



# Hemyock Parish Council

25 October 2023

**To:** All Members of Hemyock Parish Council

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council** to be held at The Healthy Living & Activities Centre, Riverside, Hemyock on **Wednesday 1 November 2023 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

Susan McGeever

**Parish Clerk in the absence of Mrs Donna Evans**

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## AGENDA

**1. Welcome by Chairman, apologies for absence and introductions**

**2. Declarations of Interest/Dispensations**

**To receive** any declarations of interest relating to business to be conducted at this meeting and

**To consider** any dispensation requests and confirm any relevant dispensations.

- Agenda Item 7 Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation.
- Agenda item 11 Longmead - Mr Doble has a personal interest as he is a member of Longmead Management Committee

**3. Public Participation** (limited to 10 minutes, 2 minutes per question)

**4. To approve** the minutes of the meeting on 11 October 2023.

**5. To consider** any matters arising from the minutes not on the agenda

**6. Finance**

6.1 **To agree** income and expenditure and bank reconciliations

Any updates to the financial information will be given at the meeting.

The expenditure is given in the attachment to the agenda but at the time of publication not all figures have been received.

6.2 **To receive** a brief update from the Finance Committee Chairman

6.3 **To receive** an update on the application for bank cards

**7. Planning**

7.1 **To consider** the following applications:-

No planning consultations have been received in October

7.2 **To receive** the following decision notices/appeal decisions:-

**23/01243/FULL - APPROVED**

Proposal: Erection of roof over silage clamp

Location: Land at NGR 312735 113568 Westhayes Farm Hemyock Devon

7.3 **To receive** information regarding enforcement issues:-

**ENF/23/00164/COU – 13 July 2023**

Re: Conversion of barn to dwelling  
Shuttleton Castle Hill Hemyock

**ENF/23/00214/BRE – 30 August 2023**

Re: Home office used as living accommodation  
Ploversfield Culmstock Road Hemyock

**8. Clerk Update/Correspondence received**

**To receive** any relevant information on:

8.1 Station Road Pavement - update

8.2 Diamond saw - purchased

8.3 Christmas Lights competition – update from PD/PL

8.4 Community Speed Watch – update

8.5 Email regarding the opening hours of the public conveniences/purchase of supplies

8.6 Hemyock Day proposal – circulated to councillors

8.7 Skate Park – update on planning application

8.8 Energy Outreach Project – proposal to hold a meeting for parishioners

8.9 Funding and Support Opportunities for Mid Devon Businesses – proposal for Parish Council to take the lead

8.10 Attendance at the Devon Communities Together AGM - 16th November 2023 at 1 Northleigh House, Thorverton Road, Exeter, EX2 8HF, Networking and refreshments from 3:30pm, Formal AGM from 4:00pm

8.11 Poppy Club request – due to timescales, the request to place poppies on the Pump was agreed as in 2022.

**9. Hemyock Community Larder**

**To receive** an update from Mr Doble and Peta Dayus-Jones on the community fridge/larder and to discuss the possibility of Parish Council funds being used to provide a start-up fund for the project.

**10. Community Land**

**To receive** an update on Cavanna Homes from Mrs Matthews

**11. Longmead**

**To receive** an update from the Longmead Management Committee representative

11.1 To receive an update on the purchase of a flood gate

11.2 To receive an update on emergency drainage works

11.3 To consider costs of cutting Longmead given the increase in prices and area being cut

**12. Garages Youth Project**

**To receive** an update from Mrs Matthews

**13. War Memorial**

**To receive** an update from Mr Povah

**14. Cemetery**

**To receive** any relevant information from Mr Clist

In Mr Clist's absence the following items have been raised:

14.1 site visit to the cemetery to look at potential improvements including identifying unused plots, considering where best to allocate additional space, extension of path, bier shed maintenance etc

14.2 review of charges and comparison with surrounding parishes

14.3 grave numbers to be added to new memorial stones and those going in for additional inscriptions

- 15. Blackdown Healthy Living & Activities Centre**  
To receive any relevant information from Miss Lawrence
- 16. County Council Report**  
To note Councillor Radford's report.
- 17. District Council Report**  
To note Councillor Clist's verbal report – Councillor Clist has given his apologies and the Clerk will report on this behalf topics to include: affordable housing and libraries
- 18. Highways**  
To receive any relevant information
- 19. Footpaths**
  - 19.1 Overgrowth on pavements/ivy on walls (Falcon Homes)
- 20. Commons Management Group CMG**  
To receive any relevant information.
- 21. Village Maintenance**
  - 21.1 Repairs to the public convenience
  - 21.2 Repairs to the footbridge
- 22. Blackdown Hills Parish Network**  
To receive any relevant information including attendance at AGM
- 23. PR/Social Media/Website**  
To receive any relevant information
- 24. Items raised by chairman**
- 25. Items raised by councillors**
- 26. Date of Next Council Meeting –**  
Wednesday, 6 December 2023 at 7.30pm, Healthy Living & Activities Centre, Riverside

## FINANCE SCHEDULE

### INCOME

Approved cemetery income of £1200 has been paid into the bank. Further payments are awaiting documentation and/or payment of EROB transfer.

Precept – a second payment of £42445.00 was paid into the account at the beginning of October.

### EXPENDITURE – Invoices received September 2023

No	Amount	Payee	Reason
1.	998.48	D Evans	Clerk's wages/expenses (subject to change by accountant
2.	584.00	I Pike	Village and cemetery maintenance
3.	135.00	E Ingledew	Cleaning public convenience
4.	TBA	S McGeever	Temporary Clerk's wages/expenses
5.	6.00	GiffGaff	PC phone paid by S McGeever – to be reimbursed
6.	1.19	Googlespace	Googlespace paid by S McGeever – to be reimbursed
7.	45.12	Rapid Electronic	Soap for public convenience paid by S McGeever – to be reimbursed
8.	TBA	HMRC	PAYE as per SA
9.	Invoice awaited	FW3	Toilet rolls for public convenience
10.	104.95	Sutcliffe Play	Replacement Rope for play park
11.	1125.00	Andy Brook	Cutting of Longmead (2 <sup>nd</sup> payment)
12.	300.00	Keith Luxton	Re-assessment of building costs for insurance

Any additional invoices received following the publication of the agenda will be brought to the meeting.

### Other payments

19/09/23	EDF	7.93
30/09/23	Unity service charge	18.00
02/10/23	Gallaghers	3874.63 (Insurance)
18/10/23	EDF	23.19
20/10/23	Catherine Wheel	60.70 (King's Coronation)
20/10/23	Perrys	386.98 (Diamond Saw)

### BANK RECONCILIATION

Bank account	Closing balance	Monies in	Monies out	Closing balance	Monies in	Monies out	Closing balance
	31/08/2023			30/09/2023			25/10/2023
HSBC Community a/c	352.72						
HSBC Deposit	95,221.60						
Unity Trust Bank current	7,545.20	30,000.00	6,627.23	30,917.97	5,000.00	24,361.57	11,556.40
Unity Trust Bank deposit	118,966.99	789.01	30,000.00	89,756.00	42,445.00	5,000.00	127,201.00
Unity Trust Bank GF	722.81	4.91		727.72			727.72
Unity Trust Bank P3	1,251.72	8.50		1,260.22			1,260.22
Skipton 1-year Bond	88,082.45						
United Trust Bank	80,452.46						
Nationwide instant	5,003.92						
Nationwide 35 day	80,132.60						
Cambridge BS	80,000.00						
<b>TOTAL</b>	<b>557,732.47</b>						