

Hemyock Parish Council
Monthly Meeting

held at Blackdown Healthy Living & Activity Centre, Hemyock at 7.30pm on 13 September 2023

Subject	Action
<p>1 <u>Present</u> Mr P Doble (Chair), Parish & District Councillor Mr S Clist (arrived during Item 6), Miss P Lawrence, Mr N Moon, Mr L Povah, Mrs K Talbot, Mr S Ward together with Mrs S McGeever (temporary Clerk) and members of the public.</p> <p><u>Apologies</u> Mr K Andrews and Mrs C Matthews.</p>	
<p>2 <u>Declarations of Interest/Dispensations</u></p> <ul style="list-style-type: none"> • Agenda item 7 – Planning – Mr Clist is a member of the planning committee of Mid Devon District Council and chooses not to participate in any planning application consultation. • Agenda item 8 - Mr Moon & Mr Doble each has a personal interest as they are trustees of the Healthy Living & Activity Centre 	
<p>3 <u>Public Participation</u> Members of the public present raised the following topics:</p> <p>3.1 Community Speedwatch and whether it was effective given the continued speeding within the village and other drivers telling people to slow down when speedwatch was being conducted. <i>It was noted that the reporting speed limit in 20mph zones had been dropped from 30mph to 24mph – on the first offence a letter was generated, on the second a police visit and on the third a warning and police action. Overall speeds had reduced since it had been introduced.</i></p> <p>3.2 The ‘purple peril’ at the Village Hall. The Village Hall no longer wished to have the fixture located at the Village Hall as it increased anti-social behaviour and litter. <i>The Parish Council would assess the situation and a decision would be made at the next meeting.</i></p> <p>3.3 Councillor Radford advised that he would be meeting with the Highways Officer and Station Road would be discussed.</p>	
<p>4 <u>To approve the minutes of the previous meeting</u> PROPOSAL: The council minutes of 2 August 2023 are approved as a true record of the meeting PROPOSED: Mrs K Talbot SECONDED: Mr S Ward It was unanimously RESOLVED that the minutes were a true record of the meeting, and they were duly initialled and signed by the Chairman.</p>	
<p>5. <u>To consider any matters arising from the minutes</u></p> <p>5.1 Public conveniences – opening hours It was RESOLVED to open the Public Conveniences from 8.30am – 7.30pm (if possible) from 1 October 2023 to 31 March 2024. The possibility of an automated lock would also be investigated.</p> <p>5.2 Delivery of goalposts/white paint to football team The goalposts and white paint had been delivered and the goalposts were in use.</p> <p>5.3 Appointment of a mole contractor – 2-year period PROPOSAL: Following the latest round of quotes obtained regarding moles, it was proposed that Elephant Pest Control be appointed the mole contractor for a 2-year period as this would facilitate the quick removal of moles when seen PROPOSED: Mr N Moon SECONDED: Mr S Ward It was unanimously RESOLVED that Elephant Pest Control be appointed mole contract for a 2-year period.</p>	<p>Clerk to speak to EL</p> <p>Clerk to write to EPC</p> <p>Page 14</p>

6 Finance

6.1 To agree income, expenditure and bank reconciliation:

The following information was noted:

- 1) A £1,000 P3 grant from DCC shown in the June income needs to be transferred to the P3 account and
- 2) The June payments show £28 for BHLAC on the agenda but the BACs payment made was for £16 – this is being checked to ensure there is no shortfall.
- 3) June payments not included in minutes

12 Jun	17.99	I Pike
12 Jun	46.24	I Pike
19 Jun	6.00	Paypal (GiffGaff)
30-Jun	18.00	bank charge

- 4) Stuart Partners £724.56 BACs failed and has been paid by cheque (not yet cleared)
- 5) two August cheques uncashed, for £910 (K Pring) and £28 (BHLAC).

INCOME – August 2023

The following income accounts were noted:

No	Amount	From
1	130.00	F J Steven & Son (Cemetery)
2	20.00	Exe Valley Pizza

EXPENDITURE – Invoices received August 2023

PROPOSAL: To make the payments scheduled in the agenda of this meeting and subsequent invoices received for work commissioned by the Parish Council.

PROPOSED: Mr N Moon

SECONDED: Mr P Doble

It was unanimously RESOLVED that the following payments should be made by cheque until the online system could be set up again.

