



# Hemyock Parish Council

21 February 2024

**To:** All Members of Hemyock Parish Council - Finance Committee (PL, NM, SS, KT)

Dear Councillor

You are duly summoned to attend a meeting of **Hemyock Parish Council Finance Committee at the Healthy Living & Activities Centre, Hemyock on Wednesday, 28 February 2024 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely

**Susan McGeever**  
Clerk to Hemyock Parish Council

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## AGENDA

1. **Welcome by Chairman, apologies for absence and introductions**
2. **Declarations of Interest/Dispensations**  
**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.
3. **To note and approve** the minutes of the meeting on 15 November 2023.
4. **Public participation**
5. **Matters Arising**
6. **Financial Review**
  - 6.1 Update from Chairman on latest financial information
  - 6.2 Review income and expenditure budgets
  - 6.3 Consider any necessary virements
  - 6.4 Discuss future known expenditure, potential expenditure and allocate budgets
  - 6.5 Insurance policy – updated figures
  - 6.6 Update on putting the accounts onto Scribe
  - 6.7 S106 monies
  - 6.8 Updating signatories for all bank accounts – use of BHLAC as the correspondence address for Parish Council (decision to be taken at Full Council)
  - 6.9 Cemetery charges
7. **Donations/Grants – consider** any donation requests
8. **Asset Management, Risk Assessments and Safety Checks**
9. **Items raised by Clerk**
10. **Items raised by Chairman**
11. **Items raised by Councillors**
12. **Date of the Next Finance Meetings – July and November 24**