes a donation of £250.00 for the insurance for this event. However, it suggests that next year the group fundraises to cover the insurance.
- 7.2.4 Citizens Advice - The pc makes a donation of £500.00.
- 7.2.5 Bowling Club - The pc makes a donation of £80.00.
- 8. Clerk Update**
To receive any relevant information.
- 8.1 Station Road Pavements – update clerk
- 9. Cemetery**
To receive any relevant information
- 10. Blackdown Healthy Living & Activities Centre**
To receive any relevant information
- 10.1 Crash Barrier in car park – update from Mr Povah
- 11. Correspondence**
To consider
- 11.1 To note the resignation of toilet cleaner. Discuss and agree on replacement.
- 11.2 Hartley Drive – one way system
- 11.3 Community Shed – request for funds
- To note**
- 11.4 MDDC PSPO Dog Orders
- 12. Community Land**
To receive any relevant information
- 12.1 legal issues – update clerk
- 12.2 surveyors report – update clerk
- 12.3 social media – update clerk
- 13. Matters Arising**
- 13.1 Peter Holway Trust – update Mrs Matthews
- 13.2 Benches – update clerk
- 14. County Council Report**
To note Councillor Radford's report.
- 15. District Council Report**
To note Councillor Clist's report
- 19. Highways**
To receive any relevant information
- 20. Footpaths**
To receive any relevant information.
- 20.1 to note footpath 18 proposed diversion
- 21. Commons Management Group CMG**

- To receive** any relevant information.
- 21.1 Legal advice - Shuttleton Common – to note latest legal advice.
- 22. Village Maintenance**
To receive any relevant information.
 22.1 **To discuss and agree** additional tasks
- 23. Garages Youth Project**
To receive any relevant information
- 24. Blackdown Hills Parish Network**
To receive any relevant information
- 25. Asset Management**
To receive any relevant information
- 26. Items raised by chairman**
- 27. Items raised by councillors**
- 28. Public Participation**
- 29. PR**
- 30. Date of Next Council Meeting** – Wednesday 5th October 2022 at 7.30pm, Healthy Living & Activities Centre, Riverside, Hemyock

FINANCE SCHEDULE

INCOME

No	Amount	From
1.	200.00	Fine Memorials
2.	4.65	Interest, HSBC
3.	20.00	Exe Valley Pizza, donation
4.	20.00	Exe Valley Pizza, donation
5.	839.03	Interest, United Trust

EXPENDITURE

No	Amount	Payee	Reason
1.	1,550.00	<i>Hemyock football club</i>	<i>Grant</i>
2.	336.50	<i>R Tomlinson</i>	<i>Reimbursement – skatejam</i>
3.	500.00	<i>Hemyock scouts</i>	<i>Grant</i>
4.	8.00	<i>HSBC</i>	<i>Bank charge</i>
5.	1111.84	<i>D Evans</i>	<i>Wages and expenses</i>
6.	45.04	<i>HMRC</i>	<i>PAYE</i>
7.	354.00	<i>I Pike</i>	<i>Village maintenance</i>
8.	127.50	<i>K Amor</i>	<i>Toilet cleaning</i>
9.	125.00	<i>R Taylor</i>	<i>Village maintenance</i>
10.	16.00	<i>BHLAC</i>	<i>Room hire</i>
11.	112.00	<i>AJGIBL</i>	<i>Insurance skatejam</i>
12.	480.00	<i>PKF Littlejohn</i>	<i>External audit</i>
13.	10.32	<i>South West Water</i>	<i>Cemetery water</i>
14.	200.00	<i>ELL Watt</i>	<i>Skatejam first aid course</i>
15.	26.00	<i>EDF</i>	<i>Toilets</i>
16.	33.02	<i>EDF</i>	<i>Toilets</i>
17.	23.19	<i>EDF</i>	<i>Toilets</i>
18.	350.00	<i>R Tomlinson</i>	<i>Skatejam bands</i>
19.	282.00	<i>Wave Games</i>	<i>Skatejam</i>
20.	200.00	<i>R Beaver</i>	<i>Longmead, maintenance</i>
21.	30.00	<i>D Miller</i>	<i>Skatejam</i>
22.	338.40	<i>J Stevens</i>	<i>CMG topping</i>
23.	3,360.00	<i>J Stevens</i>	<i>Longmead pavement</i>
24.	6,356.00	<i>J Stevens</i>	<i>Longmead, pavement</i>
25.	1,508.40	<i>Foot Anstey</i>	<i>Legal fees, community land Cavanna</i>
26.	368.35	<i>Glasdon</i>	<i>Village maintenance</i>
27.	1,115.11	<i>D Evans</i>	<i>Clerk wages and expenses</i>

No	Amount	Payee	Reason
28.	46.47	HMRC	PAYE
29.	262.50	I Pike	Village maintenance
30.	105.00	K Amor	Toilet cleaning
31.	30.00	R Thomson	Toilet cleaning
32.	2,432.40	Foot Anstey	Community Land, access
33.	12,21.60	Ashfords	Legal advice, CMG
34.	80.47	Spot on	Toilet, consumables

1-24 already paid

BANK RECONCILIATION

Account	Amount
HSBC Community a/c	421.72
HSBC Deposit	94,368.31
Unity Trust Bank current	100.00
Unity Trust Bank deposit	60721.72
Unity Trust Bank GF	712.01
Unity Trust Bank P3	2,362.88
Skipton 1-year Bond	87,210.35
United Trust Bank	80,452.90
Total	325,047.82