No	Amount	Payee	Reason
1.	468.00	IPL	Station Road pavement drawings - PAID
2.	408.00	BKC Building Contractors	Repair to ceiling at Longmead
3.	225.00	Roger Beaver	Longmead – trimming of pavements
4.	1018.48	D Evans	Clerk's wages/expenses
5.	482.10	I Pike	Village and cemetery maintenance
6.	157.50	E ingledew	Cleaning public convenience
7.	120.00	Nick Williams	Mole removal
8.	281.56	K&S Fire Protection	Fire extinguishers at Longmead
9.	486.35	S McGeever	Temporary Clerk's wages/expenses
10.	840.00	Live4Soccer	Goal posts paid by S McGeever – to be reimbursed
11.	6.00	GiffGaff	PC phone paid by S McGeever – to be reimbursed
12.	32.93	Amazon	Ink cartridges paid by S McGeever – to be reimbursed
13.	14.80	Post Office	PC stamps paid by S McGeever – to be reimbursed
14.	101.40	HMRC	PAYE as per SA
15.	120.00	Rod Taylor	Strimming hedges/bike jumps
16.	16.00	BHLAC	Meeting room
17.	179.50	MDDC	Skate Park paid by S McGeever – to be reimbursed
18.	405.12	Glasdon	Dog bags

The bank reconciliation was provided as a separate document and was available on the website. The HSBC bank statements were being sent to the Parish Clerk and the figures for these were Business Current Account £325.72 and Business Money Manager £95221.60

Action:
PL /
Finance
Committee
and Clerk

<p>The Parish Council noted that many purchases now required immediate online payment. It was considered that Debit Cards would be beneficial.</p> <p>PROPOSAL: Miss P Lawrence and Mrs S McGeever be issued with Debit Cards, if possible with Unity Trust Bank. Use of the card would need written authority from two Parish Councillors.</p> <p>PROPOSER: Mr N Moon</p> <p>SECONDER: Mr P Doble</p> <p>It was unanimously RESOLVED to set up Debit Cards, if possible, and for dual authorisation to be required before any payment made for goods previously agreed by the Parish Council.</p>	PL/Clerk
<p>6.2 To receive a brief update from the Finance Committee including update on additional signatories and insurance</p> <p>Miss Lawrence (Chair) wished to finalise the make-up of the Finance Committee and advised that Parish Council that Mr S Summers and Mrs K Talbot had been appointed to the Finance Committee.</p> <p>The bank forms had been sent off to add Mrs C Matthews, Mr S Summers and Mrs K Talbot and Mrs McGeever, to the Unity Trust Bank account.</p> <p><i>Parish & District Councillor Mr S Clist joined the meeting.</i></p> <p>It was RESOLVED to pay the insurance premium and then update the policy when the new figures were known.</p> <p>6.3 To agree a temporary contract be put in place to cover Mrs Evans absence (standard contract circulated to councillors)</p> <p>This item was moved to Part 2 of the meeting and would not be discussed during the public session.</p>	PL/Clerk
<p>6.4. To agree attendance at DALC conference</p> <p>PROPOSAL: Mrs C Matthews attend the DALC conference</p> <p>PROPOSER: Mr P Doble</p> <p>SECONDER: Mr N Moon</p> <p>It was unanimously RESOLVED that Mrs Matthews would attend the DALC conference on behalf of the Parish Council. Given her work commitments, the booking would be made as late as possible.</p>	Clerk
<p>6.5. To consider membership of Devon Communities Together and CPRE</p> <p>PROPOSAL: To rejoin Devon Communities Together following the lapse of membership at a cost of £24 per year</p> <p>PROPOSER: Mr N Moon</p> <p>SECONDER: Mrs K Talbot</p> <p>It was unanimously RESOLVED to rejoin Devon Communities Together.</p> <p>PROPOSAL: To rejoin the CPRE following the lapse of membership at a cost of £60 per year</p> <p>PROPOSER: Mr N Moon</p> <p>SECONDER: Mrs K Talbot</p> <p>It was unanimously RESOLVED to rejoin the CPRE.</p>	Clerk
<p>7. Planning</p> <p>7.1 To consider the following applications:-</p> <p>Note: Councillor Clist did not take part in the discussions or vote on the applications in front of the Parish Council.</p> <p>23/01228/FULL</p> <p>Proposal: Erection of roof over cattle loafing area</p> <p>Location: Land and Buildings at NGR 313965 112747 Swallows Barn Hemyock</p> <p>Site Vicinity Grid Ref: 313953 / 112733</p> <p>Parish: Hemyock 26</p> <p>The Parish Council had received an extension to 15 September 2023.</p>	Page 16

It was noted Government Grants were available for the erection of roofs on agricultural buildings to decrease pollution levels.

PROPOSAL: The Parish Council is content with this application.

PROPOSER: Mr N Moon

SECONDER: Mr S Ward

It was RESOLVED that the Parish Council were content with this application.

23/01243/FULL

Proposal: Erection of roof over silage clamp

Location: Land at NGR 312735 113568 Westhayes Farm Hemyock

Site Vicinity Grid Ref: 312762 / 113575

Parish: Hemyock 26

The Parish Council had received an extension to 15 September 2023.

