

Hemyock Parish Council
Monthly Meeting

held at Blackdown Healthy Living & Activity Centre, Hemyock at 7.30pm on 11 October 2023

Subject	Action
<p>1 <u>Present</u> Mr P Doble (Chair), Mr K Andrews, Miss P Lawrence, Mrs C Matthews, Mr N Moon, Mr L Povah, Mr S Summers (arrived late), Mr S Ward together with Councillor R Radford (DCC) and Mrs S McGeever (temporary Clerk) and members of the public.</p> <p><u>Apologies</u> Parish & District Councillor Mr S Clist and Mrs K Talbot.</p>	
<p>2 <u>Declarations of Interest/Dispensations</u></p> <ul style="list-style-type: none"> • Agenda item 7 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation. • Agenda item 8 - Mr Moon & Mr Doble each has a personal interest as they are trustees of the Healthy Living & Activity Centre <p>Mr Ward asked if he had an interest in Item 11 as a member of the Longmead Management Committee but this was not considered the same as being a Trustee.</p>	
<p>3 <u>Public Participation</u> Members of the public present raised the following topics:</p> <p>3.1 The seat at Byres – there were three options i) do nothing ii) cut the hedge down or replace the hedge with post and rails or iii) raise the seat. Lowering hedge was the most cost-effective option and in keeping with the surround.</p> <p>3.2 Some potholes had been filled in at the entrance to Castle Park but the groove down the centre of Station Road remained.</p> <p>3.3 Several panels in the wooden fence at the play park had been kicked out. (Health and Safety issue – repair.)</p> <p>3.4 The drains were blocked on Castle Hill at Lydensign.</p> <p>3.5 Removal of the ‘purple peril’ at the Village Hall.</p>	
<p>4 <u>To approve the minutes of the previous meeting</u> PROPOSAL: The council minutes of 13 September 2023 are approved as a true record of the meeting PROPOSED: Miss P Lawrence SECONDED: Mr S Ward It was unanimously RESOLVED that the minutes were a true record of the meeting, and they were duly initialled and signed by the Chairman.</p>	
<p>5. <u>To consider any matters arising from the minutes</u></p> <p>5.1 Public conveniences – opening hours The Clerk reported that EL was able to open and close the toilets albeit that the hours may vary slightly, and it would not be possible to do so when on holiday. An additional charge would be made for the service. The Parish Council were content with this arrangement.</p> <p>5.2 The Purple Peril It was noted that the unit was bolted down to a concrete base and the bolts could be undone and the unit moved albeit that it might need to be dismantled. The Parish Council undertook to move the unit from its current location at the Village Hall by the end of 2023. The Village Hall had indicated they would not reconsider the matter.</p>	<p>Clerk to confirm to EL Notice in the toilets Research automated lock</p> <p>Councillors to agree a location and move the unit</p>

6 Finance

6.1 To agree income, expenditure and bank reconciliation:

Due to the current circumstances, the income amounts and bank reconciliation would be presented to the November meeting

EXPENDITURE – Invoices received September 2023

PROPOSAL: To make the payments scheduled in the agenda of this meeting and subsequent invoices received for work commissioned by the Parish Council.

PROPOSED: Miss P Lawrence

SECONDED: Mr N Moon

It was unanimously RESOLVED that the following payments would be made. Clerk to set up online payments.

No	Amount	Payee	Reason
1.	1018.48	D Evans	Clerk's wages/expenses
2.	481.25	I Pike	Village and cemetery maintenance
3.	85.19	I Pike	Weedkiller (separate payment)
4.	112.50	E Ingledew	Cleaning public convenience
5.	120.00	Rod Taylor	Strimming
6.	480.85	S McGeever	Temporary Clerk's wages/expenses
7.	6.00	GiffGaff	PC phone paid by S McGeever – to be reimbursed
8.	14.80	Post Office	PC stamps paid by S McGeever – to be reimbursed
9.	100.40	HMRC	PAYE as per SA
10.	15.00	Longmead	Food Larder meeting

Mr Doble advised that there was one further invoice of £60.70 to cover the gift voucher given for works undertaken for the Jubilee.

6.2 **To receive** a brief update from the Finance Committee including update on additional signatories and insurance

Miss Lawrence (Chair) advised that the updating of the signatories for the Unity Trust Bank accounts had been finalised.

Work would now commence on changing the signatories for the remaining accounts and applying for the debit cards.

