



Hemyock Parish Council

24th January 2023

To: All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend the annual meeting of **Hemyock Parish Council** to be held at The Healthy Living & Activities Centre, Riverside, Hemyock on **Wednesday 1st February at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Jenna Evans

Parish Clerk

AGENDA

- 1. Welcome by Chairman, apologies for absence and introductions**
- 2. Co-option of councillor**
- 3. Declarations of Interest/Dispensations**

To receive any declarations of interest relating to business to be conducted at this meeting and **To consider** any dispensation requests and confirm any relevant dispensations.

- Agenda item 6 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
- Agenda item 12 - Mr Moon & Mr Doble each has a personal interest as they are trustees of the Healthy Living & Activity Centre
- Agenda item 20 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the common

- 4. Public Participation** (limited to 10 minutes, 2 minutes per question)

- 5. To approve** the minutes of the meeting on 4th January 2023

To note the minutes of the community land committee meeting of 19th January 2023.

- 6. Planning**

To consider the following applications:-

- 6.1 23/00112/HOUSE. Replacement of rear windows with bi-fold doors and oriel window. 5 Higher Mead, Hemyock

To note permission granted for:-

- 6.2 22/01888/FULL. Variation of condition 2 of planning permission 20/02068/FULL (Erection of a dwelling following demolition of existing garage) to allow substitute plans relating to the internal and external layout. 29 Station Road, Hemyock.
- 6.3 22/02028/TPO. Application to cut back overhanging and broken limbs of 3 Oak trees and 5 Beech trees and lopping of small growth from 1 Sycamore and 1 Ash tree protected by Tree Preservation Order 93/00003/TPO. Conigar Knob, Hemyock.
- 6.4 22/02165/FULL. Erection of garage/carport and workshop. Whitehall, Hemyock.
- 6.5 22/02245/HOUSE. Erection of garden room and replacement porch; removal of conservatory; raising level of adjacent terrace; alterations to the North, South and West fenestrations; repairs and alterations to barn to include partial conversion to form ancillary accommodation and formation of swimming pool. Whitehall Manor, Whitehall, Hemyock.

- 7. Kings Coronation**

Receive update from working group and consider any requests/funding for events

- 8. Longmead**

To receive any relevant information.

- 8.1 Skatepark – flood risk assessment and necessary measures. Update Mr Povah

- 9. Finance**

- 9.1 **To agree** income, expenditure and bank reconciliation.
10. **Clerk Update**
To receive any relevant information.
 10.1 May meetings - agree dates (following election)
 10.2 Annual Parish Meeting agree date, format and theme.
 10.3 agree date and location for defib training
 10.4 litter picking equipment
11. **Cemetery**
To receive any relevant information
12. **Blackdown Healthy Living & Activities Centre**
To receive any relevant information
13. **Correspondence**
To receive any relevant information
 13.1 Discuss email from MDDC reference the transfer of certain assets.
 13.2 Consider MDDC grass cutting next year at a cost of £1184.64 plus VAT.
 13.3 discuss email from Dartline coaches about problems with parked cars.
 13.4 consider letter from LiveWest about housing in the village.
 13.5 consider letter from parishioner about speed limit on top road (Somerset)
 13.6 consider request for funding from hall/cricket club for netting and roller
 13.7 to note thank you letter from Royal British Legion
 13.8 to note Power Allotments Devon material
14. **Community Land**
To receive any relevant information
 14.1 To receive an update.
15. **Matters Arising**
 15.1 Benches – application has been submitted to MDDC to withdraw money from 106 for benches.
16. **County Council Report**
To note Councillor Radford's report.
17. **District Council Report**
To note Councillor Clist's verbal report (maximum 5 minutes)
18. **Highways**
To receive any relevant information
19. **Footpaths**
To receive any relevant information.
20. **Commons Management Group CMG**
To receive any relevant information.
 20.1 to ratify decision to allow soil samples to be taken from Commons
21. **Village Maintenance**
To receive any relevant information.
 21.1 **To discuss and agree** additional tasks
 21.2 asset maintenance list
 21.3 public toilets – discuss damp, and heating
22. **Garages Youth Project**
To receive any relevant information
23. **Blackdown Hills Parish Network**
To receive any relevant information
24. **Asset Management**
To receive any relevant information
25. **Items raised by chairman**
26. **Items raised by councillors**
27. **Public Participation**
28. **PR**
29. **Date of Next Council Meeting** – Wednesday 1st March 2023 at 7.30pm, Healthy Living & Activities Centre, Riverside, Hemyock
30. **Exclusion of public & press – Chair to move** that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for this item of business because publicity would be prejudicial to the public interest by reason of the commercially sensitive nature of the business to be transacted.

31. **Community Land** – to agree legal documents that have been prepared.
32. **Station Road pavements** – discuss advice received from Highways and agree way forward

FINANCE SCHEDULE INCOME

No	Amount	From
1.	650.00	LG Redwood
2.	250.00	Tredwins
3.	10,415.36	Vat reclaim
4.	70.83	Interest, HSBC
5.	20.00	Exe Valley Pizza, donation

EXPENDITURE

No	Amount	Payee	Reason
1.	50.00	P Slater	Grant monies being held paid to Longmead Enviro Area
2.	768.00	TLS Security	BHLAC front doors
3.	35.01	EDF	Electricity, toilets
4.	8.00	HSBC	Bank charge
5.	16.00	BHLAC	Room hire
6.	13.25	SWW	Water, cemetery
7.	40.00	ICO	Data protection fee
8.	1109.96	D Evans	Clerk's wages and expenses
9.	Tbc	HMRC	PAYE
10.	255.00	I Pike	Village maintenance
11.	46.92	Y & I Pike	Reimbursement, wood preserver
12.	135.00	E Ingledew	Cleaning, toilets
13.	191.87	Viking	Stationery
14.	3,960.00	Maverick	Skatepark, preliminary reports
15.	1,200.00	Maverick	Skatepark, preliminary reports

1-4 already paid – to be ratified

BANK RECONCILIATION

Account	Amount
HSBC Community a/c	373.72
HSBC Deposit	94,595.79
Unity Trust Bank current	100.00
Unity Trust Bank deposit	277,582.25
Unity Trust Bank GF	715.40
Unity Trust Bank P3	2007.86
Skipton 1-year Bond	87,210.35
United Trust Bank	80,452.46
Total	543,037.83