PROPOSAL: The Parish Council is content with this application.

PROPOSER: Mr N Moon

SECONDER: Mr S Ward

It was RESOLVED that the Parish Council were content with this application.

23/01157/FULL

Proposal: Retention of change of use from residential to mixed use residential and commercial (beauty salon)

Location: 8 Tedders Close Hemyock Cullompton

Site Vicinity Grid Ref: 313871 / 113585

Parish: Hemyock 26

The Parish Council had received an extension to 15 September 2023.

PROPOSAL: The Parish Council is content with this application provided that the planning authority has carried out all the necessary legal checks to ensure that the application meets the requirements of the covenant believed to be in place.

PROPOSER: Mr N Moon

SECONDER: Mr S Summers

It was RESOLVED that the Parish Council were content with this application with Mrs Talbot abstaining.

22/01635/FULL

Proposal: Erection of dwelling and attached garage with associated external landscaping

Location: Bailey Lodge Culmstock Road Hemyock Cullompton

Grid Ref: 313522 : 113383

Parish: Hemyock 26

The Parish Council had received an extension to 15 September 2023.

The Parish Council noted that the applicants had worked with the AONB and Historic England to meet the objections raised and reach a position where it was policy compliant before submitted the revised drawings. It was noted that an archaeological dig was required and that the Conservation Officer had made comments regarding size.

PROPOSAL: The Parish Council is content with this application.

PROPOSER: Mr N Moon

SECONDER: Mrs K Talbot

It was RESOLVED that the Parish Council were content with this application.

Government consultation on planning:
<https://www.gov.uk/government/consultations/permitted-development-rights/consultation-on-additional-flexibilities-to-support-housing-delivery-the-agricultural-sector-businesses-high-streets-and-open-prisons-and-a-call-f#scope-of-the-consultation>

Clerk to set up Teams meeting 19/8 7.30pm

The consultation was on design codes and changes to permitted development rights. Miss Lawrence had spoken to the AONB planning officer who had concerns about some of the proposed changes.

Whilst AONBs were protected in part a response to the consultation was needed as it would impact the current planning conditions with regard to agricultural buildings.

It was agreed that the responses to the consultation which consisted of some 80 plus questions would be delegated to Mr Doble, Mr Ward, Miss Lawrence and the AONB Officer. The deadline for comments was 25 September 2023.

23/01048/FULL

Proposal: Erection of a replacement dwelling

Location: Land and Buildings at NGR 312879 112218 (Fairwater Barn) Hemyock Devon

Grid Ref: 312879 : 112218

Parish: Hemyock 26

The Parish Council had received notice of Revised Drawings and Additional Information on the above application with a deadline for comments of 22 September 2023. An extension had not been possible to the October meeting.

Given correspondence received, the Parish Council RESOLVED to discuss the application.

It was noted that permitted development rights are limited within an AONB to ensure that any development does not harm the natural beauty or the environmental significance of the area.

The Parish Council felt that the increase in height, size and appearance meant that the revised drawings were not in line with Policy DM9 4.35 as they changed the character of the building that was currently in place and was no longer in keeping with the surrounds.

PROPOSAL: The Parish Council is not content with this application.

PROPOSER: Mr L Povah

SECONDER: Mr N Moon

It was RESOLVED that the Parish Council were not content with this application.

The Clerk would prepare responses and circulate to the Parish Council.

7.2 **To receive** the following decision notices/appeal decisions:-

23/00862/FULL - APPROVED

Proposal: Erection of roof over silage clamp

Location: Land at NGR 312745 113570 (Westhayes Farm) Hemyock Devon

7.3 **To receive** information regarding enforcement issues:-

ENF/23/00164/COU – 13 July 2023

Re: Conversion of barn to dwelling

Shuttleton Castle Hill Hemyock

ENF/23/00214/BRE – 30 August 2023

Re: Home office used as living accommodation

Ploversfield Culmstock Road Hemyock

No information had been received from Enforcement at the time of the meeting.