The insurance policy had been paid and any amendments would be made when the new figures were known.

6.3 **To adopt** the Scribe Accounting Package.

Miss Lawrence advised that the initial cost of moving to Scribe, a bespoke local government package, would be £1100 (£660 annual charge and £479 initial onboarding). The costs are based on the precept amount. The system is easy to use and provides all the reports the Parish Council may need as well as the output of the AGAR paperwork. Mr Stuart Summers undertook to assist the initial onboarding.

PROPOSAL: To move to the Scribe accounting package

PROPOSED: Miss P Lawrence

SECONDED: Mrs C Matthews

It was unanimously RESOLVED that the Parish Council subscribe to Scribe. following payments would be made.

6.4 **To agree** signing of the temporary contract with Mrs McGeever

The Parish Council had RESOLVED to sign the contract at the last meeting and this would be done by the Chairman and Mrs McGeever

6.5 **Membership of** Devon Communities Together and CPRE

The Clerk advised that the paperwork was in the process of being completed.

Clerk/
Finance
Committee

Clerk

Chairman/
Clerk

Clerk

7. Planning

7.1 To consider the following applications:-

23/01420/HOUSE

Proposal: Variation of condition 2 of planning permission 21/01282/HOUSE (Erection of a two storey extension following demolition of existing extension) to allow substitute plans relating to rebuild of original walls and minor alterations

Location: Pikes Cottage Hemyock Cullompton

Site Vicinity Grid Ref: 314852 / 111386

Parish: Hemyock 26

The Parish Council had received an extension to 12 October 2023.

PROPOSAL: The Parish Council is content with this application as it will not adversely impact the surrounding area.

PROPOSER: Mr N Moon

SECONDER: Mr S Ward

It was RESOLVED that the Parish Council were content with this application with the proviso that the AONB and the National Trust were consultees and had no objections.

23/00898/FULL

Proposal: Formation of an earth banked slurry store (5774 sq.m)

Location: Land at NGR 314080 116160 (Great Simonsburrow Farm) Hemyock

Site Vicinity Grid Ref: 314078 / 116085

Parish: Hemyock 26

The Parish Council had received an extension to 12 October 2023.

It was noted Government policy was to ask farmers to not spread slurry for a four month period and have storage for six months. Whilst large, it was to be expected for a farm of that size.

PROPOSAL: The Parish Council is content with this application if all necessary bodies were consulted as it would be visible from the Wellington Monument.

PROPOSER: Mr N Moon

SECONDER: Mr S Ward

It was RESOLVED that the Parish Council were content with this application with the proviso that the AONB and the National Trust were consultees and had no objections.

23/01405/FULL

Proposal: Change of use of agricultural land to equestrian use and erection of field shelter/hay store

Location: Land at NGR 313028 112108 Rodleigh Farm Hemyock

Site Vicinity Grid Ref: 313096 / 112069

Parish: Hemyock 26

The Parish Council had received an extension to 12 October 2023.

PROPOSAL: The Parish Council is content with this application

PROPOSER: Mrs C Matthews

SECONDER: Mr N Moon

It was RESOLVED that the Parish Council were content with this application.

23/01457/FULL

Proposal: Erection of a general purpose agricultural building

Location: Land at NGR 314594 110724 Madford Hemyock

Site Vicinity Grid Ref: 314653 / 110734

Parish: Hemyock 26

The Parish Council had received an extension to 12 October 2023.

Mr Doble advised that he had a conflict of interest on this application and would not vote on the matter.

PROPOSAL: The Parish Council is, in principle, content with this application but would like to see the barn located in an area of the field where there is improved access. As detailed in the letter of objection from a resident, in its proposed location the barn will have a visual impact on the highway and access is at a narrow point in the road. The Parish Council also wished to see any change of use to require full planning.

PROPOSER: Mrs C Matthews

SECONDER: Mr S Ward

It was RESOLVED that the Parish Council were content, in principle, but seek to have the barn moved to an area with better access and a restriction put on change of use.

Government consultation on planning:

Following a meeting with Mr Doble and Mr Ward, comments were submitted by the due date of 25 September 2023.

