



Hemyock Parish Council

29th November 2022

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend the annual meeting of **Hemyock Parish Council** to be held at The Healthy Living & Activities Centre, Riverside, Hemyock on **Wednesday 7th December at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Co-option of councillor**
- 3. Declarations of Interest/Dispensations**

To receive any declarations of interest relating to business to be conducted at this meeting and **To consider** any dispensation requests and confirm any relevant dispensations.

- Agenda item 6 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
- Agenda item 11 - Mr Moon & Mr Doble each has a personal interest as they are trustees of the Healthy Living & Activity Centre
- Agenda item 19 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the common

- 4. Public Participation** (limited to 10 minutes, 2 minutes per question)
- 5. To approve** the minutes of the meeting on 2nd November 2022
To note the minutes of the finance committee meeting of 21st November 2022.
- 6. Planning**

To consider the following applications:-

- 6.1 22/02028/TPO. Application to cut back overhanging and broken limbs of 3 Oak trees and 5 Beech trees and lopping of small growth from 1 Sycamore and 1 Ash tree protected by Tree Preservation Order 93/00003/TPO. Conigar Knob, Hemyock.
- 6.2 22/01600/HOUSE. Erection of single storey extension. The Old Chapel, Hemyock.
- 6.3 22/02165/FULL. Erection of garage/carport and workshop. Whitehall, Hemyock.
- 6.4 22/02245/HOUSE. Erection of garden room and replacement porch; removal of conservatory; raising level of adjacent terrace; alterations to the North, South and West fenestrations; repairs and alterations to barn to include partial conversion to form ancillary accommodation and formation of swimming pool. Whitehall Manor, Whitehall, Hemyock.
- 6.5 22/02246/LBC. Listed Building Consent for erection of garden room and replacement porch; removal of conservatory; raising level of adjacent terrace; alterations to the North, South and West fenestrations; internal and external repairs and alterations; repairs and alterations to barn to include partial conversion to form ancillary accommodation. Whitehall Manor, Whitehall, Hemyock.
- 6.6 22/00852/MFUL. Erection of a poultry building (2878.93 sqm) and associated works Goodalls Farm, Hemyock.

To note permission granted for:-

- 6.6 22/01754/FULL. Erection of agricultural general purpose storage building. Culmbridge Farm, Culmbridge Road, Hemyock.

- 6.7 22/01645/FULL. Change of use of agricultural land for the siting of a shepherd's hut for use as holiday let. Oxenpark, Castle Hill, Hemyock.
- 7. Longmead**
To receive any relevant information.
- 7.1 Skatepark – flood risk assessment and necessary measures. Update Mr Povah
7.2 To ratify decision to continue with drainage works and amended job specification which was discovered once work has commenced.
7.3 to consider quotations and agree plumber to carry out remedial works to toilets etc.
7.4 to appoint two new representatives to Longmead Management Group
- 8. Finance**
- 8.1 **To agree** income, expenditure and bank reconciliation.
8.2 **To consider** recommendations from Finance Committee
- 8.2.1 The following virements are made:- CMG budget increased by £1,400 to £4,400 due to legal costs. Donations budget increased by £1,800 to £4,800. £500 to come from training budget and £700 to come from maintenance person budget and £2,000 to come from The Garages budget.
8.2.2 The following grants are made:-
Blackdown Support Group £500.00.
Repair Café £500.00.
8.2.3 the precept for 2023 is reduced from £87,037 to £84,890 leaving the band D annual rate unchanged at £97.31
8.2.4 to note the clerk's pay to increase in line with the Local Government Association new rates of pay applicable from 1 April 2022.
- 9. Clerk Update**
To receive any relevant information.
- 9.1 agree dates, times and location of meetings next year.
9.2 to note resignation of Mr Russell & Mrs Dayus-Jones
- 10. Cemetery**
To receive any relevant information
- 10.1 to note ash tree on boundary with cemetery and Cavanna has been given a clean bill of health from the tree surgeon/inspection.
- 11. Blackdown Healthy Living & Activities Centre**
To receive any relevant information
- 11.1 Front Doors – ratify decision to mend front doors and fit different opening mechanism to prevent recurrence of damage.
- 12. Correspondence**
To receive any relevant information
- 13. Community Land**
To receive any relevant information
- 13.1 To receive an update and agree next steps.
- 14. Matters Arising**
- 14.1 Peter Holway Trust – update Mrs Matthews
14.2 Benches – application has been submitted to MDDC to withdraw money from 106 for benches.
14.3 Station Road pavements – update from clerk
14.4 Floodbridge decking – consider quotations and agree provider
- 15. County Council Report**
To note Councillor Radford's report.
- 16. District Council Report**
To note Councillor Clist's report
- 17. Highways**
To receive any relevant information
- 18. Footpaths**
To receive any relevant information.
- 19. Commons Management Group CMG**
To receive any relevant information.
- 20. Village Maintenance**
To receive any relevant information.

- 20.1 **To discuss and agree** additional tasks
21. **Garages Youth Project**
To receive any relevant information
 22. **Blackdown Hills Parish Network**
To receive any relevant information
 23. **Asset Management**
To receive any relevant information
 24. **Items raised by chairman**
 25. **Items raised by councillors**
25.1 consider subscribing to GRIN (Grants Resources Information News) @ £100 for 24 months – Mrs Matthews
 26. **Public Participation**
 27. **PR**
 28. **Date of Next Council Meeting** – Wednesday 4th January 2022 at 7.30pm, Healthy Living & Activities Centre, Riverside, Hemyock

FINANCE SCHEDULE INCOME

No	Amount	From
1.	200,000.00	Overage payment, Old BMW track
2.	20.00	Exe Valley Pizza, donation
3.	42.56	HSBC, interest
4.	130.00	Fine Memorials

EXPENDITURE

No	Amount	Payee	Reason
1.	226.00	Event Insurance	Hemyock Big Visit, grant for insurance
2.	1,542	Ashford's	Legal fees, Overage
3.	8.00	HSBC	Bank charge
4.	170.58	Spot On	Toilets, consumables
5.	78.00	Bunyan Plumbing	Toilets, plumbing work
6.	78.00	Bunyan Plumbing	Toilets, vandalism
7.	67.50	K Amor	Toilets, cleaning
8.	45.00	Open Spaces	subscription
9.	1,310.24	MDDC	Grass cutting
10.	2,214.00	Argos Fire Protection	Fire door, BHLAC
11.	53.28	The sign shed	Sign, Turbary
12.	1,520.94	D Evans	Wages and expenses
13.	241.94	HMRC	PAYE
14.	112.50	E Ingledew	Toilet cleaning
15.	280.00	I Pike	Village maintenance
16.	4,962.00	Symonds & Sampson	Professional fees, overage

1-3 already paid – to be ratified

BANK RECONCILIATION

Account	Amount
HSBC Community a/c	389.72
HSBC Deposit	94,469.83
Unity Trust Bank current	100.00
Unity Trust Bank deposit	287,351.35
Unity Trust Bank GF	713.09
Unity Trust Bank P3	1,636.45
Skipton 1-year Bond	87,210.35
United Trust Bank	80,452.46
Total	552,453.25