Page 18

<p>8 <u>Clerk update/Correspondence received</u></p> <p>8.1 Station Road Pavement Work was ongoing by the solicitors regarding the pavement at Station Road.</p> <p>Mr Summers raised the suggestion that the Spar Shop be allowed to open up the wall at the back to allow for space to unload lorries at the rear of the premises rather than on Station Road which held up traffic and forced pedestrians into the road.</p> <p>8.2 Skate Park The Planning submission had been made and a response was awaited from MDDC Planning.</p> <p>8.3 Mole removal The moles had been successfully removed.</p> <p>8.4 Diamond saw Mr Povah advised that he had received a recommendation for a much heavier saw in order to ensure that the required work could be carried out. The costs were £220 for the saw and £150 for the blade.</p> <p>PROPOSAL: The Parish Council should purchase the recommended equipment. PROPOSER: Mr N Moon SECONDER: Miss P Lawrence It was RESOLVED that the Parish Council should purchase the recommended equipment plus a spare battery.</p> <p>8.5 Lease of rooms at the Healthy Living Centre DCC had agreed a 5 year lease.</p> <p>8.6 Play area equipment The replacement rope had been ordered so that the play area was safety compliant.</p> <p>8.7 Bench at Byes Bridges On the suggestion of Ashculme Tree Surgeons, the Parish Council undertook to review how to allow residents to enjoy the view from the bench.</p> <p>8.8 Free cyber security support (Devon and Cornwall Police) The offer of free cyber security support was noted.</p> <p>8.9 Public convenience supplies It was RESOLVED to purchase the supplies requested.</p>	
<p>9 <u>Hemyock Community Larder</u></p> <p>Mr Doble advised that he had received correspondence regarding the Hemyock Community Larder which would be circulated to all Parish Councillors with the suggestion that an open meeting take place at the Village Hall.</p>	All
<p>10 <u>Community land</u></p> <p>10.1 Email update from Cavanna</p> <p>The Clerk advised that Cavanna have instructed a landscape designer to produce a plan which will take the form of a remediation plan and specification. The intention is that this plan will then be used to produce a proposal for us to then discuss and append with the land transfer. The question has been asked as to the intended use of the field once it was handed.</p> <p>The Parish Council suggested that it be put back exactly as found - level land with wildflower herbage but the final decision would be by the CLT through Mrs Matthews.</p>	CM/Clerk

<p>11 Longmead The Longmead Management Committee was meeting on 20 September 2023 and a report would be given at the next meeting.</p>	PD
<p>12 Garages Youth Project The Parish Council noted the information provided by Mrs Matthews.</p>	CM
<p>13 War Memorial Mr Povah advised he had spoken to the Conservation Officer and the Parish Council would require Listed Building Consent to carry out the proposed works but not planning consent. The application could be submitted via the planning portal. He would continue his work on the project.</p>	LP
<p>14 Cemetery Nothing to report.</p>	CS
<p>15 Blackdown Healthy Living & Activities Centre Mr Povah advised that the work was almost complete with some clearing up to do and had come in very close to budget at £14298. VAT brought the total to £17157.60</p> <p>PROPOSAL: The Parish Council should make payment was the clearing up had been done. PROPOSER: Mr P Doble SECONDER: Mrs K Talbot It was RESOLVED that the Parish Council should make payment once the clearing up had been completed.</p>	PL
<p>16. County Council Report The Parish Council noted Councillor Radford's report and noted that he would be meeting with the Highways Officer.</p>	
<p>17. District Council Report Councillor Clist was asked to give his report to the next meeting given the time taken on previous items.</p>	
<p>18. Highways Nothing to report.</p>	
<p>19. Footpaths 19.1 Overgrowth on pavements/ivy on walls at Longmead were being dealt with.</p>	
<p>20. Commons Management Group CMG Nothing to report on any potential access requests.</p>	
<p>21. Village Maintenance 21.1 Repairs to the public convenience It was noted that there was a broken toilet to take away and concerns had been expressed over the locks. The Clerk would contact Andy Stone with regard to the broken toilet.</p> <p>21.2 Repairs to the footbridge Nothing to report – dependent on diamond saw.</p> <p>21.3 Defibrillator checks Nothing to report.</p>	
<p>22. Blackdown Hills Parish Network Nothing to report.</p>	Page 20

<p>23. <u>PR/Social Media/Website</u> A number of posts on the Hemyock Community Group had been noted with regard to roads, dog walking and the work of the Parish Council.</p> <p>Mrs Talbot advised that Mrs Evans (Parish Clerk) had given guidance on social media which was being followed.</p> <p>It was RESOLVED that the Parish Council should not respond to social media posts on other sites but ensure that the correct information was published on its own site.</p> <p>Councillor Clist gave his apologies for the rest of the meeting.</p>	
<p>24 <u>Items raised by chairman (not for decision)</u> See Hemyock Larder</p>	
<p>10 <u>Items raised by councillors (not for decision)</u> Clerk to follow up on items raised at the last meeting.</p>	Clerk
<p>29 <u>Date of next Council Meeting</u> Wednesday 11 October 2023 at 7.30pm, Blackdown Healthy Living & Activity Centre, Riverside, Hemyock</p>	

Outside of the Public Meeting, the Parish Council RESOLVED on the proposal of Mr Moon and seconded by Mr Doble to offer the temporary clerk a one-year rolling contract to provide stability to the council going forward. It was hoped that Mrs Evans would act as a consultant as soon as she was able. The contract would be a standard NALC contract with payments in line with NALC bands.

Signed _____ Date _____