7.2 **To receive** the following decision notices/appeal decisions:-

23/01140/FULL - APPROVED

Proposal: Erection of hay and tractor store building

Location: Land at NGR 312537 113121 Tedburrow Lane Hemyock Devon

23/01121/FULL - APPROVED

Proposal: Formation of concrete yard

Location: Land at NGR 312803 114993 Highwood Farm Hemyock Devon

Site Vicinity Grid Ref: 312777/115034

23/01228/FULL - APPROVED

Proposal: Erection of roof over cattle loafing area

Location: Land and Buildings at NGR 313965 112747 Swallows Barn Hemyock Devon

23/01041/FULL - APPROVED

Proposal: Erection of agricultural storage building

Location: Land at NGR 313825 112981 (Fairlands) Prowses Hemyock

23/01157/FULL - APPROVED

Proposal: Retention of change of use from residential to mixed use residential and commercial (beauty salon)

Location: 8 Tedders Close Hemyock Cullompton Devon

7.3 **To receive** information regarding enforcement issues:-

ENF/23/00164/COU – 13 July 2023

Re: Conversion of barn to dwelling

Shuttleton Castle Hill Hemyock

ENF/23/00214/BRE – 30 August 2023

Re: Home office used as living accommodation

Ploversfield Culmstock Road Hemyock

No information had been received from Enforcement at the time of the meeting and the Clerk was given to understand that MDDC currently had one Enforcement Officer. Enforcement was a discretionary service.

<p>8 Clerk Update/Correspondence received The Clerk raised the following items:</p> <p>8.1 Station Road Pavement There had been no further correspondence from the solicitor. Clerk to chase.</p> <p>8.2 Diamond saw Mr Povah advised that he had contacted Perry's and the final prices were £286.99 for the saw and £99.00 for the blade including VAT.</p> <p>PROPOSAL: The Parish Council should purchase the saw and blade from Perry's and the invoice should be paid upon receipt. PROPOSER: Mr P Doble SECONDER: Mr N Moon It was RESOLVED that the Parish Council purchase the equipment.</p> <p>8.3 Christmas Lights competition Miss Lawrence had raised the subject of the Christmas Light competition.</p> <p>PROPOSAL: The Parish Council run the Christmas Light competition with prize money of £40, £30, £20 and £10 and that the new MDDC Councillor be asked to be the judge. The competition should take place after the Lights Parade and be advertised in the Pump. PROPOSER: Mr P Doble SECONDER: Mr N Moon It was RESOLVED that the Parish Council would accept the above proposal.</p> <p>8.4 Community Speed Watch It was RESOLVED that the Parish Council would assist the Community Speed Watch team in garnering further support so that additional sites could be monitored and, if possible, extend the 20mph limit. Costs for a Parish Driven 20mph limit area were awaited from DCC.</p> <p>The Clerk also raised MDDC Class Q training, the Landscape Workshop and the upcoming funding workshops.</p>	<p>Clerk</p> <p>Mr Povah</p> <p>Miss Lawrence</p> <p>Clerk</p>
<p>9 Hemyock Community Larder Mr Doble advised that the meeting had been positive and that the project was waiting the approval of the Trustees of the BHLAC to approve the use of the building for the community larder.</p>	<p>All</p>
<p>10 Community land Mrs Matthews advised that she was awaiting the design proposal from Cavanna. The main concern was how the field would drain given the sub soil put down and the number of docks seeding.</p> <p>A meeting would be sought in December when the ground would be wet to ascertain if there were any 'wet patches'.</p> <p>Residents had been asking what the Parish Council planned to do with the land and Mrs Matthew would write a piece for social media. Mr Doble and Mrs Talbot would sign off the wording.</p>	<p>CM/Clerk</p>
<p>11 Longmead The Longmead Management Committee had met on 20 September 2023.</p> <p>11.1 To approve purchase of a flood gate to protect the building from future flooding The recent heavy rains had caused water to ingress into the pavilion through the door. The Clerk had provided links to companies providing flood doors.</p>	<p>PD</p>

