

**Hemyock Parish Council**  
**Monthly Meeting**

**held at Blackdown Healthy Living & Activity Centre, Hemyock at 7.30pm on 7<sup>th</sup> June 2023**

Subject	Action
<p><b>1 <u>Present</u></b> Mr P Doble (Chair), Parish &amp; District Councillor Mr S Clist, Miss P Lawrence, Mr N Moon, Mr L Povah, Mrs K Talbot and members of the public. <b><u>Apologies</u></b> Mr K Andrews, Mrs C Matthews, Mr S Ward and Mrs D Evans (Clerk).</p>	
<p><b>2 <u>Co-option of Councillor</u></b> The council received two applications from parishioners wanting to be considered for co-option on to the council. Both were excellent candidates who informed the council why they wanted to join and what skills they would bring. After a secret ballot Mr S Summers was co-opted on to the council.</p>	
<p><b>3 <u>Declarations of Interest/Dispensations</u></b></p> <ul style="list-style-type: none"> <li>• Agenda item 7 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.</li> <li>• Agenda item 12 - Mr Moon &amp; Mr Doble each has a personal interest as they are trustees of the Healthy Living &amp; Activity Centre</li> <li>• Agenda item 20 - Mr Moon has a personal interest as he is a member of the rough shoot syndicate that uses the commons</li> <li>•</li> </ul>	
<p><b>4 <u>Public Participation</u></b> 4.1 Several members of the public were present to give views on the Public Space Protection Order (PSPO) signs recently erected on open areas around the village. The background of the development of Longmead, and the Football Foundation loan, was explained. Agreed to set up a working group of parishioners and council representatives to examine options for allowing dogs to run off leads while awaiting transfer of the Community land.</p>	
<p><b>5 <u>Community Larder</u></b> Sarah Carpenter gave an update, with an aim to get the larder to grow and move to a more central location in the village, possibly with a shed and refrigerator. Charity registration would allow access to more donors also possible liaison with St Marys, where food is donated. To be reviewed at the next meeting.</p>	
<p><b>6 <u>Minutes from Previous Meeting</u></b> <b>PROPOSAL:</b> The council minutes of the 17th May are approved, with amendment to the venue (BHLAC not Parish Hall). <b>PROPOSED:</b> Mr Clist <b>SECONDED:</b> Mr Doble <b>DECISION:</b> passed (all in favour).</p>	
<p><b>7 <u>Planning</u></b> The following application was considered:- 7.1 23/00842/FULL. Erection of roof over manure store. Westhayes Farm, Whitehall, Hemyock 22/01203/TPO. <b>PROPOSAL:</b> The council is content with the application. <b>PROPOSED:</b> Mr Moon <b>SECONDED:</b> Mr Povah <b>DECISION:</b> passed (all in favour) Mr Clist pointed out that there a many such applications, to comply with new environmental standards. Appeal dismissed noted for:- 7.2 Appeal Ref: APP/TPO/Y1138/9290. 2 Castle Barton, Culmstock Road, Hemyock. To fell one ash tree.</p>	
<p><b>8 <u>Longmead</u></b> 8.1 Play Area, damage Mr Pike reported that water and sparing use of white spirit had not removed the graffiti, Mr Clist to make inquiries at MDDC to see if they have any solutions.</p>	SC

8.2 Mr Povah reported 3 PSPO dog signs had been removed from between the pavilion and football pitches. Miss Lawrence explained they had been put there is error.

8.3 Miss Lawrence reported on a recent meeting of Longmead Management Group (LMG): The football and tennis clubs, including a new ladies' football team, will be contributing more, ground maintenance and insurance costs will be clarified, minor repairs and renewals will be made, including potential re-arrangement of windows to facilitate serving bacon rolls etc. LMG to be asked to make a formal request for white line materials, with estimated costs.

## 9 Finance

### 9.1 Income & Expenditure

No	Amount	From
1.	1,236.97	VAT reclaim
2.	20.00	Exe Valley Pizza, donation
3.	5.00	Skatepark donation
4.	0.01	Pay Pal setting up account
5.	872.10	Skipton Building Society, interest
6.	104.63	HSBC, Interest
7.	110.49	HSBC, Interest
8.	1,000.00	DCC, P3 grant
9.	20.00	Exe Valley Pizza, donation
10.	850.00	Redwoods, cemetery fees

### INCOME

### EXPENDITURE

No	Amount	Payee	Reason
1.	352.45	A Stones plumbing	Toilet repairs
2.	25.00	R Johnson	Coronation expenses
3.	8.00	HSBC	Bank charges
4.	8.00	HSBC	Bank charges
5.	1,356.64	D Evans	Wages and expenses
6.	111.77	HMRC	PAYE
7.	177.00	SLCC	Subscription
8.	282.00	Bunyan Plumbing	Water heater, toilets
9.	162.76	Longmead Management Group	Trade waste contribution
10.	43.97	FW3 Ltd	Toilet, consumables
11.	248.00	N Page	Footpaths, work
12.	100.00	R Beaver	Longmead, strimming
13.	28.00	BHLAC	Room hire
14.	675.00	I Pike	Village maintenance
15.	165.00	E Ingledew	Toilets, cleaning