<p>PROPOSAL: To set a budget of £750 plus VAT for the purchase of the most suitable flood gate. PROPOSER: Mr N Moon SECONDER: Mr L Povah It was RESOLVED that the Parish Council purchase the most suitable flood gate within the agreed budget.</p> <p>11.2 To receive an update on emergency drainage works Mr Povah advised that work was ongoing to sort out the drains but there was some difficulty in locating the plans.</p> <p>In addition, the path had a dip in it that directed the water towards the door, remedial work might be required.</p> <p>A further update would be given at the next meeting.</p>	<p>PD/Clerk</p> <p>SW</p>
<p>12 <u>Garages Youth Project</u> Mrs Matthews advised that work was ongoing to carry out a consultation with the village around the MUGA. The Parish Council asked that the Purple Peril be included in that consultation.</p> <p>PROPOSAL: To provide pizza vouchers to the value of £25, £10 and £10 to encourage participation in the consultation. All respondents would enter into a draw for the vouchers. PROPOSER: Mr P Lawrence SECONDER: Mr S Summers It was RESOLVED that the Parish Council provide prize vouchers as detailed.</p>	<p>CM</p>
<p>13 <u>War Memorial</u> Mr Povah advised that work was ongoing. It was hoped that photographs would be acceptable rather than the need to draw up location plans and a plan of the site.</p> <p>The stumbling block was locating the deeds of ownership.</p>	<p>LP</p>
<p>14 <u>Cemetery</u> Nothing to report.</p>	<p>CS</p>
<p>15 <u>Blackdown Healthy Living & Activities Centre</u> It was noted that the BHLAC committee were looking for volunteers to help with small jobs inside the building. Possibilities including approaching companies, the scouts, Young Farmers or those undertaking the Duke of Edinburgh Award. The possibility of fund raising was also tabled.</p> <p>All necessary external weed spraying had been carried out.</p>	<p>PL</p>
<p>16. <u>County Council Report</u> The Parish Council noted Councillor Radford's report and he advised that the work at Culmstock was nearing completion, and the road should be opened shortly. An update on DCC budgets would be given at the November meeting.</p>	
<p>17. <u>District Council Report</u> In the absence of Councillor Clist, no report was given.</p>	
<p>18. <u>Highways</u> The Clerk would contact DCC Highways regarding the points raised in the Public Forum.</p>	<p>Clerk</p>
<p>19. <u>Footpaths</u> 19.1 Overgrowth on pavements/ivy on walls at Longmead were being dealt with.</p> <p>Mr Povah advised that repairs were needed to the footpath from the Church to Castle Hill.</p> <p>The bridge from Tedburrow to Whitehall also required repairs to be carried out.</p>	<p>Clerk</p> <p>Page 27</p>

<p>20. Commons Management Group CMG Lucy Jefferson of Connecting the Culm had contacted Mr Moon to attend the meeting and put forward proposals for Lickham Valley.</p> <p>Hounds have trespassed onto the Lickham and caused some damage to the fencing. The Parish Council did not permit hunting on its land.</p> <p>It was RESOLVED a letter would be sent to Taunton Vale Harriers.</p>	<p>Clerk</p> <p>Clerk</p>
<p>21. Village Maintenance 21.1 Repairs to the public convenience Repairs were ongoing.</p> <p>21.2 Repairs to the footbridge Once the diamond saw was purchased work could take place to repair the footbridge. It was suggested that hardened stainless steel screws be used.</p> <p>21.3 Defibrillator checks Mr Pike checked the defibrillators on a monthly basis.</p> <p>The following items were also raised:</p> <ul style="list-style-type: none"> - clearing the bottom of the hedge at Parklands/Logan Way - clearing the lamp by the old footbridge - location and number of salt bins - light at Station Road on all the time. <p>The Clerk would take action as appropriate.</p>	<p>Clerk</p>
<p>22. Blackdown Hills Parish Network Mrs Matthews advised that she was unable to attend the Parish Network Annual General Meeting.</p> <p>The Parish Council noted their comprehensive response to the Government planning consultation.</p>	<p>CM</p> <p>Clerk to check for login details</p>
<p>23. PR/Social Media/Website The Parish Council social media pages were kept up to date by Mrs Talbot.</p> <p>It was agreed notices would be added to cover:</p> <ul style="list-style-type: none"> - the call for volunteers for BHLAC - the CLT position - the consultation on the MUGA 	
<p>24. Items raised by chairman (not for decision) Christmas card and flowers for Miss Evans.</p>	<p>Clerk</p>
<p>25. Items raised by councillors (not for decision) The following items were raised:</p> <ul style="list-style-type: none"> - the Youth Football Team clearing the stream – carry on, where possible waste to be composted - opening up the back of the Spar – road maintained by the Parish Council and not suitable for lorries - trailer in the car park by the MUGA and other vehicles - pavement at 61-62 Castle Park – tree routes a trip hazard <p>Clerk to follow up.</p>	<p>Clerk</p>

26. Date of next Council Meeting

Wednesday 1 November 2023 at 7.30pm, Blackdown Healthy Living & Activity Centre, Riverside, Hemyock

Signed _____ Date _____
Chairman