1-4 already paid

### BANK RECONCILIATION

Account	Amount
HSBC Community a/c	341.72
HSBC Deposit	94,981.26
Unity Trust Bank current	100.00
Unity Trust Bank deposit	133,050.51
Unity Trust Bank GF	718.76
Unity Trust Bank P3	1,244.70
Skipton 1-year Bond	88,082.45
United Trust Bank	80,452.46
Nationwide Inst Acc	5,003.92
Nationwide Notice Acc	80,132.60
Cambridge Building Society	80,000.00
Total	564,108.38

<p><b>PROPOSAL:</b> that the income is agreed and the above cheques/payments are paid/agreed.  <b>PROPOSED:</b> Mr Clist  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour).  Mr Clist will, within the next week, be meeting the MDDC officer able to give information on appropriate accounts to consider in order to avoid breaching Investor Compensation limits.</p>	
<p><b>10 <u>Clerk update</u></b>  10.1 Local Connection, Housing.  The Clerk has had contact about eligibility of applicants for housing allocated to people with local connections. Agreed the only way of responding is to refer to the electoral roll.</p> <p>10.2 Code of Conduct – adopt latest MDDC Code of Conduct  Mr Clist said it was refreshingly clear and he could not think of anyone, during his time on the Parish Council, who did not fulfil it.  <b>PROPOSAL:</b> that the new Code of conduct is adopted  <b>PROPOSED:</b> Mrs Talbot  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour).</p> <p>10.3 New clerk contact number 07545 832781  Noted that it will be available during office hours only.</p>	
<p><b>11 <u>Cemetery</u></b>  Nothing to report.</p>	
<p><b>12 <u>Blackdown Healthy Living &amp; Activity Centre</u></b>  Mr Povah reported the wall has been replaced, new posts were needed for the fence and the concrete slab has yet to be laid. A metal post will be put in the south west corner of the car park by the BHLAC entrance and made visible.</p>	
<p><b>13 <u>Correspondence</u></b>  13.1 email from parishioner suggesting a plaque is erected for the landmark tree planted at Longmead.  Miss Lawrence added that a list of the donors of the original tress at Longmead was now to hand.  <b>PROPOSAL:</b> that two plaques be organised  <b>PROPOSED:</b> Mr Doble  <b>SECONDED:</b> Mr Moon  <b>DECISION:</b> passed (all in favour).</p>	
<p><b>14 <u>Community land</u></b>  Mrs Matthews had circulated a draft letter to be sent to Cavanna re. the community land. Mr Clist suggested it be discussed at the next meeting when Mrs Matthews would be present, agreed.</p>	
<p><b>15 <u>Matters arising</u></b>  13.1 Hemyock Emergency Plan – confirm Mr Barton is happy to coordinate  Mr Clist is to speak to Mr Barton</p> <p>13.2 Insurance – policy has been circulated  This will be reviewed at the next meeting</p> <p>13.3 Banner/pop up – agree design  This will be considered at the next meeting</p> <p>13.4 Review committees following co-option.  Mrs Talbot volunteered to join the policy committee  Mr Summers will attend the next Finance meeting. A meeting will be arranged to review current expenditure and plan for the future.</p>	SC
<p><b>16 <u>County Council report</u></b>  Nothing to report.</p>	

<p><b>17 <u>District Council report</u></b> Mr Clist reported on the make-up of the new Cabinet, a hole in the Finances had been plugged and the next round of meetings would start on 8th June. Recently increased parking fees would be reviewed.</p>	
<p><b>18 <u>Highways</u></b> All parishioners are urged to report potholes, via the website and telephone number, and to keep reporting until they are mended.</p>	All
<p><b>19 <u>Footpaths</u></b> Mr Moon reported improvements to a little used path, although it is not in Hemyock parish. Mrs Talbot asked for more people-friendly and dog-friendly stiles, notable the one at Byes.</p>	
<p><b>20 <u>Commons Management Group CMG</u></b> Mr Moon reported that the Turbary and Shuttleton will be topped. Two benches will be positioned at the Turbary and some have been requested for Longmead</p>	NM, PD, IP
<p><b>21 <u>Village Maintenance</u></b> Mr Pike reported he has a slab to replace a broken step at the Garages. Longer hooks are need for the doors. Fly tipping has been reported at Prowses.</p>	
<p><b>22 <u>Garages Youth Project</u></b> Nothing to report.</p>	
<p><b>23 <u>Blackdown Hills Parish Network</u></b> Nothing to report.</p>	
<p><b>24 <u>Asset Management</u></b> 24.1 Toilets – discuss vandalism and agree any action points Miss Lawrence has received full details of the 2022/23 accounts and will identify the costs of vandalism. An option may be to lock the toilets at night.  24.2 The Shedders have created racking for the road signs in the Parish Store, just inside the door.</p>	PL
<p><b>25 <u>Items raised by chairman</u></b> Nothing to report.</p>	
<p><b>26 <u>Items raised by councillors</u></b> Mr Povah will meet the conservation officer about the area around the war memorial. Judy Barton’s Cream tea event is on Sunday 2nd July</p>	
<p><b>27 <u>Public Participation</u></b> No additional comments</p>	
<p><b>28 <u>PR</u></b> Efforts will be made to explain situations such as the PSPOs in advance, to avoid misunderstandings on social media.</p>	
<p><b>29 <u>Date of next Council Meeting</u></b> Wednesday 5<sup>th</sup> July 2023 at 7.30pm, Blackdown Healthy Living &amp; Activity Centre, Riverside, Hemyock</p>	